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Tender

NCC1584 Grant Appraisal

Northumberland County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-021744

Procurement identifier (OCID): ocds-h6vhtk-051474 ([view related notices](#))

Published 15 May 2025, 1:25pm

Scope

Reference

NCC1584

Description

Northumberland County Council (NCC) invites proposals from appropriately skilled and experienced suppliers to undertake independent appraisals of grant applications of varying size and nature.

The appraisal services to be procured through this tendering process will include but may not be limited to:

- Independent detailed appraisals of applications using specific programme assessment criteria.

? Discussion of the application and business case with the Applicant business / organisation.

? Larger projects may require undertaking a visit to the Applicant's premises or other

agreed location.

? Preparation of a final report using a standard appraisal report template setting out the results of the appraisal and due diligence work, which will be addressed to NCC for presentation to the Panel. An electronic copy of the report in Word should also be provided.

The level of analysis and due diligence will be proportionate depending on the level of grant requested.

A report is to be produced which will include recommendations and conclusions on the following aspects of the grant application:

- Track record and skills, abilities and capacity of the applicant.
- Project governance.
- Applicant Financial Health - including ability to cashflow.
- Project description.
- Procurement - Value for money, eligibility with funder regulations.
- Eligibility - location, sector and expenditure.
- Deliverability and viability - Ability to deliver and complete within the required timescales.
- Level of risk associated with the project.
- Additionality, displacement, incentive, duplication and incentive impacts.
- Realism and risk.
- Level of grant required and need.
- Options analysed and considered.
- Funding package if applicable.
- Compliance with UK's subsidy control rules (including eligibility of activity and costs).
- Ability to deliver the required number of outputs and Value for Money for the grant requested.

- Grant recommendation, amount of grant recommended along with any conditions and/or special

monitoring instructions that may be needed.

Total value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 4 June 2025 to 31 March 2028
- 2 years, 9 months, 27 days

Main procurement category

Services

CPV classifications

- 75100000 - Administration services

Contract locations

- UKC21 - Northumberland
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Submission

Tender submission deadline

30 May 2025, 12:00pm

Submission address and any special instructions

<https://www.open-uk.org/projects/overview/32ee1016-f559-4ec4-ab0b-7b5320b6c0b2>

You will need to register on the OPEN procurement portal to access this opportunity, the project can be found by searching the project title "NCC1584 Grant Appraisal" if the link does not direct you to the opportunity directly.

Tenders may be submitted electronically

No

Award criteria

80% Quality

20% Price

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.open-uk.org/projects/overview/32ee1016-f559-4ec4-ab0b-7b5320b6c0b2>

To view this opportunity you must be a registered user of OPEN, please use the OPEN web address to register.

If the web link does not direct you to the opportunity directly, please search the title "NCC1584 Grant Appraisal" in the project search.

Contracting authority

Northumberland County Council

- Public Procurement Organisation Number: PJJX-1133-JRGV

County Hall

Morpeth

NE61 2EF

United Kingdom

Contact name: Graeme Hayes

Email: CCPS@northumberland.gov.uk

Website: <http://www.northumberland.gov.uk>

Region: UKC21 - Northumberland

Organisation type: Public authority - sub-central government