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Tender

Community Schools Trust Cleaning Tender

COMMUNITY SCHOOLS TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-022325

Procurement identifier (OCID): ocids-h6vhtk-05161a ([view related notices](#))

Published 16 May 2025, 3:24pm

Scope

Reference

CCL_105

Description

The Community Schools Trust is a highly successful multi-school trust, currently operating six secondary schools - five located in London and one Universal Technical College (UTC) in Norwich. The Trust supports some 5,750 students and is committed to delivering high standards of education and operational excellence. The Schools are supported by a team of approximately 730 teaching and support staff. The current cleaning services across the Trust's schools is delivered through a combination of models, several sites are managed by Birkin, one by Hackney Council and one is managed in-house.

The Trust is tendering its cleaning services with the aim to appoint a professional cleaning contractor with proven experience in first- and second-generation TUPE transfers. The selected contractor must either hold or have the ability to achieve Admitted Body Status for LGPS pensions.

The contract is scheduled to commence on 1st November 2025 for UTC Norfolk and 1st

April 2026 for the remaining five schools within the Trust. The contract initially spans three years with an option for both parties to extend the contract for a further two years, (3+1+1) beyond this date by mutual agreement. Any contract extension will be subject to the Trust's satisfaction and agreement on budgets and service levels.

The estimated turnover for the entire five-year duration is approximately £7.5 million.

The contract is focused on consistently high levels of cleaning service and pro-active management. Regular termly and annual reviews throughout the contract duration are mandatory, and a break clause should be included to support both parties in case the relationship does not thrive. The Trust expects the successful contractor to deliver an excellent level of service, as well as high standards of support and a strong working relationship throughout the year.

The procurement process follows a two stage 'Competitive Flexible' approach, beginning with a Procurement Specific Questionnaire (PSQ) stage followed by an Invitation to Tender (ITT) stage after shortlisting. This process is managed under the Light Touch Regime, and the Trust reserves the right to refine the award criteria throughout.

Total value (estimated)

- £7,499,999 excluding VAT
- £9,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 1 April 2029
- Possible extension to 1 April 2031
- 5 years, 1 day

Description of possible extension:

The contract initially spans three years with an option for both parties to extend the

contract for a further two years, (3+1+1) beyond this date by mutual agreement. Any contract extension will be subject to the Trust's satisfaction and agreement on budgets and service levels.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKI41 - Hackney and Newham

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

10 July 2025, 2:00pm

Submission type

Requests to participate

Deadline for requests to participate

17 July 2025, 2:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/cohesionconsulting/asp/Home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

12 September 2025

Award criteria

Name	Description	Type
Quality	65%	Quality

Name	Description	Type
Cost	35%	Cost

Weighting description

Cost 35% and Quality 65%

Other information

Payment terms

30 days

Description of risks to contract performance

none

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Special regime

Light touch

Competitive flexible procedure description

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Documents

Documents to be provided after the tender notice

All documents are available free of charge on the above link

Contracting authority

COMMUNITY SCHOOLS TRUST

- Companies House: 10337377

Forest Gate Community School

London

E7 9BB

United Kingdom

Contact name: Cohesion Procurement Team

Telephone: +441892251001

Email: info@cohesionconsulting.co.uk

Website: <https://www.communityschoolstrust.org/>

Region: UKI41 - Hackney and Newham

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Cohesion Consulting Ltd

Summary of their role in this procurement: Cohesion are managing the procurement on behalf of the school

- Companies House: 13682273

16 Mount Pleasant

TUNBRIDGE WELLS

TN1 1QU

United Kingdom

Contact name: Cohesion Procurement Team

Telephone: +441892251001

Email: info@cohesionconsulting.co.uk

Website: <http://www.cohesionconsulting.co.uk>

Region: UKJ46 - West Kent

Contact organisation

Contact [Cohesion Consulting Ltd](#) for any enquiries.