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Tender

University Shuttle Bus 2024

LEEDS TRINITY UNIVERSITY

F02: Contract notice

Notice identifier: 2024/S 000-021904

Procurement identifier (OCID): ocds-h6vhtk-047dd9

Published 16 July 2024, 4:20pm

Section I: Contracting authority

I.1) Name and addresses

LEEDS TRINITY UNIVERSITY

Brownberrie Lane,Horsforth

LEEDS

LS185HD

Contact

Mark Hayter

Email

m.hayter@leedstrinity.ac.uk

Country

United Kingdom

Region code

UKE42 - Leeds

Companies House

6305220

Internet address(es)

Main address

<https://www.leedstrinity.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://neupc.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://neupc.delta-esourcing.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

University Shuttle Bus 2024

Reference number

TRA007LTU

II.1.2) Main CPV code

- 60172000 - Hire of buses and coaches with driver

II.1.3) Type of contract

Services

II.1.4) Short description

The university seeks to appoint a contractor that will provide a Shuttle Bus service, inclusive of vehicle and driver, for the transportation of passengers via predetermined routes that connect the university's Horsforth Campus to Horsforth Rail Station and local community.

The contract will be held between the university and the operator. Third party intermediary, or sub-contract arrangements will not be considered.

The University will operate the service as a private hire arrangement using a coach/private hire operator. This is to ensure the service can be adjusted where required to meet the changing needs of passengers and to allow a modest degree of flexibility in the service timetable to better align to exact train arrival and departure times.

- Any additional capacity, or new routes and services that may be required to support the university's new City Campus at 1 Trevelyan Square, LS1 6AE which opens in October 2024, and

- Any other ad-hoc, organised trips,

will also be provided for by this contract.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE4 - West Yorkshire

II.2.4) Description of the procurement

The procurement will be conducted exclusively via the university's e-tendering website, where all documentation can be found and downloaded:

<https://neupc.delta-esourcing.com/members/leeds-trinity-university/>

Accessing a Tender Opportunity via the university's e-tendering website:

Once you have created a supplier profile, to respond to an opportunity, click 'Response Manager' or 'View Invites and Responses'. You will then be presented with a list of all opportunities your organisation has previously worked on and be given the option of viewing current invites or entering the access code to begin responding to a new opportunity.

Note:

Project: TRA007LTU - Shuttle Bus Services 2024

Access Code : N6PR4W4B5J

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

Subject to ongoing demand, it is envisaged that tenders will be invited for a renewal contract approximately six months before the expiry of the incumbent contract.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Subject to satisfactory contract performance, and on-going demand, the university reserves the right to extend the contract for any period up to a maximum of six additional years, with the latest the contract can expire being 31st July 2031

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 August 2024

Local time

9:59am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 August 2024

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Leeds Trinity University

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Horsforth, Leeds

LS18 5HD

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Country

United Kingdom