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Tender

## An operator for the Halls

Norwich City Council

F02: Contract notice

Notice identifier: 2024/S 000-022293

Procurement identifier (OCID): ocds-h6vhtk-047e78

Published 18 July 2024, 1:31pm

## Section I: Contracting authority

### I.1) Name and addresses

Norwich City Council

City Hall

NORWICH

NR21NH

### Email

[procurement@norwich.gov.uk](mailto:procurement@norwich.gov.uk)

### Country

United Kingdom

### Region code

UKH15 - Norwich and East Norfolk

### Justification for not providing organisation identifier

Not on any register

### **Internet address(es)**

Main address

<https://www.norwich.gov.uk/site/>

### **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/norwich/aspx/home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norwich/aspx/home>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

An operator for the Halls

Reference number

NRW/21062

#### **II.1.2) Main CPV code**

- 92000000 - Recreational, cultural and sporting services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Norwich City Council are looking to appoint an organisation or lead partner to take over the day-to-day running of The Halls. This will include programming, event management, staffing, marketing & box office, day-to-day venue management (including cleaning, minor repairs, compliance, risk management), bar management, budget management and anything else pertinent to successful venue management.

The contracted site covered by this is The Halls, St Andrew's Plain, Norwich, NR3 1AU and includes St Andrew's Hall, Blackfriars Hall, the Cloisters, the Crypt, Becket's Chapel, Chapter House (remains) and other meeting, office, and operational rooms within the complex.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Norwich City Council are looking to appoint an organisation or lead partner to take over the day-to-day running of The Halls. This will include programming, event management, staffing, marketing & box office, day-to-day venue management (including cleaning, minor repairs, compliance, risk management), bar management, budget management and anything else pertinent to successful venue management.

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

30 January 2025

End date

30 January 2030

This contract is subject to renewal

Yes

Description of renewals

We have the option to extend the contract to 30 January 2035

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

We have the option to extend the contract until 30 January 2035

**II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 August 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 August 2024

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norwich City Council

Norwich

Country

United Kingdom