

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/022228-2022>

Tender

## **Oxford Diocesan Schools Trust - Management Information System**

Oxford Diocesan Schools Trust

F02: Contract notice

Notice identifier: 2022/S 000-022228

Procurement identifier (OCID): ocids-h6vhtk-035b30

Published 11 August 2022, 8:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxford Diocesan Schools Trust

St Mary's Convent, Denchworth Road

Wantage

OX12 9AU

#### **Contact**

Ben Jones

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKJ14 - Oxfordshire

**Internet address(es)**

Main address

<http://www.odst.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Education Institute

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Oxford Diocesan Schools Trust - Management Information System

Reference number

MPN-10223

#### **II.1.2) Main CPV code**

- 48190000 - Educational software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Oxford Diocesan School's Trust is currently out to tender for the provision of a MIS System. Oxford Diocesan Schools Trust is a thriving Multi-Academy Trust (MAT), serving over 7,000 pupils within their growing family of 41 church and community schools across Oxfordshire and Berkshire. All of the schools in the trust are primary, infant, junior or middle schools. Oxford Diocesan Schools Trust is conducting a tender process to award a contract for the provision of a 'Management Information System (MIS)' for the 41 schools in the Trust. The contract is to commence for the first tranche of schools to migrate on 5 June 2023 with further schools to follow based on their existing contract renewal date.

#### **II.1.5) Estimated total value**

Value excluding VAT: £430,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48190000 - Educational software package

- 48100000 - Industry specific software package
- 48810000 - Information systems

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

St Mary's Convent, Denchworth, Wantage, OX12 9AU

### **II.2.4) Description of the procurement**

The Oxford Diocesan School's Trust is currently out to tender for the provision of a MIS System. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 05 June 2023 for the first tranche of schools- further schools to follow based on their existing contract renewal date.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £430,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible contract extension periods of 12 months. Meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 September 2022

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

12 October 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2025, 2026 or 2027 dependent on the exercising of contract extension options

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Oxford Diocesan Schools Trust will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)

#### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom