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Tender

External Audit Services

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2021/S 000-021792

Procurement identifier (OCID): ocds-h6vhtk-02dc8f

Published 2 September 2021, 5:59pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

Contact

Procurement Team

Email

strategicprocurement@shu.ac.uk

Telephone

+44 1142253431

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

www.shu.ac.uk

Buyer's address

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

External Audit Services

Reference number

2122-04-FIN-RD

II.1.2) Main CPV code

- 79212000 - Auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

The University wishes to appoint auditors to provide External Audit Services. The firm appointed must meet the eligibility criteria for external auditors of higher education corporations as set out in paragraph 59(b) of Schedule 8 of the Further and Higher Education Act 1992. The external audit services will be required to be performed with due professional care in accordance with appropriate professional auditing practice, including International Standards on Auditing (UK) and Generally Accepted Auditing Standards.

[Knowledge guide to UK auditing standards](#) | [Auditing](#) | [Library](#) | [ICAEW](#)

. The external auditors appointed must be independent of the University group and comply with the ethical requirements relevant to the audit of financial statements in the UK, including the Financial Reporting Council's Ethical Standards on Auditing.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

The appointment of auditors to provide External Audit Services.

II.2.5) Award criteria

Quality criterion - Name: HE expertise / Weighting: 10

Quality criterion - Name: Implementation / Weighting: 7.5

Quality criterion - Name: Resources/timescales / Weighting: 5

Quality criterion - Name: Managing the audit process / Weighting: 7.5

Quality criterion - Name: Quality framework / Weighting: 7.5

Quality criterion - Name: Adding value / Weighting: 2.5

Quality criterion - Name: Communication / Weighting: 7.5

Quality criterion - Name: Changes in requirements / Weighting: 2.5

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

two further extensions of two years each are available subject to satisfactory performance and price, providing a maximum contract duration of seven years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

All information and communication to be submitted via In-Tend:

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As defined in the Invitation to Tender documentation

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

As defined in the Invitation to Tender documentation

III.2.2) Contract performance conditions

As defined in the Invitation to Tender documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 October 2021

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 October 2021

Local time

11:05am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Sheffield Hallam University - legal services

Sheffield

Country

United Kingdom