

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/022350-2025>

Tender

BBC Catering Services

BBC (British Broadcasting Corporation)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-022350

Procurement identifier (OCID): ocds-h6vhtk-05162e

Published 16 May 2025, 3:56pm

Scope

Reference

PROC/2024/90/RL

Description

The BBC is seeking to procure catering services across 12 diverse locations, each with unique operational demands. Catering services improve staff well-being and create a positive work environment contributing to BBC operations' overall efficiency and experience. Recent operational challenges include fluctuating service volumes at larger sites, and consistently low volumes at smaller sites within the portfolio. Addressing these dynamics is critical to ensuring efficiency and sustainability across the estate. Catering services include staff restaurants, coffee shops, vending services, and corporate hospitality. The services are tailored to each site's needs, ranging from weekday operations to 24/7 availability at specific locations. The BBC owns the major catering assets deployed across its estate and funds their maintenance through an approved supplier, managed by the Catering services Provider, ensuring operational reliability and compliance with necessary standards. As part of its ongoing efforts to optimise services, the BBC seeks to innovate and enhance these offerings while aligning with its core values of sustainability, inclusivity, and cost-efficiency. This is a single Lot requirement.

The Contract has a term of 5 years commencing 30/03/2026, with an initial term of 3 years, and extension of 2 years.

The anticipated contract value will range from £4,200,000 to £5,400,000, including VAT.

Total value (estimated)

- £5,400,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 30 March 2026 to 1 June 2029
- Possible extension to 1 June 2031
- 5 years, 2 months, 3 days

Description of possible extension:

Optional extension period of two years, at the BBC's sole discretion.

Main procurement category

Services

CPV classifications

- 55523000 - Catering services for other enterprises or other institutions

Contract locations

- UK - United Kingdom

Participation

Legal and financial capacity conditions of participation

Tenderer is advised to refer to the Tender Documentation.

Technical ability conditions of participation

Tenderer is advised to refer to the Tender Documentation.

Submission

Enquiry deadline

13 June 2025, 2:00pm

Submission type

Requests to participate

Deadline for requests to participate

20 June 2025, 2:00pm

Submission address and any special instructions

Please register your interest in this project by taking the following steps:

1 - Register your company on the Jaggaer eSourcing portal (this is only required once):

1.1 Go to <https://bbc.bravosolution.co.uk>

1.2 - Click the link on the login page to register.

1.3 Accept the terms and conditions and click 'Continue'.

1.4 - Enter your correct business and user details.

1.5 - Note the username you chose and click 'Save' when complete.

1.6 - You will shortly receive an email with your temporary password.

2 - Express an interest in the tender:

2.1 - Login to the portal with the username/password.

2.2 - Click the 'PQQs Open to all Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier).

2.3 - Click on the relevant PQQ to access the content.

2.4 - Click the 'Express Interest' button at the top of the page. This will move the PQQ into your

'My PQQs page. (This is a secure area reserved for your projects only.

2.5 - You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ Details'

box.

3. Responding to the tender:

3.1 - Click 'My Response' under PQQ Details', you can choose to 'Create Response' or to

'Decline to Respond' (please give a reason if declining).

3.2 - All Tender documentation can be found within the eTendering portal.

3.3 - Note the deadline for completion, and then follow the onscreen instructions to complete the ITT. There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

3.4 You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance, please consult the online help, or contact the Jaggaer eSourcing help desk.

* * All questions relating to this tender should be submitted via the BBC's eSourcing portal at <https://bbc.bravosolution.co.uk> * *

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

3 to 4 suppliers

Selection criteria:

Yes

Award decision date (estimated)

7 February 2026

Award criteria

Name	Type	Weighting
Merit/Quality	Quality	60%
Pricing Schedule - Whole Life Cost (WLC)	Price	40%

Other information**Payment terms**

Tenderer is advised to refer to the Tender Documentation.

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Competitive Flexible procedure with Conditions of Participation (COP). The procedure will consist of the following stages: COP Invitation to Participate (ITP), ITT and Final Stage. For full details please refer to the Tender Documents.

Documents

Documents to be provided after the tender notice

Published as part of the Tender Documents at ITT stage.

Contracting authority

BBC (British Broadcasting Corporation)

- Public Procurement Organisation Number: PJRB-3233-GTQL

Broadcasting House, Portland Place

London

W1A 1AA

United Kingdom

Email: no_reply@bbc.co.uk

Website: <http://www.bbc.co.uk/supplying/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government