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Tender

Construction Consultancy Framework

Braintree District Council

F02: Contract notice

Notice identifier: 2021/S 000-021919

Procurement identifier (OCID): ocds-h6vhtk-02dd0e

Published 3 September 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

Braintree District Council

Causeway House, Blocking End

Braintree

CM7 9HB

Contact

Paula Jarvis

Email

paula.jarvis@braintree.gov.uk

Telephone

+44 1376551414

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

http://www.ephframeworks.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Construction-consultancy-services./R2K83ZC495

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.delta-esourcing.com/tenders/UK-title/R2K83ZC495

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Construction Consultancy Framework

II.1.2) Main CPV code

• 71530000 - Construction consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

A National Framework for use by all Public Sector Bodies for Construction Consultancy -

- •LOT 1 Architectural, Landscape & Building Design
- LOT 2 Building Services Engineering
- LOT 3 Building Surveying Services
- LOT 4 Civil & Structural Engineering
- •LOT 5 Principal Designer, Employers Agent & Clerk of Works
- •LOT 6 Valuation, Estates & Property Marketing
- •LOT 7Topographical / Land Surveying & Measured Land
- LOT 8 Energy Consultation
- •LOT 9 Highways, Traffic & Transport
- •LOT 10 Ecology & Arboriculture
- •LOT 11Archaeological Service

All Lots are multi-disciplinary

II.1.5) Estimated total value

Value excluding VAT: £25,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Architectural, Landscape and Building Design Services

Lot No

1

II.2.2) Additional CPV code(s)

- 71000000 Architectural, construction, engineering and inspection services
- 71200000 Architectural and related services
- 71210000 Advisory architectural services
- 71220000 Architectural design services
- 71221000 Architectural services for buildings
- 71222000 Architectural services for outdoor areas
- 71223000 Architectural services for building extensions
- 71240000 Architectural, engineering and planning services
- 71250000 Architectural, engineering and surveying services
- 71251000 Architectural and building-surveying services
- 71400000 Urban planning and landscape architectural services
- 71420000 Landscape architectural services
- 71242000 Project and design preparation, estimation of costs
- 71320000 Engineering design services
- 71322300 Bridge-design services
- 71325000 Foundation-design services
- 71327000 Load-bearing structure design services
- 71328000 Verification of load-bearing structure design services

• 79415200 - Design consultancy services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Architectural, Landscape and Building Design Services (including Planning, Development and Environmental)

The design of new buildings, additional elements / conversions to existing buildings, landscape design, restoration and hardscaping, including but not limited to drawings, design details, specifications, bills of quantity and design calculations.

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: https://www.delta-esourcing.com/respond/R2K83ZC495

II.2) Description

II.2.1) Title

Building Services Engineering

Lot No

2

II.2.2) Additional CPV code(s)

- 71320000 Engineering design services
- 71321000 Engineering design services for mechanical and electrical installations for buildings
- 71321200 Heating-system design services
- 71322000 Engineering design services for the construction of civil engineering works
- 71323100 Electrical power systems design services
- 79415200 Design consultancy services
- 79932000 Interior design services
- 45350000 Mechanical installations
- · 45351000 Mechanical engineering installation works
- 71333000 Mechanical engineering services

- 71334000 Mechanical and electrical engineering services
- 31625100 Fire-detection systems
- 31625200 Fire-alarm systems
- 35111500 Fire suppression system
- 45312100 Fire-alarm system installation work
- 45343000 Fire-prevention installation works
- 71317100 Fire and explosion protection and control consultancy services
- 45315000 Electrical installation work of heating and other electrical building-equipment
- 71314100 Electrical services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Building Services Engineering (including Mechanical, Fire Safety and Electrical Services Design)

The design of all the elements in a building including but not limited to lighting, heating, air circulation, ventilation, plumbing, acoustics, lifts, escalators, power supply, energy management systems, and security and safety systems.

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Building Surveying Services

Lot No

3

II.2.2) Additional CPV code(s)

- 71315300 Building surveying services
- 90650000 Asbestos removal services
- 71322100 Quantity surveying services for civil engineering works
- 71324000 Quantity surveying services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Building Surveying Services (including Quantity Surveying, Asbestos Consultancy & Party Wall Surveying)

The full inspection of all accessible parts of the building producing a detailed report, covering defects and / or maintenance issues, as well as asbestos consultancy and party wall surveying.

Calculating the amount of materials needed for building work with costings at all stages. Providing expert advice on Construction costs including life cycle costing, cost planning, procurement and tendering, contract administration and commercial management

To consult on the potential presence of asbestos, the identification of the type and how to safeguard against the dangers.

The provision of advice if it is applicable and the resolving of disputes due to a Party Wall.

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Civil & Structural Engineering

Lot No

4

II.2.2) Additional CPV code(s)

- 45200000 Works for complete or part construction and civil engineering work
- 45220000 Engineering works and construction works
- 45222000 Construction work for engineering works except bridges, tunnels, shafts and subways
- 71240000 Architectural, engineering and planning services
- 71250000 Architectural, engineering and surveying services
- 71300000 Engineering services
- 71310000 Consultative engineering and construction services
- 71311000 Civil engineering consultancy services
- 71311100 Civil engineering support services

- 71312000 Structural engineering consultancy services
- 71318000 Advisory and consultative engineering services
- 71330000 Miscellaneous engineering services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Civil & Structural Engineering

The planning, design, construction, maintenance, and operating of infrastructures, as well as improving existing infrastructures that have been neglected

Evaluating the strength and stability of buildings structural components and structural systems taking account mainly safety, technical, economic, and environmental concerns, but also considering aesthetic and social factors

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Principal Designer, Employers Agent & Clerk of Works Services

Lot No

5

II.2.2) Additional CPV code(s)

- 71242000 Project and design preparation, estimation of costs
- 79415200 Design consultancy services
- 79421200 Project-design services other than for construction work
- 79930000 Specialty design services
- 71248000 Supervision of project and documentation
- 71541000 Construction project management services
- 72224000 Project management consultancy services
- 75112100 Administrative development project services
- 79421000 Project-management services other than for construction work
- 79421100 Project-supervision services other than for construction work

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Principal Designer, Employers Agent & Clerk of Works Services (including CDM, and Legal services – property, contracts, planning litigation)

Principal Designer to oversee / manage the pre-construction phase of any project involving more than one contractor

Employers Agent to act as the contract administrator for design-bid-build contracts - part project manager, part contract administrator and part cost manager

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

CDM to provide advice, assistance & guidance on construction health and safety, to ensure compliance with statutory duties

Clerk of Works to inspect the workmanship, quality and safety of work on construction sites and report back. Conducting regular site inspections and checking that building plans are being followed correctly

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Valuation, Estates and Property Marketing Services

Lot No

6

II.2.2) Additional CPV code(s)

- 79419000 Evaluation consultancy services
- 79340000 Advertising and marketing services
- 79342000 Marketing services
- 79342100 Direct marketing services
- 79413000 Marketing management consultancy services
- 70120000 Buying and selling of real estate
- 70123000 Sale of real estate
- 70123100 Sale of residential real estate
- 70123200 Sale of non-residential estate
- 70300000 Real estate agency services on a fee or contract basis
- 70330000 Property management services of real estate on a fee or contract basis

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Valuation, Estates and Property Marketing Services (including Graphic Design and CGI services)

Providing the fair market value of properties, land and potential builds, including services to sell or rent buildings or land

Providing a marketing strategy to promote a particular property, land or asset for sale or rent.

The provision of Graphic Design and CGI services for the above purposes

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Topographical / Land Surveying and Measured Land services

Lot No

7

II.2.2) Additional CPV code(s)

- 71351800 Topographical and water divining services
- 71351810 Topographical services
- 71351811 Topographical surveys of archaeological sites
- 71351720 Geophysical surveys of archaeological sites
- 71353000 Surface surveying services
- 71353100 Hydrographic surveying services
- 71353200 Dimensional surveying services
- 71355000 Surveying services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Topographical / Land Surveying and Measured Land services

Determining the positions of points, measuring altitudes, and the distances and angles between them on the land surface so that they can be accurately plotted on a map. Also the setting out on the ground of the positions of proposed construction or engineering works and

a system of square measure for finding the area of a piece of land

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Energy Consultation services

Lot No

8

II.2.2) Additional CPV code(s)

- 71314000 Energy and related services
- 71314200 Energy-management services
- 71314300 Energy-efficiency consultancy services
- 71320000 Engineering design services
- 71321000 Engineering design services for mechanical and electrical installations for buildings
- 71321200 Heating-system design services
- 71323100 Electrical power systems design services
- 71323200 Plant engineering design services
- 79415200 Design consultancy services
- 79421200 Project-design services other than for construction work
- 79930000 Specialty design services
- 79933000 Design support services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Energy Consultation services (including EPC's, DEC's, BREEAM, Design advice)

Advice on how to use energy supplies more efficiently and cut unnecessary costs by implementing updated energy systems and researching current energy trends

Carry out EPCs and provide advice on the way to increase the score

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

Providing advice for new builds and existing properties on BREEAM and how to achieve the level required

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Highways, Traffic & Transport

Lot No

9

II.2.2) Additional CPV code(s)

- 71311210 Highways consultancy services
- 71311220 Highways engineering services
- 63712700 Traffic control services
- 63712710 Traffic monitoring services
- 71322500 Engineering-design services for traffic installations
- 60100000 Road transport services
- 60112000 Public road transport services
- 63712000 Support services for road transport
- 71311200 Transport systems consultancy services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Highways, Traffic & Transport

The production of drawings for, and then guidance on, the highway approvals process

The traffic and transport implications of residential and commercial development, including highway planning compliance and consultancy

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Ecology and Arboriculture

Lot No

10

II.2.2) Additional CPV code(s)

- 77211300 Tree-clearing services
- 77211400 Tree-cutting services
- 77211500 Tree-maintenance services
- 71421000 Landscape gardening services
- 92530000 Botanical and zoological garden services and nature reserve services
- 45262640 Environmental improvement works
- 71313000 Environmental engineering consultancy services
- 71313400 Environmental impact assessment for construction
- 71313420 Environmental standards for construction
- 71313430 Environmental indicators analysis for construction
- 71313440 Environmental Impact Assessment (EIA) services for construction
- 71313450 Environmental monitoring for construction
- 90700000 Environmental services
- 90710000 Environmental management
- 90712000 Environmental planning
- 90712100 Urban environmental development planning
- 90713000 Environmental issues consultancy services
- 90720000 Environmental protection
- 90722000 Environmental rehabilitation

- 90722200 Environmental decontamination services
- 45112720 Landscaping work for sports grounds and recreational areas
- 77314000 Grounds maintenance services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Ecology and Arboriculture

Studying the organisms in the physical surroundings of a proposed development site to establish any environmental impact the development may have

Provide tree-related advice in all aspects of the growing, maintaining and removing of woody plants, and assessing the quality of existing trees. Including how to protect them during construction, and how to introduce new trees into existing areas

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Archaeological Services

Lot No

11

II.2.2) Additional CPV code(s)

- 45112450 Excavation work at archaeological sites
- 71351720 Geophysical surveys of archaeological sites
- 71351811 Topographical surveys of archaeological sites
- 71351914 Archaeological services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Archaeological Services

Services included but not limited to the carrying out of desk-based assessments, heritage statements, environmental impact assessments, trial trench evaluations, surveys, excavations and historic buildings recording

Each Lot is Multi-Disciplinary, but also includes tender preparation, tendering, project management services, the provision of a wide range of advice on all matters concerned with planning, development and environmental issues which surround a building project, etc.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per Tender Documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 October 2021

Local time
12:00pm
IV.2.4) Languages in which tenders or requests to participate may be submitted
English
IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Tender must be valid until: 28 February 2022
IV.2.7) Conditions for opening of tenders
Date
6 October 2021
Local time
12:00pm
Place
Braintree

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

This Framework Agreement as described above will be available to all UK public bodies. This includes local authorities, educational establishments, registered providers and emergency services, NHS bodies, central government departments and their agencies and also registered charities. See the following websites for details:

https://www.gov.uk/school-performance-tables

https://education.gov.scot/parentzone/find-a-school

https://hwb.gov.wales/

https://gov.wales/statistics-and-research/address-list-of-schools/?lang=en

http://apps.education-ni.gov.uk/appinstitutes/default.aspx

https://www.compare-school-performance.service.gov.uk/

https://unistats.ac.uk/institutions/

http://www.police.uk/forces.htm

http://www.psni.police.uk/index.htm

http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland

http://www.cfoa.org.uk/12247

http://www.nifrs.org/areas-districts/

https://www.gov.uk/government/organisations/maritime-and-coastguard-agency

http://www.firescotland.gov.uk/your-area.aspx

http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx

http://online.hscni.net/other-hsc-organisations/

http://www.show.scot.nhs.uk/organisations/

http://www.scottishambulance.com/TheService/organised.aspx

http://www.wales.nhs.uk/nhswalesaboutus/structure

https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide

https://www.gov.uk/government/organisations

http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx

http://www.oscr.org.uk/

http://www.charitycommissionni.org.uk/

https://www.gov.uk/government/publications/current-registered-providers-of-social-housing

For more information about this opportunity, please visit the Delta eSourcing portal at:

https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Construction-consultancy-services./R2K83ZC495

To respond to this opportunity, please click here:

https://www.delta-esourcing.com/respond/R2K83ZC495

GO Reference: GO-202193-PRO-18850608 VI.4) Procedures for review VI.4.1) Review body **Braintree District Council** Causeway House Braintree CM7 9HB Email paula.jarvis@braintree.gov.uk Telephone +44 1376551414 Country **United Kingdom** VI.4.2) Body responsible for mediation procedures **Braintree District Council** Causeway House Braintree CM7 9HB Telephone +44 1376551414 Country **United Kingdom**