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Tender

## **Defined Benefit Administration Services**

SCOTIA GAS NETWORKS LIMITED

F05: Contract notice – utilities

Notice identifier: 2021/S 000-021914

Procurement identifier (OCID): ocds-h6vhtk-02dd09

Published 3 September 2021, 3:53pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

SCOTIA GAS NETWORKS LIMITED

St. Lawrence House, Station Approach

HORLEY

RH69HJ

#### **Contact**

Stephen Knight

#### **Email**

[Stephen.Knight2@sgn.co.uk](mailto:Stephen.Knight2@sgn.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.sgn.com](http://www.sgn.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.sgn.com](http://www.sgn.com)

Additional information can be obtained from another address:

Stephen.knight2@sgn.co.uk

Horley

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Stephen Knight

**Email**

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**Country**

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**Internet address(es)**

Main address

[www.sgn.com](http://www.sgn.com)

Tenders or requests to participate must be submitted electronically via

[www.sgn.co.uk](http://www.sgn.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.6) Main activity**

Production, transport and distribution of gas and heat

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Defined Benefit Administration Services

#### **II.1.2) Main CPV code**

- 66141000 - Pension fund management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SGN operates a closed defined benefit (final salary) pension arrangement which is registered in the UK and governed by a Trustee Board. The Scheme is currently administered by SSE Pensions, by their in-house Team in Perth, and the Scheme Actuary is Hymans Robertson LLP. The Scheme has been in force in its current form since 2005. It has assets of c£1.3bn, is relatively well funded, and is looking for a high quality administrative and secretariat service to operate from autumn 2022.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Management and Administration of Defined Benefits pension Scheme

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Renewal to be discussed after initial three year period

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Possibility of initial contract being extended by up to 24 months

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 September 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

SGN

Horley

Email

[Stephen.knight2@sgn.co.uk](mailto:Stephen.knight2@sgn.co.uk)

Country

United Kingdom

Internet address

[WWW.SGN.COM](http://WWW.SGN.COM)