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Planning

## **NNL Recruitment Services Framework**

National Nuclear Laboratory

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2023/S 000-022369

Procurement identifier (OCID): ocids-h6vhtk-03ec26

Published 1 August 2023, 4:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Nuclear Laboratory

Chadwick House, Birchwood Park

Warrington

WA3 6AE

#### **Contact**

Gill Hale

#### **Email**

[gillian.m.hale@uknnl.com](mailto:gillian.m.hale@uknnl.com)

#### **Telephone**

+44 1925933744

#### **Country**

United Kingdom

**Region code**

UKD61 - Warrington

**National registration number**

GB927282900

**Internet address(es)**

Main address

<https://www.nnl.co.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/124934>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=71100&B=NNL](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71100&B=NNL)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=71100&B=NNL](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71100&B=NNL)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

National Nuclear Laboratory\_Research and Developement

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NNL Recruitment Services Framework

Reference number

NNLC499

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The aim of this Framework Agreement is to give NNL an opportunity to work with the most competent recruitment agencies in the industry to help us improve our recruitment of quality staff, as well as reducing employee turnover at NNL.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Procurement and Commercial

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers

### **II.2.3) Place of performance**

NUTS codes

- UKD61 - Warrington
- UK - United Kingdom

Main site or place of performance

Chadwick House, Warrington, WA3 6AE

### **II.2.4) Description of the procurement**

We are looking for trusted partners to work closely with us, understanding our strategic ambitions, the landscape we work within and sourcing great candidates to help us fill our valuable roles. Working closely with the NNL in house recruitment team, our partners will be able to provide quality high calibre candidates. The typical roles we are looking to fill have been broken down into the following lots

Lot 1 – Procurement and Commercial

Provide strategic and operational procurement / commercial support across NNL.

Lot 2 – Finance / Audit

Provide strategic and operational Finance / Audit support across NNL.

Lot 3 – Legal

Provide strategic and operational Legal support across NNL.

Lot 4 – Strategy/Marketing and Communication

Provide strategic and operational marketing / strategy support across NNL.

#### Lot 5 – HR

Provide strategic and operational HR support across NNL.

#### Lot 6 – Admin Roles

This lot is designed to cover office-based support staff as well as clerical style support roles administrators, Personal Assistants, and secretaries.

#### Lot 7 – IT

Provide strategic and operational IT Support across NNL.

This lot covers (but is not limited to) the full range of IT, ITC, data, digital, cloud, security, infrastructure, architecture, and technical roles. It covers the full scope from IT helpdesk staff to field support to right through to senior IT managers.

#### Lot 8 – CISO

Provide strategic and operational CISO Support across NNL.

The lot cover the full range of CISO roles including but not limited to information, cyber, and technology security.

#### Lot 9 - Engineering

This lot covers a "wide range of engineering disciplines, at all levels, including but not limited to E,C&I, Process, Mechanical, Civil and Ventilation as well as Construction, Commissioning and Asset Management.

#### Lot 10 – Scientific / Nuclear

This lot covers a variety of scientific and nuclear roles including but not limited to: Irradiated Fuel Characterisation Scientist, materials scientist, senior research technologist, geologist, geoscientist, fuel performance scientist, corrosion scientist, environmental scientist, research scientist, research technologist, chemical scientist, nuclear physicist, health and nuclear medicine technology manager, nuclear safety regulator, nuclear materials control officer, nuclear reactor chemist, nuclear scientist, safety case.

#### Lot 11 – Project Management

Our Project Management team sits centrally. The team provides project management support across the business including - an organisational framework, systems and

guidance, clearly defined accountabilities, deliverables, and tools.

This lot covers all roles / levels in the project management sphere including but not limited to project managers, project support officers, project controllers, project planners and estimators.

#### Lot 12 – Sales / Account Management

The sales / account management team work to understand our customers' requirements, their future business, and mutual longer-term needs.

As well as identifying new work from our customers, the Account Directors have an overview of what is being delivered to support a consistent, positive, experience for the customer.

This lot covers roles in the sales and account management sphere including but not limited to account managers, account directors, sales managers etc.

#### Lot 13 – Executive

This lot covers roles at the executive / director level for example: heads of, directors, executives, and chief executive officers within all functions.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

#### **II.2.11) Information about options**

Options: Yes

Description of options

The aim is to have up to 3 suppliers per lot, with the highest scoring bidders securing a

place. Suppliers can bid for multiple lots, if successfully passing the Stage 1 Selection Qualification Questions.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The opportunity will be published using the Restricted 2 Stage Procedure (Public Contracting Regulations 2015). Suppliers must qualify at Stage 1 (Selection/Qualification) and be invited to submit a response at Invitation to Tender Stage 2 of the procurement.

#### **II.3) Estimated date of publication of contract notice**

6 September 2023

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Recruitment Agencies.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 36

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No



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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

A supplier engagement Teams call will take place on Wednesday 23rd August 2023, 11:00 - 12:00. If you would like to join please send a message in CTM so I can add you onto the attendees list.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

National Nuclear Laboratory Limited

Chadwick House, Birchwood Park

Warrington

WA3 6AE

Email

[nnl.procurement@uknnl.com](mailto:nnl.procurement@uknnl.com)

Country

United Kingdom

Internet address

<https://www.nnl.co.uk>

#### **VI.4.2) Body responsible for mediation procedures**

The Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

National Nuclear Laboratory

Chadwick House, Birchwood Park

Warrington

WA3 6AE

Email

[nnl.procurement@uknnl.com](mailto:nnl.procurement@uknnl.com)

Country

United Kingdom

Internet address

<https://www.nnl.co.uk>