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Tender

Legal Services Framework

Warwickshire Police

F02: Contract notice

Notice identifier: 2023/S 000-021792

Procurement identifier (OCID): ocds-h6vhtk-03eac8

Published 27 July 2023, 11:51am

Section I: Contracting authority

I.1) Name and addresses

Warwickshire Police

PO Box 4, Woodcote Drive, Leek Wootton

Warwickshire

CV35 7QB

Contact

Sally Brown

Email

Sally.Brown@warwickshire.police.uk

Telephone

+44 01926415000

Country

United Kingdom

Region code

UKG13 - Warwickshire

National registration number

n/a

Internet address(es)

Main address

<https://www.warwickshire.police.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86783>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71235&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71235&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Legal Services Framework

Reference number

WP23-0018

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

Warwickshire Police has a requirement to establish a framework agreement of suitably qualified providers of legal advisory services.

This shall operate as a framework agreement with multiple suppliers utilising both direct award and quote call off procedures where appropriate.

Provide legal advice, representation, legal drafting and support in respect of:

- Governance, Compliance & Collaboration Agreements
- Commercial Property & Estates
- Commercial Contracts Services & Procurement Law Services
- Employment & HR including Tribunals

The Supplier shall provide services on a call off basis 5 days a week, 52 weeks of the year.

This tender falls within the scope of the Light Touch Regime of the Public Contracts Regulations.

The contract shall be for an initial period of 3 years with an option to extend for up to a

further 2 years.

II.1.5) Estimated total value

Value excluding VAT: £938,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79110000 - Legal advisory and representation services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79130000 - Legal documentation and certification services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

II.2.4) Description of the procurement

Warwickshire Police has a requirement to establish a framework agreement of suitably qualified providers of legal advisory services.

This shall operate as a framework agreement with multiple suppliers utilising both direct award and quote call off procedures where appropriate. All suppliers shall be on an equal standing and for direct awards selected according to the nature of the legal advice required.

The intended scope of this procurement is a framework for use by Warwickshire Police, however as a contract option (to be confirmed by variation) the agreement may also be used by the Police & Crime Commissioner for Warwickshire.

Warwickshire Police has its own in-house Legal Services Team. The team handles a wide range of operational advice across the breadth of police activity, and litigation and advocacy in the Magistrates Court, Crown Court, County Court, High Court, Family

Courts, and Inquests.

The in-house team manages all civil claims against the Force and all insurance matters, the team also deals with all police misconduct cases and some ad hoc HR matters where they overlap. Additionally, the in-house team advise on collaboration arrangements and wider multi-agency working arrangements including MoUs and data sharing.

We currently have separate arrangements for other areas of work required by the Force where we outsource work in the following areas:

- HR/employment law advice and all Employment Tribunal claims
- All Property and Estates work
- Commercial contracts and advice
- Some advice on wider governance arrangements

This tender falls within the scope of the Light Touch Regime of the Public Contracts Regulations.

The contract shall be for an initial period of 3 years with an option to extend for up to a further 2 years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £938,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The Supplier and its practising solicitors must comply with the requirement for certification, registration/recognition by the Solicitors Regulation Authority (SRA) or be an authorised non-SRA Provider (regulated by another approved regulator).

All practising solicitors must hold a current practising certificate issued by the SRA and comply with the rules of professional conduct set down by the SRA (including the Solicitors' Code of Conduct 2011, as updated and published on the SRA website).

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 September 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 September 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Office of the Police & Crime Commissioner for Warwickshire

3 Northgate Street

Warwick

CV34 4SP

Email

OPCC@warwickshire.police.uk

Country

United Kingdom