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Tender

## **Records Management System**

Northumbria Police

F02: Contract notice

Notice identifier: 2023/S 000-022365

Procurement identifier (OCID): ocds-h6vhtk-03ec24

Published 1 August 2023, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Northumbria Police

Newcastle City Centre Police Station, Forth Banks,

Newcastle

NE1 3PH

#### **Contact**

Michael McGill

#### **Email**

[michael.mcgill@northumbria.police.uk](mailto:michael.mcgill@northumbria.police.uk)

#### **Telephone**

+44 7885264156

#### **Country**

United Kingdom

**Region code**

UKC2 - Northumberland and Tyne and Wear

**National registration number**

N/A

**Internet address(es)**

Main address

<https://beta.northumbria.police.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/30496>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=71337&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71337&B=BLUELIGHT)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=71337&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71337&B=BLUELIGHT)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Records Management System

Reference number

NP0171

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Northumbria Police (The Force) wishes to invite Potential Suppliers to submit a tender for the provision of a Records Management System.

The agreement will be for an initial eight year period, with an option to extend for up to a further two, twelve month periods, subject to satisfactory contract performance and the Force still having the need and funding for the Contract. The extension period will be in twelve-month cycles. The total contract duration will not exceed ten years.

Full details of the requirement can be found in the attached Invitation to Tender documentation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £6,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

### **II.2.4) Description of the procurement**

Northumbria Police (The Force) wishes to invite Potential Suppliers to submit a tender for the provision of a Records Management System.

The Force currently use an in house developed system (NPICCS) for Records Management functionality which covers most aspects of policing other than incident management. Although the system is fully integrated adhering to POLE principles, it is built on ageing technology and the user interface and experience is dated and it is proving increasingly difficult to keep the application up to date with national changes. The force is seeking a more modern platform that provides opportunities to integrate with other systems, maximise future data sharing capabilities with partners and supports the force ambition to be more data led.

The agreement will be for an initial eight year period, with an option to extend for up to a further two, twelve month periods, subject to satisfactory contract performance and the Force still having the need and funding for the Contract. The extension period will be in twelve-month cycles. The total contract duration will not exceed ten years.

Full details of the requirement can be found in the attached Invitation to Tender documentation.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £6,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2023

End date

31 October 2033

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Full details are provided in the published Invitation to Tender documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Full details are provided in the published Invitation to Tender documentation.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 September 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Northumbria Police

Newcastle City Centre Police Station, Forth Banks,

Newcastle upon Tyne

NE1 3PH

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Northumbria Police

Newcastle City Centre Police Station, Forth Banks,

Newcastle upon Tyne

NE1 3PH

Country

United Kingdom



**VI.4.4) Service from which information about the review procedure may be obtained**

Northumbria Police

Newcastle City Centre Police Station, Forth Banks,

Newcastle upon Tyne

NE1 3PH

Country

United Kingdom