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Tender

## **Contract for the Supply & Delivery of Caddy Liners**

City & County of Swansea

F02: Contract notice

Notice identifier: 2021/S 000-021929

Procurement identifier (OCID): ocds-h6vhtk-02dd18

Published 3 September 2021, 4:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

#### **Contact**

Lisa Evans

#### **Email**

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

#### **Telephone**

+44 7966230649

**Country**

United Kingdom

**NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<https://www.swansea.gov.uk/dobusinesswithcouncil>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0254](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for the Supply & Delivery of Caddy Liners

Reference number

CCS-21-207

#### **II.1.2) Main CPV code**

- 19640000 - Polythene waste and refuse sacks and bags

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The council is seeking to enter into a contract with a suitably competent contractor for the supply of Plastic Polyethylene (PE) Liners food waste caddy liners. Liners should fit comfortably and securely into a 5 litre kitchen caddy. The dimensions of the liners should be such that they utilise the total internal capacity of the kitchen caddies with an overlap for securing the liner in place over the opening of the caddies

#### **II.1.5) Estimated total value**

Value excluding VAT: £0.01

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 19640000 - Polythene waste and refuse sacks and bags
- 90514000 - Refuse recycling services
- 42914000 - Recycling equipment

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

City and County of Swansea, Unit 1 - Ynys Court, Ferryboat Close, Llansamlet Swansea SA6 8QN

### **II.2.4) Description of the procurement**

Supply & Delivery of Plastic Polyethylene (PE) Liners food waste caddy liners. Liners should fit comfortably and securely in 5 litre kitchen caddy. The dimensions of liners should be such they utilise total internal capacity of caddies and overlap to secure liner in place over the opening of caddies.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

with option to extend up to 36 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The liners to be delivered at a rate of around 2 million liners per month. Any orders issued will be on a “Call-Off” basis, we are happy to give commitment with an Order of the total requirements and provide a call-off schedule for the total required to be delivered in monthly deliveries as agreed. Ensuring sufficient supply is maintained at all times.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The Council requires the liners to be delivered at a rate of around 2 million liners per month. Any orders issued will be on a “Call-Off” basis, we are happy to give commitment with an Order of the total requirements and provide a call-off schedule for the total required to be delivered in monthly deliveries as agreed. The Council shall liaise with the successful bidder to develop a delivery schedule to ensure that sufficient supply is maintained at all times.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 October 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 42 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 October 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Contract Period 6 months, with an option to extend for up to 36 months.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The dimensions of the liners should be such that they utilise the total internal capacity of the kitchen caddies with an overlap for securing the liner in place over the opening of the caddies. Liners should be of a sufficiently robust and fit for purpose to be utilised for domestic food waste collections. Liners should be printed with the Council logo, and 'Food Waste Only' in English and Welsh.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=113702](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=113702)

(WA Ref:113702)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Legal, Democratic and Business Intelligence, Swansea Council,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,



SA1 3SN

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Procurement Department,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Email

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

Telephone

+44 7966230649

Country

United Kingdom

Internet address

<https://www.swansea.gov.uk/procurement>