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Tender

An operator for the Halls

Norwich City Council

F02: Contract notice

Notice identifier: 2024/S 000-022293

Procurement identifier (OCID): ocds-h6vhtk-047e78

Published 18 July 2024, 1:31pm

Section I: Contracting authority

I.1) Name and addresses

Norwich City Council

City Hall

NORWICH

NR21NH

Email

procurement@norwich.gov.uk

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.norwich.gov.uk/site/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/norwich.aspx/home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norwich.aspx/home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

An operator for the Halls

Reference number

NRW/21062

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

Norwich City Council are looking to appoint an organisation or lead partner to take over the day-to-day running of The Halls. This will include programming, event management, staffing, marketing & box office, day-to-day venue management (including cleaning, minor repairs, compliance, risk management), bar management, budget management and anything else pertinent to successful venue management.

The contracted site covered by this is The Halls, St Andrew's Plain, Norwich, NR3 1AU and includes St Andrew's Hall, Blackfriars Hall, the Cloisters, the Crypt, Becket's Chapel, Chapter House (remains) and other meeting, office, and operational rooms within the complex.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council are looking to appoint an organisation or lead partner to take over the day-to-day running of The Halls. This will include programming, event management, staffing, marketing & box office, day-to-day venue management (including cleaning, minor repairs, compliance, risk management), bar management, budget management and anything else pertinent to successful venue management.

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Chapter House (remains) and other meeting, office, and operational rooms within the complex.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

30 January 2025

End date

30 January 2030

This contract is subject to renewal

Yes

Description of renewals

We have the option to extend the contract to 30 January 2035

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

We have the option to extend the contract until 30 January 2035

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 August 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

16 August 2024

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Norwich City Council

Norwich

Country

United Kingdom