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Tender

## **EDC20213240 Managed Stores**

East Dunbartonshire Council

F02: Contract notice

Notice identifier: 2021/S 000-021819

Procurement identifier (OCID): ocds-h6vhtk-02ba34

Published 3 September 2021, 8:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

#### **Contact**

Jacqui Campbell

#### **Email**

[jacqui.campbell@eastdunbarton.gov.uk](mailto:jacqui.campbell@eastdunbarton.gov.uk)

#### **Telephone**

+44 1415745750

#### **Fax**

+44 1415745529

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00225](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

EDC20213240 Managed Stores

#### **II.1.2) Main CPV code**

- 44111000 - Building materials

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Provision of a Managed Stores service for East Dunbartonshire Council

#### **II.1.5) Estimated total value**

Value excluding VAT: £12,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 44111000 - Building materials
- 31681410 - Electrical materials
- 34929000 - Highway materials
- 44112500 - Roofing materials
- 44115200 - Plumbing and heating materials

- 44115210 - Plumbing materials
- 44115220 - Heating materials
- 44190000 - Miscellaneous construction materials
- 44191000 - Miscellaneous construction materials in wood
- 44192000 - Other miscellaneous construction materials
- 55900000 - Retail trade services
- 39224210 - Painters' brushes
- 44111400 - Paints and wallcoverings
- 44800000 - Paints, varnishes and mastics
- 44810000 - Paints
- 44811000 - Road paint
- 44832100 - Paint stripper
- 44511000 - Hand tools
- 44510000 - Tools
- 44500000 - Tools, locks, keys, hinges, fasteners, chain and springs
- 44512600 - Roadworking tools
- 39141400 - Fitted kitchens
- 44113000 - Road-construction materials
- 44113100 - Paving materials
- 34928500 - Street-lighting equipment
- 34928510 - Street-lighting columns
- 34928530 - Street lamps

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Kirkintilloch, Bishopbriggs Milngavie Bearsden and surrounding villages

#### **II.2.4) Description of the procurement**

The objectives of the contract are to source a suitable store/ stores management partner to provide an efficient outcome focused stores service.

#### **II.2.5) Award criteria**

Quality criterion - Name: Delivery of the Contract / Weighting: 50%

Quality criterion - Name: Capacity to Deliver and Business Continuity / Weighting: 10%

Quality criterion - Name: Management of Security /Technical / Weighting: 15%

Quality criterion - Name: Meeting KPI & Targets / Weighting: 10%

Quality criterion - Name: Continuous Improvement / Weighting: 5%

Quality criterion - Name: Invoicing and Supply Chain Payments / Weighting: 5%

Quality criterion - Name: Community Benefits / Weighting: 5%

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 March 2022

End date

28 February 2025

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 years on a 1 year + 1 year basis at the discretion of the Council

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

From time to time there may need to be a requirement for additional materials from those originally indicated. These will however be within the general scope of the contract.

**II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Items not limited to the list provided

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

as per documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

as per tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-012995](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 October 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

11 October 2021

Local time

12:00pm

Place

Kirkintilloch

Information about authorised persons and opening procedure

Procurement team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years maximum

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Integration to the Councils P2P System will be required as well as the Property mobile working system. Use of Scottish Government e-invoicing process is preferred also.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=665830](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=665830).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

Not suitable for sub contracting

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Based on the Annual Spend Thresholds shown below, the Council requires you to meet the minimum No. of Community Benefit Points shown. Community Benefits Points are attributed to Community Benefits Outcomes. If you are successful in the award of this contract and Purchase Orders awarded by the council fall within the Annual Spend Thresholds (indicated table 5 below) you will be required to communicate / meet with the Council's Procurements /Contract Management team or other designated person to finalise the benefits that you are offering under this contract and agree on delivery and monitoring arrangements. Commitment to this approach will require an answer to the "Community Benefit" question within the ITT document which will be assessed as outlined in this Invitation to tender document

(SC Ref:665830)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=665830](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=665830)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

Po Box 1 Carlton Place

Glasgow

G5 9TW

Country

United Kingdom