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Tender

## **Bus and Coach Hire with driver**

University of Sunderland

F02: Contract notice

Notice identifier: 2022/S 000-022078

Procurement identifier (OCID): ocds-h6vhtk-035ac7

Published 10 August 2022, 6:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Sunderland

3rd Floor Edinburgh Building, Chester Road

Sunderland

SR1 3SD

#### **Email**

[tenders@sunderland.ac.uk](mailto:tenders@sunderland.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKC23 - Sunderland

#### **Internet address(es)**

Main address

<http://www.sunderland.ac.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofsunderland.aspx/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofsunderland.aspx/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Bus and Coach Hire with driver

Reference number

UoS/Bus and Coach hire with driver/0622

#### **II.1.2) Main CPV code**

- 60172000 - Hire of buses and coaches with driver

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Sunderland and its subsidiaries are looking to engage with a one stop shop supplier for its Bus and Coach hire with driver requirements from approximately October 2022 to October 2025 (with up to 2 x 1 year extensions taking it to a possible October 2027 contract). The overall contract value is estimated at GBP £900,000 over 5 years' (the maximum contract length) i.e. GBP £180,000 per annum (excluding VAT where applicable) - note there are no guarantees on spend levels. We also reserve the right to spend an additional 50% of the original anticipated spend, subject to changes to requirements across the University for the duration of the award. Our coach and bus requirements vary throughout the year and in the past have included various student sports team journeys, school visits to and from our Sunderland campuses, open-day shuttle buses across the campuses, airport collections, various student trips across the North-East and beyond (including for example London)

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### II.2.3) Place of performance

NUTS codes

- UKC23 - Sunderland
- UKI42 - Tower Hamlets

Main site or place of performance

Sunderland, Tyne and Wear main campuses and London Canary Wharf possible future additional services

### II.2.4) Description of the procurement

The University of Sunderland and its subsidiaries are looking to engage with a one stop shop supplier for its Bus & Coach hire with driver requirements, from approximately October 2022 to October 2025 (with up to 2 x 1 year extensions taking it to a possible October 2027 contract). The overall contract value is estimated at GBP £900,000 over 5 years' (the maximum contract length) i.e. GBP £180,000 per annum (excluding VAT where applicable) - note there are no guarantees on spend levels. We also reserve the right to spend an additional 50% of the original anticipated spend, subject to changes to requirements across the University for the duration of the award. Our coach and bus requirements vary throughout the year and in the past have included various student sports team journeys, school visits to and from our Sunderland campuses, open-day shuttle buses across the campuses, airport collections, various student trips across the North-East and beyond (including for example our London Campus), and any other journeys that may be required (both ad-hoc and routine). Bus and coach providers must have available a variety of vehicles to ensure the specific journey and groups are serviced appropriately (including some with wheelchair access, etc). Additionally, a clear booking process, essential duty of care, fleet maintenance and cleanliness, clear management responsibilities and experienced fully trained drivers are required to meet our requirements. By expressing your interest in the tender through InTend you will be given access to all the tender documents which outline the requirements and relevant dates, essential information, and what is required. Closing date for submission of tenders is 12 noon Monday 12th September 2022

### II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

### II.2.6) Estimated value

Value excluding VAT: £900,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

18 October 2022

End date

17 October 2027

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Various Projects funded by EU or other

**II.2.14) Additional information**

Any commissions under this contract or framework maybe subject to external funding from bodies such as DfE, Arts Council, Heritage Lottery Fund, LEP, etc and the successful suppliers will be expected to work with the University on any funding applications where appropriate. This list of funding bodies is not exhaustive

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 September 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 8 December 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

12 September 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Sunderland

3rd floor, Edinburgh building, Chester Road

Sunderland

SR1 3SD

Email

[tenders@sunderland.ac.uk](mailto:tenders@sunderland.ac.uk)

Country

United Kingdom

Internet address

[www.sunderland.ac.uk](http://www.sunderland.ac.uk)

#### **VI.4.2) Body responsible for mediation procedures**

University of Sunderland, Legal Services

4th floor, Edinburgh building, Chester Road



Sunderland

SR1 3SD

Email

[legal@sunderland.ac.uk](mailto:legal@sunderland.ac.uk)

Country

United Kingdom