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Tender

## **EC1030 - Leadership Development Programmes**

The University of Edinburgh

F02: Contract notice

Notice identifier: 2024/S 000-022097

Procurement identifier (OCID): ocds-h6vhtk-046a0a

Published 17 July 2024, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The University of Edinburgh

University of Edinburgh, Charles Stewart House, 9-16 Chambers St

Edinburgh

EH1 1HT

#### **Contact**

Hayley Bell

#### **Email**

[hayley.bell@ed.ac.uk](mailto:hayley.bell@ed.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<https://www.ed.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00107](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

EC1030 - Leadership Development Programmes

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Edinburgh is looking for expressions of interest from suitably experienced organisations interested in providing services for leadership and management development. We are looking for provider(s) who can support in designing, delivering and evaluating elements of our leadership development offers for university staff over the next 2 years, in line with our university values and behaviours, and working towards the goals of our People Strategy and Strategy 2030.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Aspiring Manager Programme

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

- 80500000 - Training services
- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The University of Edinburgh offers an Aspiring Manager Programme, which provides a framework to develop core management skills and behaviours to set aspiring managers up for success in future management roles. The programme is suited to both professional services and academic staff who are not people managers and demonstrate the potential and motivation to develop into a management role.

This programme is conducted twice per annum over a period of four months per cohort. Each cohort has up to 128 participants and the programme comprises of various elements, all of which are conducted virtually.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further three years on a year on year basis.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Edinburgh Manager Programme

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 805000000 - Training services
- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The University of Edinburgh offers an Edinburgh Manager Programme, which provides a framework to develop the skills and behaviours required of managers. It also encourages and enables participants to network with managers across the University. The programme is suited to both professional services and academic staff who are people managers and are looking to develop and enhance their management skills.

This programme is conducted twice per annum over a period of six months per cohort and

each cohort has up to 60 participants. The programme comprises of various elements that are mostly conducted virtually, with the exception of some sessions that are held in person with the aim of maximising networking and collaboration opportunities.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further three years on a year on year basis.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

## Edinburgh Leader Programme

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80500000 - Training services
- 80511000 - Staff training services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

The University of Edinburgh offers an Edinburgh Leader Programme, which provides a framework to develop the skills and behaviours required of a strategic leader. It also gives an opportunity for leaders to grow their network with other University of Edinburgh leaders. The programme is suited to both professional services and academic staff who are mid manager to early senior leaders, including those in leadership roles who do not have direct line management responsibility but are required to influence across the University.

This programme is conducted twice per annum over a period of six months per cohort and each cohort has up to 60 participants. The programme comprises of various elements that are mostly conducted virtually, with the exception of some sessions that are held in person with the aim of maximising networking and collaboration opportunities.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

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Yes

Description of renewals

Option to extend for a further three years on a year on year basis.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**



The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-016341](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 August 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7) Conditions for opening of tenders**

Date

7 August 2024

Local time

12:00pm

Place

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Terms & Conditions must be submitted prior to award. It is for information only and will not be scored but it is a requirement of this tender.

Form of Tender must be submitted prior to award. It is for information only and will not be scored but it is a requirement of this tender.

Freedom of Information should only be submitted prior to award if applicable. It is for information only and will not be scored.

Sustain Supply Chain Code of Conduct must be submitted prior to award. It is for information only and will not be scored but is a requirement of this tender.

Contract Management Schedule must be submitted prior to award. It is for information only and will not be scored but is a requirement of this tender and will be included in the contractual terms.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27177. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please see ITT for details.

(SC Ref:772746)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Email

[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Telephone

+44 1312252525

Country

United Kingdom