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Tender

Electronic Laboratory Notebooks (ELN) solution

University of Dundee

F01: Prior information notice

Call for competition

Notice identifier: 2022/S 000-022135

Procurement identifier (OCID): ocids-h6vhtk-035af1

Published 11 August 2022, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

University of Dundee

Procurement, 3rd Floor, Tower Building, Nethergate

TBC

DD1 4HN

Contact

Becky Myles

Email

b.myles@dundee.ac.uk

Telephone

+44 1382381116

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

<http://www.dundee.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00105

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electronic Laboratory Notebooks (ELN) solution

Reference number

UoD-SYS107-TC-2022

II.1.2) Main CPV code

- 48461000 - Analytical or scientific software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University of Dundee (UoD) has a requirement for a single Electronic Laboratory Notebook (ELN) solution, scalable for use across all Schools. The University will be considering on-premise solutions only and will be contracting for a maximum period of ten years from commencement.

This is a prequalification stage for a multi-stage restricted tender process which includes a 6 month 'Test and Learn' phase. See attached additional documentation for details.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48461000 - Analytical or scientific software package

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

II.2.4) Description of the procurement

The University of Dundee (UoD) has a requirement for a single Electronic Laboratory Notebook (ELN) solution, scalable for use across all Schools. The University will be considering on-premise solutions only and will be contracting for a maximum period of ten years from commencement.

This is a multi-stage restricted tender process which includes a 6 month 'Test and Learn' phase prior to final tender submissions being invited from shortlisted bidders.

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial 'Test and Learn' phase Contract(s) will be effective for a maximum term of 6 months. The Initial Contract Term following final tender submissions, shall be 24 months plus optional 12 month extensions on each contract anniversary thereafter, up to a maximum of 10 years in total.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Initial 'Test and Learn' phase Contract(s) will be effective for a maximum term of 6 months. The Test and Learn phase will be a fixed price. No contract extensions will be applied to the Test and Learn phase. The Contract shall automatically terminate at the end of the Test and Learn phase. A maximum of 4 Test and Learn phase contracts will be awarded.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

12 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.5) Scheduled date for start of award procedures

12 September 2022

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=702969.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:702969)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=702969

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff Court

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Email

dundee@scotscourts.gov.uk

Telephone

+44 1382229961

Country

United Kingdom