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Tender

Universal Information, Advice & Guidance Service

Warrington Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-021865

Procurement identifier (OCID): ocds-h6vhtk-050fe9 ([view related notices](#))

Published 15 May 2025, 3:31pm

Scope

Reference

DN773879

Description

Warrington Borough Council is looking to commission community advice services for the supply of:

- Legal, Debt and Housing Advice Services (core service)
- Outreach Service (eg. GP surgeries, Children's Centres, Community settings).

The Service is required to have a physical presence in Warrington to deliver the face to face work as detailed in the service specification. The service should be provided in a manner that enables access, especially to those groups who do not traditionally access town centre based provisions. The service will be delivered from relevant and accessible venues. The council are looking to work with a single provider who can deliver all aspects of the above

contract.

The service aims to:

- provide a single point of access for information advice and guidance services.
- reduce direct costs, whilst maintaining quality.
- modernise the approach of delivering information advice and guidance services in Warrington.
- promote the provision of self-help and online information, advice and guidance.

Aside from the core contract there are additional elements to deliver the following separate services:

- Domestic Abuse Worker
- Macmillan Benefits Advice and Welfare Service

Total value (estimated)

- £3,800,000 excluding VAT
- £4,560,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 30 November 2030
- Possible extension to 30 November 2035
- 10 years

Description of possible extension:

5 x 12 months

Main procurement category

Services

CPV classifications

- 85312300 - Guidance and counselling services
- 85312310 - Guidance services
- 85312400 - Welfare services not delivered through residential institutions

Contract locations

- UKD61 - Warrington

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

13 June 2025, 12:00pm

Tender submission deadline

23 June 2025, 12:00pm

Submission address and any special instructions

<https://procontract.due-north.com/Opportunities>

DN773879

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

13 October 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 May 2030

Award criteria

Name	Type	Weighting
Quality	Quality	100%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Light touch

Justification for not publishing a preliminary market engagement notice

Market test conducted January to Feb 2025

Documents

Associated tender documents

<https://procontract.due-north.com/Opportunities>

DN773879

Technical specifications to be met

<https://procontract.due-north.com/Opportunities>

DN773879

Contracting authority

Warrington Borough Council

- Public Procurement Organisation Number: PBVX-8195-NXYW

Warrington Borough Council

Warrington

WA1 1UH

United Kingdom

Email: centralprocurement@warrington.gov.uk

Region: UKD61 - Warrington

Organisation type: Public authority - sub-central government