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Tender

Provision of Spirit: Journeys Suite of Images, Photography Partner

High Life Highland

F02: Contract notice

Notice identifier: 2021/S 000-022314

Procurement identifier (OCID): ocids-h6vhtk-02de99

Published 8 September 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

High Life Highland

12-13 Ardross Street

Inverness

IV3 5NS

Email

hlh.business.support@highlifehighland.com

Telephone

+44 1349781700

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highlifehighland.com>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23042

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Other activity

Leisure and Learning

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Spirit: Journeys Suite of Images, Photography Partner

Reference number

HLH-SJ-21-03

II.1.2) Main CPV code

- 79340000 - Advertising and marketing services

II.1.3) Type of contract

Services

II.1.4) Short description

High Life Highland, on behalf of The Highland Council, are seeking to appoint a photographer/photography company to produce for the Spirit: Journeys project, 1000 photographic stills which reflect the diverse natural and cultural heritage of the Highland and Islands based on the twin themes of the individual and the landscape. These images will be used in Spirit: Journeys promotional material, online platforms and partner media channels. They will be used as a working archive of images that can be adapted for marketing or interpretive purposes.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79961100 - Advertising photography services
- 79961200 - Aerial photography services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

II.2.4) Description of the procurement

High Life Highland, on behalf of The Highland Council, are seeking to appoint a photographer/photography company to produce for the Spirit: Journeys project, 1000 photographic stills which reflect the diverse natural and cultural heritage of the Highland and Islands based on the twin themes of the individual and the landscape. These images will be used in Spirit: Journeys promotional material, online platforms and partner media channels. They will be used as a working archive of images that can be adapted for marketing or interpretive purposes.

II.2.5) Award criteria

Quality criterion - Name: Experience / Weighting: 40

Quality criterion - Name: Delivery / Weighting: 20

Quality criterion - Name: Approach / Weighting: 40

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

4 October 2021

End date

4 October 2022

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 September 2021

Local time

12:00pm

Place

Ardross street, Inverness

Information about authorised persons and opening procedure

Digital Project Officer, Business Support Officer

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=666640.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:666640)

VI.4) Procedures for review

VI.4.1) Review body

Inverness Justice Centre

Longman Road

Inverness

IV1 1AH

Country

United Kingdom