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Tender

## **Print Services Framework**

UNIVERSITY OF DERBY

F02: Contract notice

Notice identifier: 2024/S 000-021954

Procurement identifier (OCID): ocds-h6vhtk-047dfd

Published 17 July 2024, 9:25am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF DERBY

KEDLESTON ROAD

DERBY

DE221GB

#### **Contact**

Procurement Team

#### **Email**

[procurement@derby.ac.uk](mailto:procurement@derby.ac.uk)

#### **Telephone**

+44 1332591094

#### **Country**

United Kingdom

**Region code**

UKF11 - Derby

**Companies House**

03079282

**Internet address(es)**

Main address

[www.derby.ac.uk](http://www.derby.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/suppliers-responding-to-negotiations/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Print Services Framework

Reference number

PROC OC ITT 959

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University is seeking to establish a Framework Agreement to engage with Print specialists to provide external overflow support to the internal Print Room function with educational, corporate and high profile printing services

We are looking for suppliers who have the credentials and interests to contribute to fulfilling the University's vision, "An applied university of today and for tomorrow".

The successful supplier must have a proven track record in delivering the Lots for which they apply:

Lot 1 - General Digital & Litho print work

Lot 2 - Large run Litho publications

Lot 3 - Large format printing, signage & installation

The tender process will follow the open procedure under the Public Procurement Regulations 2015 (PCR 2015).

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,300,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

General Digital & Litho print work

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

The University is seeking to establish a Framework Agreement to engage with Printing specialists to undertake overflow printing works under 3 Lots.

Lot 1 - General & Lithographic print services

This lot is for smaller runs of print, including but not limited to: booklets, posters, envelopes, business cards & mailers

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

May be extended by a maximum of 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2) Description**

#### **II.2.1) Title**

Large Run Litho Publications

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

#### **II.2.4) Description of the procurement**

The University is seeking to establish a Framework Agreement to engage with Printing specialists to undertake overflow printing works under 3 Lots.

Lot 2 - Large Run Lithographic publications (including Prospectus)

This lot is for large runs of print, including but not limited to: assorted publications, magazines, graduation brochures, as well as the print and distribution of the Universities Undergraduate Prospectus & Postgraduate Prospectus.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

May be extended for a maximum of 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

The University is seeking to establish a Framework Agreement to engage with Printing specialists to undertake overflow printing works under 3 Lots.

### Lot 3 - Large Format Printing, Exhibition & Signage services

This lot is for large format printing, exhibition & signage/wayfinding including but not limited to: A0 - A2 printing, Roller Banners, PVC Banners, Window Contra vision, Flags, Building Graphics, Wayfinding (inc Totems, Signwaves), Floor graphics & Lift door vinyls.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

May be extended by a maximum of 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 August 2024

Local time

1:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Derby

Derby

Country

United Kingdom