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Tender

## **Electronic Laboratory Notebooks (ELN) solution**

University of Dundee

F01: Prior information notice

Call for competition

Notice identifier: 2022/S 000-022135

Procurement identifier (OCID): ocds-h6vhtk-035af1

Published 11 August 2022, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Dundee

Procurement, 3rd Floor, Tower Building, Nethergate

TBC

DD1 4HN

#### **Contact**

Becky Myles

#### **Email**

[b.myles@dundee.ac.uk](mailto:b.myles@dundee.ac.uk)

#### **Telephone**

+44 1382381116

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.dundee.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00105](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00105)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Electronic Laboratory Notebooks (ELN) solution

Reference number

UoD-SYS107-TC-2022

#### **II.1.2) Main CPV code**

- 48461000 - Analytical or scientific software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The University of Dundee (UoD) has a requirement for a single Electronic Laboratory Notebook (ELN) solution, scalable for use across all Schools. The University will be considering on-premise solutions only and will be contracting for a maximum period of ten years from commencement.

This is a prequalification stage for a multi-stage restricted tender process which includes a 6 month 'Test and Learn' phase. See attached additional documentation for details.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48461000 - Analytical or scientific software package

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

#### **II.2.4) Description of the procurement**

The University of Dundee (UoD) has a requirement for a single Electronic Laboratory Notebook (ELN) solution, scalable for use across all Schools. The University will be considering on-premise solutions only and will be contracting for a maximum period of ten years from commencement.

This is a multi-stage restricted tender process which includes a 6 month 'Test and Learn' phase prior to final tender submissions being invited from shortlisted bidders.

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial 'Test and Learn' phase Contract(s) will be effective for a maximum term of 6 months. The Initial Contract Term following final tender submissions, shall be 24 months plus optional 12 month extensions on each contract anniversary thereafter, up to a maximum of 10 years in total.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Initial 'Test and Learn' phase Contract(s) will be effective for a maximum term of 6 months. The Test and Learn phase will be a fixed price. No contract extensions will be applied to the Test and Learn phase. The Contract shall automatically terminate at the end of the Test and Learn phase. A maximum of 4 Test and Learn phase contracts will be awarded.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

12 September 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

12 September 2022

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=702969](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=702969).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:702969)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=702969](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=702969)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dundee Sheriff Court

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Email

[dundee@scotscourts.gov.uk](mailto:dundee@scotscourts.gov.uk)

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