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Tender

## **Cleaning services**

Clyde Valley Housing Association Limited

F02: Contract notice

Notice identifier: 2023/S 000-021994

Procurement identifier (OCID): ocds-h6vhtk-03942e

Published 28 July 2023, 1:23pm

The closing date and time has been changed to:

**4 September 2023, 5:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Clyde Valley Housing Association Limited

50 Scott Street

Motherwell

ML1 1PN

#### **Email**

[cvha@cvha.org.uk](mailto:cvha@cvha.org.uk)

#### **Telephone**

+44 1698268855

**Fax**

+44 1698268855

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://cvha.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11082](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11082)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Other type

Housing association

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning services

#### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cleaning services

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM8 - West Central Scotland

Main site or place of performance

North and South Lanarkshire

#### **II.2.4) Description of the procurement**

General close cleaning services, window cleaning services and office/window cleaning to CVHA's main office. Bidders should provide evidence of three contracts within the previous 5 years that provides evidence of experience within the SPD document.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: £380,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

3 + 1 + 1 contract arrangement.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Not required.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Bidders should refer to the Key Performance Indicators which will govern the performance element of the contract.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-036552](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

21 August 2023

Local time

12:00pm

Changed to:

Date

4 September 2023

Local time

5:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 August 2023

Local time

1:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Subject to suitable performance, the winning bidder would have the opportunity for up to five years of work through this opportunity. The contract arrangement is a 3 + 1 + 1 arrangement. Should these options be utilised, mid 2028. If not, mid 2026 or 2027.

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

This requirement is for close cleaning, window cleaning and office cleaning services. CVHA reserve the right to add additional works related to cleaning services and will negotiate any additional costings with the winning bidder.

All sections of the SPD will not be applicable to this contract. Bidders should refer to Document A and Document M for further guidance and, if required, utilise the Ask a Question feature if any elements of the SPD or contract documentation are unclear.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=740126](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=740126).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in->

[procurement/](#)

A summary of the expected community benefits has been provided as follows:

A selection of benefits and points have been provided within the tender documents for bidders to refer to. These are used as examples. The winning tenderer and the Association will come to an agreement at the pre-contract meeting to agree expectations for the contract.

(SC Ref:740126)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Hamilton Sheriff Court

4 Beckford Street

Hamilton

ML3 0BT

Country

United Kingdom