

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/022308-2023>

Contract

## **Systems Integrator for SAP S/4 HANA upgrade**

University of Leeds

F03: Contract award notice

Notice identifier: 2023/S 000-022308

Procurement identifier (OCID): ocds-h6vhtk-037fcd

Published 1 August 2023, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Leeds

Purchasing Office, Woodhouse Lane, University of Leeds

Leeds

LS2 9JZ

#### **Contact**

Saima Bibi

#### **Email**

[s.bibi1@leeds.ac.uk](mailto:s.bibi1@leeds.ac.uk)

#### **Telephone**

+44 133433798

#### **Country**

United Kingdom

**Region code**

UKE42 - Leeds

**Internet address(es)**

Main address

<https://neupc.delta-esourcing.com/delta/>

Buyer's address

<https://www.leeds.ac.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Systems Integrator for SAP S/4 HANA upgrade

Reference number

PE2022-23/1532

**II.1.2) Main CPV code**

- 48400000 - Business transaction and personal business software package

**II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The University of Leeds' existing SAP ECC6 environment has been in place since 1999. Since then, the environment has been added to, extending SAP and expanding the systems supporting HR, Finance and Purchasing with other third-party offerings. This has led to an environment in need of simplification and systemisation. The university now wishes to upgrade to SAP S/4 HANA (to ensure interoperability with current systems to be maintained) and move to a new operating model for business support services which is compatible with the institution's existing infrastructure. The university is therefore seeking to procure a reseller/provider of the SaaS SAP S/4 HANA solution, and the services to implement, integrate and configure that solution. Contract value is expected to be approximately £11m for implementation, with annual recurring charges of approximately £1.5m to £2.5m

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £18,500,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48440000 - Financial analysis and accounting software package
- 48450000 - Time accounting or human resources software package
- 48490000 - Procurement software package
- 72212440 - Financial analysis and accounting software development services
- 72212450 - Time accounting or human resources software development services
- 72261000 - Software support services
- 72262000 - Software development services
- 72263000 - Software implementation services
- 72265000 - Software configuration services
- 72266000 - Software consultancy services
- 72267000 - Software maintenance and repair services

- 72268000 - Software supply services
- 72416000 - Application service providers

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

### **II.2.4) Description of the procurement**

The University of Leeds, established in 1904, is one of the largest higher education institutions in the UK with more than 39,000 students and 9,200 staff. We are renowned globally for the quality of our teaching and research. The University's current technology solution for Finance (including payroll), Purchasing and People & Culture (SAP ECC) is planned to be out-of-support by 2025 with extensions likely only available as far as 2027 and then at much increased cost. A replacement Enterprise Resource Planning (ERP) solution needs to be implemented in advance to ensure the University has continuity of operations. The University would like to invest in its technology. SAP has been the University's main corporate system since 1999. The University would like to ensure it has a system that can be easily managed, the functionality leveraged, and utilised. The system should provide operational, regulatory and compliance security, without causing undue risks. Data and technology architecture needs to support service improvement, cost efficiency, and responsive decision making and planning. The University needs to switch from operating variable non-standard, often complex processes with an undue reliance on manual activity to business-led process re-design to implement standardised, streamlined processes that are technology-enabled. There are also opportunities to move away from low-value-add activity - significant improvements are available through changing the way we work, such as: service centres, self-service, automation, mobile technology, improved service design, workflow management, improved reporting, and data management tools. The Corporate Processes and Systems (CPS) Programme has been with the vision to create "A University enabled by streamlined and consistent processes and robust and insightful data, with clear ownership and control, supported by modern and future-proofed technology that is understood and enjoyed by its users." Significant work was undertaken during 2022 to develop a Target Operating Model covering Finance, Purchasing and People & Culture services. Through this procurement the University is seeking to engage a systems integrator to supply and implement an upgrade to the current SAP system and through this support the delivery of the new Target Operating Model. The scope of the services sought includes: Design of the solution to meet a detailed set of functional and compatibility requirements, including

process design (working with University stakeholders), selection of appropriate software modules, sizing etc. Configuration of the system to meet the University's functional and compatibility requirements Integration of the system with the University's existing systems (note the University expects some of these systems to be replaced by the new solution) Migration of data into the new system (with extraction of data from non-SAP legacy systems having been undertaken by the University, with support from the supplier) Testing of the system A period of extended support following the end of any usual 'hypercare' period. Support for broader business change (e.g. changes to organisational structures, behavioural change, capability development) is included as an optional service. The contract will be for an initial of 36 months. The University will have two options to extend the contract, each option for a period of 12 months, providing a maximum contract duration of 5 years.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive dialogue

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-031466](#)

---

## **Section V. Award of contract**

### **Title**

SI Partner

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 July 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

NTT Data Business Solutions

12 Gough Square

London

EC4A 3DW

Country

United Kingdom

NUTS code

- UKE42 - Leeds

National registration number

03689001

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £18,500,000

Total value of the contract/lot: £18,500,000

---

**Section VI. Complementary information**

**VI.3) Additional information**

To view this notice, please click here:

<https://neupc.delta-esourcing.com/delta/viewNotice.html?noticeId=799395015>

GO Reference: GO-202381-PRO-23541361

**VI.4) Procedures for review**

**VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand, London

London

WC2A 2LL

Telephone

+44 133434104

Country

United Kingdom