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Tender

## **CST062 - Benefit & Discount employee platform including the optional benefit of an employee assistance programme**

Derbyshire County Council

F02: Contract notice

Notice identifier: 2022/S 000-022083

Procurement identifier (OCID): ocds-h6vhtk-035aca

Published 10 August 2022, 8:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Derbyshire County Council

County Hall

Matlock

DE4 3AG

#### **Contact**

Mrs Julia Apperley

#### **Email**

[julia.apperley@derbyshire.gov.uk](mailto:julia.apperley@derbyshire.gov.uk)

#### **Telephone**

+44 1629536854

**Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CST062 - Benefit & Discount employee platform including the optional benefit of an employee assistance programme

Reference number

DN627570

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Derbyshire County Council are inviting interested parties to tender for the provision of a Benefit and Discount employee platform including the optional benefit of an Employee Assistance Programme (EAP) which will be available to all employees across all departments of the Council, excluding school employees. The Council employs approximately 7,500 employees working Countywide in a variety of manual and office-based roles.

The Council wishes to offer these schemes to employees on a subscription basis or use when they wish.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

#### **II.2.4) Description of the procurement**

Derbyshire County Council are inviting interested parties to tender for the provision of a Benefit and Discount employee platform including the optional benefit of an Employee Assistance Programme (EAP) which will be available to all employees across all departments of the Council, excluding school employees. The Council employs approximately 7,500 employees working Countywide in a variety of manual and office-based roles.

The Council wishes to offer these schemes to employees on a subscription basis or use when they wish.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 September 2022

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 September 2022

Local time

11:00am

Place

County Hall, Matlock

Information about authorised persons and opening procedure

Senior Officers employed by the Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derbyshire County Council

County Hall

Matlock

DE4 3AG

Email

[paul.hartley@derbyshire.gov.uk](mailto:paul.hartley@derbyshire.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Derbyshire County Council will operate a minimum 10 (or 15 calendar day if non-electronic or fax methods used) standstill period at the point information on the award of the contract is communicated to the relevant economic operators. Debriefing by the Council shall be in accordance with the Public Contracts Regulation 2015 (as amended) (the Regulations). Such information should be requested from the addressee in Section 1.1. If an appeal regarding the award of the contract has not been successfully resolved the Regulations provide for the aggrieved parties who are of the opinion that they have been harmed or are at risk of harm by a breach of the Regulations, to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought as soon as possible.