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Tender

## **Industrial Cleaning, Pest Control and Other Environmental Services**

South Lanarkshire Council

F02: Contract notice

Notice identifier: 2023/S 000-022430

Procurement identifier (OCID): ocids-h6vhtk-03ce2d

Published 2 August 2023, 11:47am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Lanarkshire Council

Council HQ

Hamilton

ML3 0AA

#### **Contact**

Peter Cannon

#### **Email**

[Peter.cannon@southlanarkshire.gov.uk](mailto:Peter.cannon@southlanarkshire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM95 - South Lanarkshire

**Internet address(es)**

Main address

<http://www.southlanarkshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00410](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00410)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publictendersscotland.publiccontractsscotland.gov.uk](http://www.publictendersscotland.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publictendersscotland.publiccontractsscotland.gov.uk](http://www.publictendersscotland.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Industrial Cleaning, Pest Control and Other Environmental Services

Reference number

SLC/PS/COMENT/22/154

#### **II.1.2) Main CPV code**

- 90922000 - Pest-control services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council has an ongoing requirement for Industrial Cleaning, Pest Control and Other Environmental Services for use by South Lanarkshire Council Environmental Services. The Contract will cover a range of services as follows:

- Rats and Mice Treatment and Eradication
- Treatment of Rodents in Sewers
- Wasps/Bees Nests Treatment and Eradication
- Treatment and Eradication of Grey Squirrels
- Provision of Pest Control Services at Council Properties
- Treatment and Eradication of Insects
- Removal of Body Fluids and Tissue
- Cleaning and Disinfection of "Dirty Houses"
- Proofing of Buildings/Structures Against the Ingress of Birds and the Installation of Approved Bird Deterrent Measures

- Cleaning and Disinfection of Water Supply Systems

The Contract will be split into Lots as follows:

Lot 1: Industrial Cleaning and other Environmental Services

- Removal of Body Fluids and Tissue
- Cleaning and Disinfection of “Dirty Houses”
- Cleaning and Disinfection of Water Supply Systems
- Removal of garden waste

Lot 2: Pest Control

- Rats and Mice Treatment and Eradication
- Treatment of Rodents in Sewers
- Wasps/Bees Nests Treatment and Eradication
- Treatment and Eradication of Grey Squirrels
- Provision of Pest Control Services at Council Properties
- Treatment and Eradication of Insects
- Proofing of Buildings/Structures Against the Ingress of Birds and the Installation of Approved Bird Deterrent Measures

The Contract will be awarded via open procedure on a single supplier basis per Lot where acceptable bids are received on the basis of the most economically advantageous tender (MEAT). Bidders will have the opportunity to bid for one or both Lots. The weightings associated with the award of the contract are as follows;

30% Technical

70% Commercial

The contract will be for a period of 2 years with the option to extend for a further period of up to 24 months with the anticipated contract start date being 01 October 2023.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The Contract will be awarded on a single supplier basis per Lot where acceptable bids are received on the basis of the most economically advantageous tender (MEAT). Bidders will have the opportunity to bid for one or both Lots.

## **II.2) Description**

### **II.2.1) Title**

Pest Control Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90922000 - Pest-control services

### **II.2.3) Place of performance**

NUTS codes

- UKM95 - South Lanarkshire

### **II.2.4) Description of the procurement**

Lot 2: Pest Control

- Rats and Mice Treatment and Eradication
- Treatment of Rodents in Sewers

- Wasps/Bees Nests Treatment and Eradication
- Treatment and Eradication of Grey Squirrels
- Provision of Pest Control Services at Council Properties
- Treatment and Eradication of Insects
- Proofing of Buildings/Structures Against the Ingress of Birds and the Installation of Approved Bird Deterrent Measures

The Contract will be awarded via open procedure on a single supplier basis per Lot where acceptable bids are received on the basis of the most economically advantageous tender (MEAT). Bidders will have the opportunity to bid for one or both Lots.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 30

Price - Weighting: 70

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further period of up to 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Industrial Cleaning and other Environmental Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911100 - Accommodation cleaning services
- 90913100 - Tank-cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM95 - South Lanarkshire

### **II.2.4) Description of the procurement**

Lot 1: Industrial Cleaning and other Environmental Services

- Removal of Body Fluids and Tissue
- Cleaning and Disinfection of “Dirty Houses”
- Removal of garden waste

The Contract will be awarded via open procedure on a single supplier basis per Lot where acceptable bids are received on the basis of the most economically advantageous tender (MEAT). Bidders will have the opportunity to bid for one or both Lots.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 30

Price - Weighting: 70

**II.2.6) Estimated value**

Value excluding VAT: £3,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further period of up to 24 months

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

There are a number of questions/statements that have been included in the Contract Notice and within the Qualification Envelope which detail the minimum requirements that Bidders must be able to evidence for participation in this tender and ultimately will be required to evidence prior to any award being made. There are in addition further statements made that simply provide relevant information relating to the tender itself.

These questions and statements form an integral part of the Single Procurement Document (the SPD) which the Council has decided to implement for all tenders in excess of 50000GBP in value.

#### **SPD Question 2A.18 Lots**

This tender is split into the following Lots:

Lot 1 – Industrial Cleaning and other Environmental Services

Lot 2 – Pest Control

Bidders may submit a tender for one, several or all lots. The maximum number of lots that may be awarded to one bidder is 2.

#### **SPD Question 2.C.1 Reliance on the capacities of other entities**

Bidders are required to complete a full SPD for each of the entities whose capacity they rely upon

#### **SPD Question 2.D.1 Subcontractors on whose capacity the bidder does not rely**

Bidders are required to complete a shortened version of the SPD for each Subcontractor on whose capacity the bidder does not rely on.

#### **Exclusion Criteria**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

SPD Questions 3A – 3C have been identified as mandatory exclusion grounds and SPD Questions 3D have been identified as discretionary exclusion grounds. All the exclusion grounds will be assessed on a PASS/FAIL basis. For the mandatory exclusion grounds a bid will be excluded where the bidder fails to provide either a positive response or to provide details to the satisfaction of the Council of the self cleansing measures undertaken. For the discretionary exclusion grounds a bid may be excluded where the bidder fails to provide either a positive response or if the Council is not satisfied as to the self cleansing measures undertaken.

#### SPD Question 4A.1 Trade Registers

It is a requirement of this tender that if the bidder is UK based they must hold a valid registration with Companies House. Where the bidder is UK based but not registered at Companies House they must be able to verify to the Councils satisfaction that they are trading from the address provided in the tender and under the company name given.

If the bidder is based out-with the UK they must be enrolled in the relevant professional or trade register appropriate to their country as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015.

#### SPD Question 4A.2 Authorisation/Membership

Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

#### SPD Question 4B.4 Economic and Financial Standing

The Council will use the following ratios to evaluate a bidders financial status:

Profitability – this is taken as profit after tax but before dividends and minority interests. If a company makes a profit then it is a pass for this ratio;

Liquidity – this is calculated as current assets less stock and work in progress, divided by current liabilities. If the answer is greater than or equal to one then it is a pass for this ratio

Gearing – this is calculated as the total external secured borrowing (short term and long term) divided by shareholder funds expressed as a percentage. If the answer is less than

or equal to 100% it is considered a pass for this ratio.

Bidders must provide the name and value of each of the 3 ratios within their response to SPD question 4B.4.

The Council requires bidders to pass 2 out of the 3 financial ratios above.

Where 2 out of the 3 ratios cannot be met, the Council may take the undernoted into consideration when assessing financial viability and the risk to the Council, providing that the Bidder can supply evidence to substantiate any of the mitigating criteria when requested to do so. The following list is not exhaustive and other criteria may be considered where proposed by a bidder as mitigating factors:

Would the bidder have passed the checks if prior year accounts had been used?

Were any of the poor appraisal outcomes "marginal"?

Does the bidder operate in a market which, traditionally, requires lower liquidity or higher debt finance?

Does the bidder have sufficient reserves to sustain losses for a number of years?

Does the bidder have a healthy cashflow?

Is the bidder profitable enough to finance the interest on its debt?

Is most of the bidder's debt owed to group companies?

Is the bidder's debt due to be repaid over a number of years, and affordable?

Have the bidder's results been adversely affected by "one off costs" and / or "one off accounting treatments"?

Do the bidder's auditors (where applicable) consider it to be a "going concern"?

Will the bidder provide a Parent Company Guarantee?

Is the bidder the single supplier/source of the Goods/Works/Services in the marketplace?

The Council will request submission of and assess the bidders financial accounts, and may use financial verification systems to validate the information provided.

SPD Question 4B.5 Insurance

The bidder must confirm that they have or will commit to obtain prior to the commencement of the contract, the following levels of Insurance Cover:

Employer's Liability Insurance covering the death of or bodily injuries to employees of the bidder arising out of and in the course of their employment in connection with this contract to the level of 10000000 GBP in respect of each claim, without limit to the number of claims.

Public Liability Insurance covering the death of or bodily injury to a person (not an employee of the bidder) or loss of or damage to property resulting from an action or failure to take action by the bidder to the level of 5000000 GBP in respect of each claim, without limit to the number of claims.

### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

#### **SPD Question 4C.1.2 Technical and Professional Ability**

With reference to the nature and details of the supplies/services that are the subject matter of this tender, relevant examples are to be provided of the supplies/services undertaken. It is a requirement of this tender that the Bidder can demonstrate in their response to question 4C1.2 that they have carried out services of a similar type and value to those mentioned in the service requirements for the lot(s) they have bid for, in the last 3 years

#### **SPD Question 4C.6 Technical and Professional Ability (Qualifications)**

The bidder as a company will hold the following educational or professional qualifications:

- Membership with the British Pest Control Association (BPCA) or equivalent (Lot 2 only)
- Goods Vehicle Operators Licence.
- Waste Carrier Licence

Bidders should confirm below whether or not they can evidence this requirement by stating Yes or No in the text response field provided.

#### **SPD Question 4C.9 Technical and Professional Ability (Equipment)**

Please provide details of the relevant tools, plant or technical equipment available to you in relation to this procurement exercise. As a minimum the bidder will have access to all required tools and equipment available to carry out all services for the lot(s) they have bid

for as detailed in the service requirements at the commencement of the contract.

#### SPD Question 4C.10 Technical and Professional Ability (Sub-Contracting

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

#### SPD Question 4D.1 Quality Assurance Schemes

It is a mandatory requirement of this tender that bidders meet the following environmental standard(s)/accreditation(s);

ISO 9001 Quality Management System (or equivalent)

Bidders should refer to Attachment 10 which provides details of Quality Assurance Requirements

A Health and Safety Questionnaire is available in the attachment area. The Bidder recommended for award will be required to provide a completed copy of this document when requested.

#### SPD Question 4D.2 Environmental Management Standards

It is a requirement of this tender that Bidders recommended for award meet the following Quality Assurance Scheme Membership;

ISO14001 Environmental Management Systems (or equivalent)

Bidders should refer to Attachment 9 which provides details of Environmental Management Standard Requirements.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-014469](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 September 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

1 September 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

#### Declarations and Certificates

In an open tendering procedure prior to any award being made the successful bidder will provide the undernoted certificates, declarations and/or completed questionnaires to evidence their compliance with the relevant questions within the Qualification Envelope.

All certificates, declarations and questionnaires can be found within the Attachment area of PCS-T.

ESPD Question 2D.1 Prompt Payment Certificate

ESPD Question 3D.3 Human Rights Act Declaration

Declaration Section Form of Tender

ESPD Question 3D.11 Non-Collusion Certificate

ESPD Question 4D.1 Health and Safety Questionnaire

ESPD Question 4B.5.1 Insurance Certificates

ESPD Questions 3A.1 to 3A.8 Serious and Organised Crime Declaration

ESPD Question 3A.6 Modern Slavery Act 2015 Declaration

\*The 'Form of Offer to Tender' must be completed and uploaded within the relevant question in the Commercial Envelope.

In the case of an open tender, the other Declarations listed above will not be required to be uploaded and submitted with the bid, but will instead be requested by the Council following the conclusion of the evaluation of the Qualification, Technical and Commercial Envelopes and prior to the award of the tender.

Failure to provide this information or in the event that the information provided does not support or evidence the statements made within the SPD will invalidate the bid. In this

scenario the Council will seek to obtain the relevant information and evidence from the second highest scoring bidder and so on until a fully compliant bidder is identified.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 24577. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

As detailed in the tender documents

(SC Ref:740459)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Hamilton Sheriff Court

Sheriff Court House, 4 Beckford Street,

Hamilton

ML3 0BT

Email

[hamiltoncivl@scotcourts.gov.uk](mailto:hamiltoncivl@scotcourts.gov.uk)

Telephone

+44 1698282957

Country

United Kingdom

Internet address

[www.scotscourts.gov.uk](http://www.scotscourts.gov.uk)

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Court of Session

Parliament House

Parliament Square

Edinburgh

EH1 1RQ

+44 1312252595

[supreme.courts@scotcourts.gov.uk](mailto:supreme.courts@scotcourts.gov.uk)