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Tender

## **External Audit Services**

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2021/S 000-021792

Procurement identifier (OCID): ocds-h6vhtk-02dc8f

Published 2 September 2021, 5:59pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

#### **Contact**

Procurement Team

#### **Email**

[strategicprocurement@shu.ac.uk](mailto:strategicprocurement@shu.ac.uk)

#### **Telephone**

+44 1142253431

#### **Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

[www.shu.ac.uk](http://www.shu.ac.uk)

Buyer's address

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Audit Services

Reference number

2122-04-FIN-RD

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University wishes to appoint auditors to provide External Audit Services. The firm appointed must meet the eligibility criteria for external auditors of higher education corporations as set out in paragraph 59(b) of Schedule 8 of the Further and Higher Education Act 1992. The external audit services will be required to be performed with due professional care in accordance with appropriate professional auditing practice, including International Standards on Auditing (UK) and Generally Accepted Auditing Standards.

[Knowledge guide to UK auditing standards | Auditing | Library | ICAEW](#)

. The external auditors appointed must be independent of the University group and comply with the ethical requirements relevant to the audit of financial statements in the UK, including the Financial Reporting Council's Ethical Standards on Auditing.

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

### **II.2.4) Description of the procurement**

The appointment of auditors to provide External Audit Services.

### **II.2.5) Award criteria**

Quality criterion - Name: HE expertise / Weighting: 10

Quality criterion - Name: Implementation / Weighting: 7.5

Quality criterion - Name: Resources/timescales / Weighting: 5

Quality criterion - Name: Managing the audit process / Weighting: 7.5

Quality criterion - Name: Quality framework / Weighting: 7.5

Quality criterion - Name: Adding value / Weighting: 2.5

Quality criterion - Name: Communication / Weighting: 7.5

Quality criterion - Name: Changes in requirements / Weighting: 2.5

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

two further extensions of two years each are available subject to satisfactory performance and price, providing a maximum contract duration of seven years

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

All information and communication to be submitted via In-Tend:

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As defined in the Invitation to Tender documentation

#### **III.2) Conditions related to the contract**

##### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

As defined in the Invitation to Tender documentation

##### **III.2.2) Contract performance conditions**

As defined in the Invitation to Tender documentation

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 October 2021

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 October 2021

Local time

11:05am

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield Hallam University - legal services

Sheffield

Country

United Kingdom