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Tender

## **Provision of Vehicle Leasing and Vehicle Salary Sacrifice Schemes**

North of England Commercial Procurement Collaborative (NOE CPC) (hosted by and acting through Leeds and York Partnership NHS Foundation Trust.)

F02: Contract notice

Notice identifier: 2021/S 000-022015

Procurement identifier (OCID): ocds-h6vhtk-02dd6e

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North of England Commercial Procurement Collaborative (NOE CPC) (hosted by and acting through Leeds and York Partnership NHS Foundation Trust.)

Don Valley House, Savile Street East

Sheffield

S4 7UQ

#### **Email**

[Procurement@noecpc.nhs.uk](mailto:Procurement@noecpc.nhs.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.noecpc.nhs.uk>

Buyer's address

<https://www.noecpc.nhs.uk>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Vehicle Leasing and Vehicle Salary Sacrifice Schemes

Reference number

NOEL.0524.0

#### **II.1.2) Main CPV code**

- 72260000 - Software-related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The NOE CPC is undertaking a Competitive Dialogue tender process for the provision of Vehicle Leasing and Vehicle Salary Sacrifice schemes (including the provision of vehicles). The vehicles are to be provided through a web-based portal by a single provider under a single supplier Framework Agreement. A fundamental requirement is the provision of a portal that employees can access for vehicle quotations, including all personal tax and pension implications. This portal must be CPC branded with access controlled by, and at the discretion of, NOE CPC. Provision of Internet based portal for the delivery of: • Lease Vehicle Schemes (Business Lease) • Salary Sacrifice Vehicle Schemes During the lifetime of the framework additional associated service requirements may come into scope including but not limited to short term vehicle lease options (days or weeks duration) and alternative options for accessing a vehicle such as Personal Contract Hire Vehicles.

#### **II.1.5) Estimated total value**

Value excluding VAT: £650,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50111110 - Vehicle-fleet-support services
- 66114000 - Financial leasing services
- 50000000 - Repair and maintenance services
- 50112000 - Repair and maintenance services of cars
- 50100000 - Repair, maintenance and associated services of vehicles and related equipment
- 75310000 - Benefit services
- 48000000 - Software package and information systems
- 66516100 - Motor vehicle liability insurance services
- 50111100 - Vehicle-fleet management services
- 34100000 - Motor vehicles
- 34110000 - Passenger cars

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

United Kingdom and any of the crown dependencies (including but not limited to, the Isle of Man).

### **II.2.4) Description of the procurement**

The below-listed Authorities (plus those entities listed at Section II.2.11 and Section VI.3) are eligible to access the resulting framework – subject to NOE CPC approval.

BARNSELY FACILITIES SERVICES LIMITED  
 BARNSELY HOSPITAL NHS FOUNDATION TRUST  
 BRADFORD TEACHING HOSPITALS NHS FOUNDATION TRUST  
 CALDERDALE AND HUDDERSFIELD NHS FOUNDATION TRUST  
 CALDERDALE AND HUDDERSFIELD SOLUTIONS LIMITED  
 CHESTERFIELD ROYAL HOSPITAL NHS FOUNDATION TRUST  
 DERBYSHIRE COMMUNITY HEALTH SERVICES NHS FOUNDATION TRUST  
 DERBYSHIRE SUPPORT AND FACILITIES SERVICES LIMITED  
 DONCASTER AND BASSETLAW TEACHING HOSPITALS NHS FOUNDATION TRUST  
 HARROGATE AND DISTRICT NHS FOUNDATION TRUST  
 HARROGATE HEALTHCARE FACILITIES MANAGEMENT LTD  
 HUMBER TEACHING NHS FOUNDATION TRUST  
 ISLE OF MAN DEPARTMENT OF HEALTH  
 LEEDS AND YORK PARTNERSHIP NHS FOUNDATION TRUST  
 LEEDS

COMMUNITY HEALTHCARE NHS TRUST  
 LEEDS TEACHING HOSPITALS NHS  
 TRUST  
 LEICESTERSHIRE PARTNERSHIP NHS TRUST  
 LINCOLNSHIRE COMMUNITY  
 HEALTH SERVICES NHS TRUST  
 LINCOLNSHIRE PARTNERSHIP NHS FOUNDATION  
 TRUST  
 LOCALA COMMUNITY PARTNERSHIPS  
 CIC  
 MID YORKSHIRE HOSPITALS  
 NHS TRUST  
 NORTHERN LINCOLNSHIRE AND  
 GOOLE NHS FOUNDATION  
 TRUST  
 SHEFFIELD CHILDREN'S NHS FOUNDATION  
 TRUST  
 SHEFFIELD HEALTH &  
 SOCIAL CARE NHS FOUNDATION  
 TRUST  
 SHEFFIELD TEACHING HOSPITALS NHS  
 FOUNDATION TRUST  
 SHERWOOD FOREST HOSPITALS NHS FOUNDATION  
 TRUST  
 THE NEWCASTLE UPON TYNE HOSPITALS NHS FOUNDATION TRUST  
 THE  
 ROTHERHAM NHS FOUNDATION TRUST  
 UNITED LINCOLNSHIRE HOSPITALS NHS  
 TRUST  
 UNIVERSITY HOSPITALS OF DERBY AND BURTON NHS FOUNDATION  
 TRUST  
 UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST  
 YORK AND  
 SCARBOROUGH TEACHING HOSPITALS NHS FOUNDATION TRUST  
 YORK  
 TEACHING HOSPITAL FACILITIES MANAGEMENT  
 YORKSHIRE AMBULANCE  
 SERVICE NHS TRUST  
 NOE CPC member bodies as listed at:

<http://www.noecpc.nhs.uk/current-membersand> any additional new NOE CPC members including wholly owned companies and subsidiaries, may utilise this framework agreement during the contract term. See Section II.2.11 and VI.3 for list of entities eligible to utilise any resulting framework, subject to the approval of NOE CPC.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £650,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This procurement exercise will be conducted on the Atamis Health Family Single eCommercial System at: <https://health-family.force.com/loginFor> any support in submitting your response please contact the Atamis helpdesk on 0800 995 6035 or email [support-health@atamis.co.uk](mailto:support-health@atamis.co.uk)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See SQ/ITT

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See SQ/ITT

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive dialogue

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

Additional information about electronic auction

Participating Authorities reserve the right to undertake electronic auctions in the awarding of call-offs under this framework agreement.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 October 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 120 (from the date stated for receipt of tender)

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

NHS Northern Ireland (National Health Service for Northern Ireland) including but not limited to: Health and Social Care Trusts, Primary care Services GPs, pharmacies, dentists and optometrists, Hospital services, social care services and community services, including those provided through community health centres and mental health services: <http://www.hscni.net/Isle> of Man (IoM) Government and associated IoM based public bodies, including all IoM Government Departments and Cabinet Office, including but not limited to: Department of Health & Social Care, as listed at: <https://www.gov.im/about-the-government/departments> Educational Establishments in England & Wales listed on the Department for Education's Register EduBase (to be superseded by GIAS (Get Information about Schools) including establishments providing compulsory, higher and further education: <https://www.get-information-schools.service.gov.uk> <https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development> Schools in England <https://www.gov.uk/government/publications/schools-in-england> Education Trusts <https://www.gov.uk/types-of-school/academies> Schools in Wales <https://gov.wales/address-lists-schools> Further Education and 6th Form Colleges in the UK <http://findfe.com/Higher> Education Recognised or listed bodies in the UK offering degree-level



courses:<https://www.gov.uk/check-a-university-is-officially-recognised> Schools in Scotland including primary, secondary and special schools:<https://education.gov.scot/parentzone/Educational> Establishments in Scotland:  
<http://www.gov.scot/Topics/Statistics/ScotXed/SchoolEducation/SchoolEstablishmentsSchools> and Educational Establishments in Northern Ireland:<https://www.education-ni.gov.uk/services/schools-plus> Higher Education Universities and Colleges in Northern Ireland:<https://www.nidirect.gov.uk/articles/universities-and-colleges-northern-ireland> UK Police Forces in England, Northern Ireland, Scotland and Wales including National Special Police Forces:<https://www.police.uk/forces/England> Fire and Rescue Services:<https://www.nationalfirechiefs.org.uk/Fire-and-Rescue-Services> Scottish Fire & Rescue Services:<http://www.firescotland.gov.uk/your-area.aspx> Welsh Fire & Rescue Services:<http://gov.wales/topics/people-and-communities/communities/safety/fire/localservices/?lang=en> Northern Ireland Fire & Rescue Service:<https://www.nifrs.org> UK Maritime & Coastguard Agency:<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency/about/access-and-opening> Registered charities in England and Wales:<https://www.gov.uk/find-charity-information> Registered charities in Scotland:<http://www.oscr.org.uk/charities> Registered charities in Northern Ireland:<http://www.charitycommissionni.org.uk/charity-search/Ministry> of Defence (MOD):<https://www.gov.uk/government/organisations/ministry-of-defence> Royal Navy - <https://www.royalnavy.mod.uk/British> Army - <http://www.army.mod.uk/Royal> Air Force - <https://www.raf.mod.uk/Registered> social landlords: government funded not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives. England:<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing> Scotland:<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx> Wales:<http://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en> Northern Ireland:<https://www.nidirect.gov.uk/contacts/housing-associations> Any other public sector and government organisations, including, but not limited to, those listed at; Departments, agencies and public bodies <https://www.gov.uk/government/organisations>

## VI.4) Procedures for review

### VI.4.1) Review body

North of England Commercial Procurement Collaborative (NOE CPC)

Savile Street East,

Sheffield,

S4 7UQ

Country

United Kingdom

Internet address

<https://www.noecpc.nhs.uk>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

NOE CPC will incorporate a minimum 10 calendar standstill period at the point information on the award of contract is communicated to tenderers, in accordance with Regulation 87 of the Public Contract Regulations 2015. Any tenderer wishing to appeal the decision to award the contract, or after the award of the contract appeal the award of the contract, shall have the rights set out in Part 3 of the Public Contract Regulations 2015. Bidders should note that the NOECPC retain absolute discretion as to whether to accept any offer following evaluation. The NOE CPC is not bound in any way to accept any and reserves the right to make no further contract award under this procurement process. The NOE CPC shall not be held liable for any liability or cost or expense incurred by any bidder in relation to this project whatsoever, including, without limitations, in relation to the preparation of their tender and any subsequent clarification or any legal or other expenses.