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Contract

## **University of Edinburgh - Coach Hire Services**

University Of Edinburgh

F03: Contract award notice

Notice identifier: 2023/S 000-022418

Procurement identifier (OCID): ocds-h6vhtk-03c5f0

Published 2 August 2023, 11:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

#### **Email**

[Elliot.Freeman@ed.ac.uk](mailto:Elliot.Freeman@ed.ac.uk)

#### **Telephone**

+44 1316502508

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<https://www.ed.ac.uk/procurement/informationforsuppliers>

Buyer's address

<https://www.ed.ac.uk/procurement/informationforsuppliers>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

University of Edinburgh - Coach Hire Services

Reference number

EC0989

**II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Edinburgh is going out to tender for Coach Hire Services. While the University of Edinburgh will lead this tender process Participating Institutions include the Scotland's Rural College (SRUC), Edinburgh College, Queen Margaret University, Edinburgh Napier University, and Heriot Watt University. The purpose of this competitive tender is to engage suitably qualified and experienced Contractor's to provide Coach Hire Services using best practice, overall value for money, and Social Responsibility and Sustainability principles. The successful Contractor's must be willing to play an active and effective role as a partner in understanding the needs and requirements of a large and complex organisation and will be expected to support the University through the delivery of a comprehensive and thorough range of services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,000,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 60172000 - Hire of buses and coaches with driver

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

1.2 The University of Edinburgh is going out to tender for Coach Hire Services. While the University of Edinburgh will lead this tender process Participating Institutions include the Scotland's Rural College (SRUC), Edinburgh College, Queen Margaret University, Edinburgh Napier University, and Heriot Watt University. The purpose of this competitive tender is to engage suitably qualified and experienced Contractor's to provide Coach Hire Services using best practice, overall value for money, and Social Responsibility and Sustainability principles. The successful Contractor's must be willing to play an active and effective role as a partner in understanding the needs and requirements of a large and complex organisation and will be expected to support the University through the delivery of a comprehensive and thorough range of services.

The Contractor must provide a prompt and reliable Coach Hire Service that maintains the highest level of quality 52 weeks per year. The service must be responsive to the needs of all University of Edinburgh users and offer flexibility to adapt to emerging needs. The service provision must consistently meet the required collection, departure and arrival at destination times agreed by the customer when placing an order. Sufficient staff capability should be made available to allow a booking to be made at any time during office hours. Any alteration in the agreed booking schedule is to be advised to the University and Participating Institutions immediately it becomes known by the appropriate member of the contractor's staff.

More information can be found in Schedule 3 of the ITT.

### **II.2.5) Award criteria**

Quality criterion - Name: Statement of Understanding / Weighting: 10%

Quality criterion - Name: Service Delivery / Weighting: 20%

Quality criterion - Name: Experience / Weighting: 5%

Quality criterion - Name: Contract Management / Weighting: 5%

Quality criterion - Name: Sustainability / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 5%

Price - Weighting: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-012636](#)

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## **Section V. Award of contract**

### **Contract No**

EC0989

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

2 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

William Hunter Limited

Oakfield Garage

Loanhead

EH20 9AE

Telephone

+44 1314400704

Country

United Kingdom

NUTS code

- UKM75 - Edinburgh, City of

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Lothian Motorcoaches

55 Annandale Street

Edinburgh

EH7 4AZ

Telephone

+44 7740216262

Country

United Kingdom

NUTS code

- UKM75 - Edinburgh, City of

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Ratho Coaches Ltd

11a, Newbridge Industrial Estate

Edinburgh

EH288PJ

Telephone

+44 1313332635

Country

United Kingdom

NUTS code

- UKM75 - Edinburgh, City of

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Bodyshop Edinburgh T/A Coach Hire Edinburgh

Unit 18, Camps Ind Est

East Calder

EH27 8DF

Telephone

+44 1506880373

Country

United Kingdom

NUTS code

- UKM78 - West Lothian

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Abbot Travel Limited

Unit 7/1 Edgefield Road

Loanhead

EH20 9TB

Telephone

+44 1314403878

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:740434)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom

