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Tender

## Universal Information, Advice & Guidance Service

Warrington Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-021865

Procurement identifier (OCID): ocds-h6vhtk-050fe9 ([view related notices](#))

Published 15 May 2025, 3:31pm

## Scope

## Reference

DN773879

## Description

Warrington Borough Council is looking to commission community advice services for the supply of:

- Legal, Debt and Housing Advice Services (core service)
- Outreach Service (eg. GP surgeries, Children's Centres, Community settings).

The Service is required to have a physical presence in Warrington to deliver the face to face work as detailed in the service specification. The service should be provided in a manner that enables access, especially to those groups who do not traditionally access town centre based provisions. The service will be delivered from relevant and accessible venues. The council are looking to work with a single provider who can deliver all aspects of the above contract.

The service aims to:

- provide a single point of access for information advice and guidance services.
- reduce direct costs, whilst maintaining quality.
- modernise the approach of delivering information advice and guidance services in Warrington.
- promote the provision of self-help and online information, advice and guidance.

Aside from the core contract there are additional elements to deliver the following separate services:

- Domestic Abuse Worker
- Macmillan Benefits Advice and Welfare Service

### **Total value (estimated)**

- £3,800,000 excluding VAT
- £4,560,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 December 2025 to 30 November 2030
- Possible extension to 30 November 2035
- 10 years

Description of possible extension:

5 x 12 months

## **Main procurement category**

Services

## **CPV classifications**

- 85312300 - Guidance and counselling services
- 85312310 - Guidance services
- 85312400 - Welfare services not delivered through residential institutions

## **Contract locations**

- UKD61 - Warrington

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

13 June 2025, 12:00pm

## **Tender submission deadline**

23 June 2025, 12:00pm

## **Submission address and any special instructions**

<https://procontract.due-north.com/Opportunities>

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## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

13 October 2025

## **Recurring procurement**

Publication date of next tender notice (estimated): 1 May 2030

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## **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Quality	Quality	100%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Special regime

Light touch

### Justification for not publishing a preliminary market engagement notice

Market test conducted January to Feb 2025

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## Documents

### Associated tender documents

<https://procontract.due-north.com/Opportunities>

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## Technical specifications to be met

<https://procontract.due-north.com/Opportunities>

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## Contracting authority

### Warrington Borough Council

- Public Procurement Organisation Number: PBVX-8195-NXYW

Warrington Borough Council

Warrington

WA1 1UH

United Kingdom

Email: [centralprocurement@warrington.gov.uk](mailto:centralprocurement@warrington.gov.uk)

Region: UKD61 - Warrington

Organisation type: Public authority - sub-central government

