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Tender

Gildredge House - ICT Managed Service

Gildredge House School

F02: Contract notice

Notice identifier: 2023/S 000-022223

Procurement identifier (OCID): ocds-h6vhtk-03ebd0

Published 31 July 2023, 4:04pm

Section I: Contracting authority

I.1) Name and addresses

Gildredge House School

Eastbourne

BN20 8AB

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 7970661087

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Companies House

08436285

Internet address(es)

Main address

<https://www.gildredgehouse.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.gildredgehouse.org.uk/home/our-school/ict-for-tender/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Gildredge House - ICT Managed Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

GHS is founded upon high standards and high expectations of students' attitude to learning. We expect a commitment from all students to the Gildredge House Way, in being Ready, Respectful and Safe, in and out of every lesson. We also believe it is important to celebrate individual and collective achievements through a culture of 'catching students in'.

Primarily, GHS is a warm, welcoming, and inclusive community. Every student, teacher and member of our community takes on a responsibility when joining Gildredge House to maintain and cultivate the unique culture that exists inside our walls. You will find this culture embodied in every part of our school, in the way Gildredge House students think, feel and act, whether aged 4 or 18.

Our mission is to Aspire in all that we do, and it is this mission that underpins and drives our vision and values. Fundamentally, we aspire to provide our young people with the highest quality education so they achieve their potential, and beyond. This is reinforced in the classroom by the Gildredge House Five, a set of teaching principles which ensure consistency in quality first teaching for all students in every phase of our school.

Our vision is clear and underpinned by a strong value-based curriculum.

As an all-through school, we recognise the privilege and opportunity we have of supporting students' learning and development for fourteen years of their lives. We continue to develop our curriculum to ensure there is a 'through-line' of knowledge and skills developed from Reception to Year 13, and that learning is continually assessed and challenged. Our shared facilities and resources create unique opportunities for students to integrate with other phases of our school, for example, when Sixth Form students read

with Year 1, or Year 5 students taking part in science experiments in our specialist Science Labs. These opportunities provide students with continuity and stability through the traditional transition points; therefore, our students develop self-confidence and positivity throughout their time with us. This sets Gildredge House apart from other schools.

This procurement encompasses the items noted below. At the sole discretion of the School any future schools that the School may incorporate into the School will also be added to the ICT contract. Any additional schools will co-terminate to the same end date as the initial contract.

The companies identified from these shortlisting questions to receive the Stage 2 ITT for the Managed service will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the ITT will include, but not be limited to:

- Strategic advice and direction to the School regarding ICT
- Single service desk for all ICT issues - Full time except Bank Holidays
- 24 x 7 x 365 remote monitoring and management, including all patching and updates of infrastructure that the supplier is responsible for.
- Responsibility for design, specification, installation and management of all ICT requirements
- Re-active onsite staffing bidders to deliver the SLA.
- Supply of goods and services based on an agreed Best Value (BV) approach
- Management of 3rd parties - apart from those which relate to local device based applications
- Relevant monitoring, management, patching and reporting
- Training - Technical and curriculum as necessary
- Expectation that the provider will drive innovation
- Risk registers and infrastructure inventory management
- Collective partnership targets aligned to the Schools objectives

II.1.5) Estimated total value

Value excluding VAT: £1,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Gildredge House School

II.2.4) Description of the procurement

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- Risk registers and infrastructure inventory management
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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 September 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

14 September 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Gildredge House School

Eastbourne

Country

United Kingdom