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Tender

## **School Meals and Shire Hall Catering Services Framework Agreement**

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2021/S 000-021861

Procurement identifier (OCID): ocds-h6vhtk-02dcd4

Published 3 September 2021, 12:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TH

#### **Contact**

Mrs Foong Ken Pagan

#### **Email**

[foongken.pagan@gloucestershire.gov.uk](mailto:foongken.pagan@gloucestershire.gov.uk)

#### **Telephone**

+44 1452425586

**Country**

United Kingdom

**NUTS code**

UKK13 - Gloucestershire

**Internet address(es)**

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.gloucestershire.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

School Meals and Shire Hall Catering Services Framework Agreement

Reference number

DN567428

#### **II.1.2) Main CPV code**

- 55523100 - School-meal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Gloucestershire County Council (GCC) is procuring a Framework Agreement for the supply of school meals in 170 primary, secondary and special schools in Gloucestershire; and the supply of catering services at Shire Hall.

The Framework Agreement consists of two Lots;

Lot 1 the supply of school meals in 170 primary, secondary and special schools in Gloucestershire.

Lot 2 the supply of catering services at Shire Hall only.

The Framework Agreement for the supply of school meals will be effective from 28th July 2022 to 31st July 2026. The estimated total framework value is £45 Million over its term. The Lot 1 Call-Off Contracts shall continue for a minimum period of 2 years and include options to extend their terms for a further period of not more than 4 years.

The Framework Agreement for the supply of catering services at Shire Hall will be effective from 1st August 2022 to 31st July 2026. The pre-Covid value of the Shire Hall catering is £1 million over 4 years. However, this figure will probably reduce, as the medium and long term staffing levels at Shire Hall may only be 25-40% of the pre-Covid levels. The Lot 2 Call-Off Contract shall continue for a period of 4 years.

Lots 1 and Lot 2 will be awarded separately. Bidders for Lot 1 will also be required to bid for Lot 2. The Authority reserves the right not to award any lot.

Site Visits will held on 14th September 2021, refer to the documents GCC Site visits Lot 1, GCC Site visits Lot 2 and Site Visits Agenda.

Due to restrictions, only one representative from each company will be allowed to attend site visit.

Confirmation of the representatives Name, Position and Company needs to be emailed to [support@gloucestershire.gov.uk](mailto:support@gloucestershire.gov.uk) by Friday 10th September 2021

A Lateral flow test will need to be taken on Monday 13th September 2021 by each representative and the clear result confirmed by email to [support@gloucestershire.gov.uk](mailto:support@gloucestershire.gov.uk)

Mask wearing is part of GCC corporate policy, and is in enforcement when on premises.

## TUPE

Please note that TUPE will apply for Lot 1 School Meals.

In order to obtain the TUPE details you will need to complete, sign and return the Confidentiality Certificate (Appendix A).

The Confidentiality Certificate (Appendix A) should be returned via Supplying the South West. <https://www.supplyingthesouthwest.org.uk/>

Please ensure you use the messaging functionality to return the duly signed Confidentiality Agreement.

Please note that if you do not obtain the TUPE information your bid may be regarded as non-compliant.

### **II.1.5) Estimated total value**

Value excluding VAT: £46,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 School Meals

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

### **II.2.4) Description of the procurement**

Gloucestershire County Council (GCC) is procuring a Framework Agreement for the supply of school meals in 170 primary, secondary and special schools in Gloucestershire.

The Framework Agreement for the supply of school meals will be effective from 28th July 2022 to 31st July 2026. The estimated total framework value is £45 Million over its term. The Lot 1 Call-Off Contracts shall continue for a minimum period of 2 years and include options to extend their terms for a further period of not more than 4 years.

Please note that Bidders for Lot 1 will also be required to bid for Lot 2.

Site Visits will held on 14th September 2021, refer to the documents GCC Site visits Lot 1, GCC Site Visits Lot 2 and Site Visits Agenda for further information.

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Please ensure you use the messaging functionality to return the duly signed Confidentiality Agreement.

Please note that if you do not obtain the TUPE information your bid may be regarded as non-compliant.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

TUPE applies for Lot 1 School Meals

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Shire Hall Catering Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

### **II.2.4) Description of the procurement**

Gloucestershire County Council (GCC) is procuring a Framework Agreement for the supply of catering services at Shire Hall.

The Framework Agreement for the supply of catering services at Shire Hall will be effective from 1st August 2022 to 31st July 2026. The pre-Covid value of the Shire Hall catering is £1 million over 4 years. However, this figure will probably reduce, as the medium and long term staffing levels at Shire Hall may only be 25-40% of the pre-Covid levels. The Lot 2 Call-Off Contract shall continue for a period of 4 years.

Site Visits will held on 14th September 2021, refer to the documents GCC Site visits Lot 2 and Site Visits Agenda for further information

Due to restrictions, only one representative from each company will be allowed to attend site visit.

Confirmation of the representatives Name, Position and Company needs to be emailed to [support@gloucestershire.gov.uk](mailto:support@gloucestershire.gov.uk) by Friday 10th September 2021

A Lateral flow test will need to be taken on Monday 13th September 2021 by each representative and the clear result confirmed by email to [support@gloucestershire.gov.uk](mailto:support@gloucestershire.gov.uk)

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Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 October 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 October 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Gloucestershire County Council

Gloucester

GL1 2TH

Country

United Kingdom