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Tender

## **Provision of Window Cleaning, Reactive Cleaning & Associated Services (2022-26)**

University of Strathclyde

F02: Contract notice

Notice identifier: 2022/S 000-021839

Procurement identifier (OCID): ocids-h6vhtk-035a22

Published 9 August 2022, 11:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Strathclyde

40 George Street, Procurement Department

Glasgow

G1 1QE

#### **Contact**

Amanda McFarlane, Procurement Officer

#### **Email**

[amanda.mcfarlane@strath.ac.uk](mailto:amanda.mcfarlane@strath.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.strath.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00113](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00113)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Window Cleaning, Reactive Cleaning & Associated Services (2022-26)

Reference number

UOS-23357-2022

#### **II.1.2) Main CPV code**

- 90911000 - Accommodation, building and window cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Contract Notice relates to a project to establish a Contract for the Provision of Window Cleaning, Reactive Cleaning & Associated Services (UOS-23357-2022) at the University of Strathclyde.

#### **II.1.5) Estimated total value**

Value excluding VAT: £880,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services
- 90911300 - Window-cleaning services
- 90900000 - Cleaning and sanitation services
- 90910000 - Cleaning services

- 90911200 - Building-cleaning services
- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

University of Strathclyde.

### **II.2.4) Description of the procurement**

This Contract will include, however, will not be limited to;

- Internal and external window cleaning;
- Reactive cleaning / emergency 24/7 coverage;
- Flexible service provision, accounting for different building types, cleaning methods, building access, road restrictions, and occupancy levels; and
- Various cleaning methods, including abseiling / must provide necessary access equipment to deliver services.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £880,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract duration is 24-months, with the option to extend for up to an additional two 12-month periods. The Contracting Authority reserves the right to utilise the extension periods at its discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from the competition if they are in any of the situations referred to under 58 - Exclusion Grounds, of the Public Contracts (Scotland) Regulations 2015. Please refer to the ITT contained on the PCS-Tender project relevant to the procurement and the other Tender documents for further information.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

SPD (Scotland) Question 4B.1.2: Average Yearly Turnover

SPD (Scotland) Question 4B.5: Insurance Requirements

Minimum level(s) of standards possibly required

1. SPD (Scotland) Question 4B.1.2: Average Yearly Turnover

The bidder will be required to have an average yearly turnover of a minimum of GBP 300,000 for the last 2 years.

## 2. SPD (Scotland) Question 4B.5: Insurance Requirements

It is a requirement of this Contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded Contract, the types and levels of insurance indicated below;

### SPD (Scotland) Question 4B.5.1a

Professional Risk Indemnity - maintain a minimum indemnity limit of GBP 100,000 in the aggregate.

### SPD (Scotland) Question 4B.5.1b

Employer's (Compulsory) Liability - maintain a minimum indemnity limit of GBP 10 million in respect of each claim, and without limit to the number of claims.

### SPD (Scotland) Question 4B.5.2

Public Liability - maintain a minimum indemnity limit of GBP 5 million in respect of each claim, and without limit to the number of claims.

Product Liability - maintain a minimum indemnity limit of GBP 5 million in the aggregate.

Motor Vehicle Insurance - maintain a minimum indemnity limit of GBP 5 million for Property Damage, and unlimited in respect of Third Party Injury.

## **III.1.3) Technical and professional ability**

List and brief description of selection criteria

### SPD (Scotland) Question 4C.1.2: Services

### SPD (Scotland) Question 4C.6: Qualifications

### SPD (Scotland) Question 4D.1: Quality Assurance Schemes

### SPD (Scotland) Question 4D.2: Environmental Management Standards

Minimum level(s) of standards possibly required

### SPD (Scotland) Question 4C.1.2: Services

Bidders will be required to provide examples of services carried out in the past three years that demonstrate that they have the relevant experience to deliver the work as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the Site Notice.

Bidders should use the template provided for them to answer the Technical and Professional ability question 4C.1.2 of their SPD (Scotland) response.

Bidders must use this template to answer question 4C.1.2 of their SPD response.

Bidders **MUST** upload the completed document next to question 4C.1.2, **DO NOT** UPLOAD THIS DOCUMENT INTO THE "GENERAL ATTACHMENTS" AREA.

The below scoring methodology will be applied to the question;

Excellent response - 4

The response is comprehensive, unambiguous and demonstrates a thorough understanding of the question.

Good response - 3

The response is sufficiently detailed to demonstrate a good understanding of the question.

Acceptable response - 2

The response addresses a broad understanding of the question but lacks detail.

Poor response - 1

The response addresses some elements of the question but contains insufficient/limited detail or explanation.

Unacceptable (Nil or Inadequate response) - 0

Fails to demonstrate an ability to meet the requirement.

Requirement/Question:

Bidders must provide 3 examples from the past 3 years that demonstrates that they can fulfil the requirements outlined under the relevant description (II.2.4) (Description of the Procurement) within the Contract Notice.

This question will be scored by a technical panel made up of representatives from the Contracting Authority. Once all scores are agreed, an average score will be applied

collectively across all examples provided. Please note, the bidder must score a minimum of 2, as per the scoring methodology, for the above question, otherwise their offer may be deemed non-compliant and will not be considered further.

#### SPD (Scotland) Question 4C.6: Qualifications

Bidders will be required to demonstrate that they hold membership and/or certification to one, or both, of the following (and/or an equivalent);

- Safecontractor accreditation;
- Federation of Window Cleaners membership; and
- SAM (Safety Accredited Member) accreditation.

#### SPD (Scotland) Question 4D.1: Quality Assurance Schemes

Due to restrictions placed upon the character count by the advertising portal, bidders should refer to the full detail provided within the document "Appendix G - Contract Notice Additional Information v1", which can be found in the "Appendices" folder, within the "Buyers Attachments" area within the relevant ITT on PCS-Tender (PCS-T). The bidder must meet the relevant minimum level(s) of standards set out.

#### SPD (Scotland) Question 4D.2: Environmental Management Standards

Due to restrictions placed upon the character count by the advertising portal, bidders should refer to the full detail provided within the document "Appendix G - Contract Notice Additional Information v1", which can be found in the "Appendices" folder, within the "Buyers Attachments" area within the relevant ITT on PCS-Tender (PCS-T). The bidder must meet the relevant minimum level(s) of standards set out.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

For full details of the conditions relevant to the proposed Contract, please see the tender documents (details of how to access these being set out in section 1.3) Communication, of this Contract Notice. The University of Strathclyde will require the members of any tendering group of entities (including, but not limited to consortium members, members of a group of economic operators and/or subcontractors) to be jointly and severally liable for the performance of the Contract (no matter the legal form taken by those entities in order to enter into the Contract).



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 022-191304](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 September 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 September 2022

Local time

12:00pm

Place

University of Strathclyde.

Information about authorised persons and opening procedure

University of Strathclyde Officers & Members.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

In line with 72 - Modification of Contracts during their Term, of the Public Contracts (Scotland) Regulations 2015, this Contract may be modified without a new procurement procedure in accordance with this Part in some cases.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22034. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:702388)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contract (Scotland) Regulations 2015 (SSI2015/446) as amended) may bring proceedings to the Sheriff Court or the Court of Session.