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Tender

## **TD2150 - The Provision of Specialist Training Courses in the Private Rented Sector**

DERBY CITY COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-021810

Procurement identifier (OCID): ocds-h6vhtk-047db2

Published 16 July 2024, 12:40pm

The closing date and time has been changed to:

**27 September 2024, 2:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DERBY CITY COUNCIL

Corporation Street

Derby

DE12FS

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKF11 - Derby

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.derby.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TD2150 - The Provision of Specialist Training Courses in the Private Rented Sector

Reference number

TD2150 / DN727757

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Derby City Council (the Council) is undertaking this procurement to establish a Framework Agreement for specialist training courses and needs specific training resources in private sector housing. Further details can be found in the relevant tender documents which have been published on <https://www.eastmidstenders.org/>

#### **II.1.5) Estimated total value**

Value excluding VAT: £260,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Below outlines the initial numbers of Providers the Council is intending to award for each lot:• Lot 1 - 5 bidders• Lot 2 - 4 bidders• Lot 3 - 4 bidders• Lot 4 - 4 bidders• Lot 5 - 4 bidders• Lot 6 - 8 biddersThe Council reserves the right to appoint additional suppliers where we feel appropriate.

## **II.2) Description**

### **II.2.1) Title**

Lot 1

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

1. DASH - HHSRS Core Competency
2. DASH Services - Damp & Mould, Condensation and Excess Cold Course
3. DASH Services - Introduction to Enforcement
4. DASH Services - HHSRS Consistency Workshops
5. DASH Services - One day Fitness for Habitation and HHSRS Awareness Course

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

#### Description of renewals

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

#### Description of options

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

## **II.2) Description**

### **II.2.1) Title**

Lot 2

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

#### **II.2.4) Description of the procurement**

1. DASH Services - Advanced HHSRS Practitioners Course
2. DASH Services - HMO Inspection & Enforcement

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum

Framework Agreement period is four years.

## **II.2) Description**

### **II.2.1) Title**

Lot 3

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

1. DASH Services - Fire Safety 2-day Training Course
2. DASH Services - Fire Refresher
3. DASH Services - Fire Safety in Purpose Built Blocks of Flats

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

### **II.2) Description**

#### **II.2.1) Title**

Lot 4

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

#### **II.2.4) Description of the procurement**

1. DASH Services - Fire Safety Workshop for Landlords & Agents (half day)
2. DASH Services - Fitness for Habitation and HHSRS Awareness Course for Landlords (Classroom based course)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum

Framework Agreement period is four years.

## **II.2) Description**

### **II.2.1) Title**

Lot 5

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

1. Understanding EPCs - a 1 day workshop aimed at landlords & Housing professionals.
2. DASH Services - Understanding Possession Processes for Private Landlords & Letting Agents
3. Landlord development Course (Foundation) - Dash ([dashtraining.org.uk](http://dashtraining.org.uk))

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

### **II.2) Description**

#### **II.2.1) Title**

Lot 6

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

#### **II.2.4) Description of the procurement**

The researching and designing of new and emerging courses.

1. Renting reform is on the horizon which could fundamentally change the way landlords and Local Authorities operate in the housing market. Renters (Reform) could include a new decent homes standard for the PRS, increased regulation around damp and mould and an updated HHSRS tool. The provision of trainers who can research and design new courses to keep both landlords, tenants, Local Authority officers and other housing professionals up to date is vital for DASH Services.

2. Any training must be accurate and in line with any new legislation and government guidance documents that are issued.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

## Description of options

The initial Framework Agreement period is two years. The Framework Agreement is estimated to commence 01 December 2024 and expire 30 November 2026.

There will be an option to extend the Framework Agreement for two years in annual increments, subject to satisfactory performance and business needs. Maximum Framework Agreement period is four years.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

6 September 2024

Local time

2:00pm

Changed to:

Date

27 September 2024

Local time

2:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 September 2024

Local time

2:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic payment will be used

## **VI.3) Additional information**

The scope is further detailed in the document TD2150 - Part 3 Specification - see below for details of how to access this.

This tender is being managed electronically, to obtain documents please go to [www.eastmidstenders.org](http://www.eastmidstenders.org) and there you will be able to register your details and request the documents.

This is done by:-

- Registering with East Midlands Tenders, if not already registered; OR If already registered;
- Click on 'view opportunities'
- Find the tender that you are interested in (TD2150);
- Click on the title hyperlink;
- Scroll to the bottom of the screen and click on 'login & register interest'
- Once you have registered your interest the tender will be moved to, and can be found on, the 'My Opportunities' page on the EastMidsTenders page once you are logged in.

You will be able to view and download the documents for completion, along with instructions on how to make a submission.

Please note suppliers wishing to express interest and obtain the documentation must do so by 11.30pm on Thursday 5th September 2024. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a bid.

The deadline for returns is 2:00pm on Friday 6th September 2024.

## **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derby City Council

The Council House, Corporation Street, Derby

Derby

DE1 2FS

Email

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Derby City Council will incorporate a minimum 10 calendar days standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into.

Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the contact details provided in section 1.1 of this notice.

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court(England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months).

Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into.