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Tender

## **Framework Agreement for Environmental Consultants to deliver energy audits**

Sheffield City Council

F02: Contract notice

Notice identifier: 2021/S 000-021863

Procurement identifier (OCID): ocds-h6vhtk-02dcd6

Published 3 September 2021, 12:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield City Council

Level 8, East Wing, Moorfoot Building

Sheffield

S1 4PL

#### **Contact**

Ms Rachel Credland

#### **Email**

[Rachel.Credland@sheffield.gov.uk](mailto:Rachel.Credland@sheffield.gov.uk)

#### **Telephone**

+44 114

#### **Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

<https://www.sheffield.gov.uk/>

Buyer's address

<https://www.sheffield.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=ac336b7a-700a-ec11-810d-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=ac336b7a-700a-ec11-810d-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework Agreement for Environmental Consultants to deliver energy audits

Reference number

DN566841

#### **II.1.2) Main CPV code**

- 90700000 - Environmental services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is looking to create a Framework of up to Environmental Consultants who will deliver Energy Audits to SMEs across the Sheffield City Region (SCR) as part of our Low Carbon project. The Framework Agreement will be in place from October 2021 until June 2023 and the maximum contract value for the entire Framework will be £221,000.

#### **II.1.5) Estimated total value**

Value excluding VAT: £221,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield City Region boundary

## **II.2.4) Description of the procurement**

The Council is looking to create a Framework of up to 12 Environmental Consultants to deliver Energy Audits to SMEs across the Sheffield City Region (SCR) as part of our Low Carbon project. The Environmental Consultants will be called on to conduct energy audits and produce an Energy Audit report which will establish baseline carbon emissions and identify distinct interventions the SME could implement to reduce these, including a detailed breakdown of the carbon saving, cost, and Return On Investment. It is envisaged 260 Energy / Carbon Audits will be required identifying measures SMEs can undertake to reduce their carbon footprint;

This is a Framework Agreement as defined by the Public Contract Regulations 2015 that enables the Council to call off their requirements as and when required. The Council does not guarantee volumes of business or accept any liability for the value of business placed with a supplier(s) through the Framework Agreement.

The Framework Agreement will be in place from October 2021 until June 2023 and the maximum contract value for the entire Framework will be £221,000. Providers will be appointed to the Framework Agreement based on the scoring methodology set out in the Invitation to Tender document. A fixed daily rate will be agreed for each Provider as part of this process.

Following appointment to the Framework Agreement, the Council will, when it requires an audit, conduct a Mini-competition in which the Council will invite all appointed Providers to supplement their bid in response to the enhanced specification provided at the time.

The project is part-funded by the England European Regional Development Fund as part of the European Structural and Investment Funds Growth Programme 2014-2020.

The project will provide business support for c260 SMEs across the four Local Authority areas in the City Region (Sheffield, Doncaster, Rotherham and Barnsley) helping to identify, fund and implement Low Carbon improvements within eligible businesses. SMEs receiving support will be helped to tackle barriers to the introduction of efficiency measures/technologies that reduce energy consumption and carbon emissions. The project will deliver the following outputs.

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- 140 Low Carbon grants to SMEs to support them to implement carbon reduction measures;
- Reduction in Greenhouse Gases (GHG) equivalent to 450 tonnes CO<sub>2</sub>; and
- Over £900k private sector match funding secured to support over £1.5m total

investment in carbon reduction measures.

#### **II.2.5) Award criteria**

Quality criterion - Name: MS1 Project delivery / Weighting: 45

Quality criterion - Name: MS2 Experience / Weighting: 20

Quality criterion - Name: MS3 Project management / Weighting: 10

Price - Weighting: 25

#### **II.2.6) Estimated value**

Value excluding VAT: £221,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

30 June 2023

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

The project is part-funded by the England European Regional Development Fund as part of the European Structural and Investment Funds Growth Programme 2014-2020.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 October 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 October 2021

Local time

12:05pm

Place

The electronic seal will be opened by an independent procurement officer who has not been involved in this project

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

High Court (Technology and Construction)

The Strand

London

WC2A 2LL

Country

United Kingdom