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Tender

## **NHS Payroll and Pension services**

Pennine Care NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-021689

Procurement identifier (OCID): ocds-h6vhtk-03ea92

Published 26 July 2023, 3:41pm

The closing date and time has been changed to:

**25 August 2023 - no time specified**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Pennine Care NHS Foundation Trust

225 Old Street

Ashton-Under-Lyne

OL6 7SR

#### **Contact**

Alicia Slominska

#### **Email**

[alicia.slominska@nhs.net](mailto:alicia.slominska@nhs.net)

**Telephone**

+1 617163000

**Fax**

+1 617163000

**Country**

United Kingdom

**Region code**

UKD35 - Greater Manchester South East

**Internet address(es)**

Main address

<https://www.penninecare.nhs.uk/>

Buyer's address

<https://www.penninecare.nhs.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NHS Payroll and Pension services

Reference number

PCFT23-24/0011

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of an NHS payroll and pension service

To provide a weekly and monthly payroll to our workforce, including a supplementary run  
To have comprehensive knowledge and experience of managing an NHS Payroll and Pension

To be able to transition between the months of September – December 2023 with a go live of the 1st January 2024

To be a provider that meets all the necessary statutory requirements of a payroll provider and has knowledge and experience of using ESR and NHS Pensions Online

The term of the contract is 5 years plus an additional 2 years extension in tranches of one year

### **II.1.5) Estimated total value**

Value excluding VAT: £1,750,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of an NHS payroll and pension service

To provide a weekly and monthly payroll to our workforce, including a supplementary run

To have comprehensive knowledge and experience of managing an NHS Payroll and Pension

To be able to transition between the months of September – December 2023 with a go live of the 1st January 2024

To be a provider that meets all the necessary statutory requirements of a payroll provider and has knowledge and experience of using ESR and NHS Pensions Online

The term of the contract is 5 years plus an additional 2 years extension in tranches of one year

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,750,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

This contract will be renewed when required

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

11 August 2023

Changed to:

Date

25 August 2023

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25 August 2023

**IV.2.7) Conditions for opening of tenders**

Date

28 August 2023

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Email

[royalcourtsofjustice.jc@gov.uk](mailto:royalcourtsofjustice.jc@gov.uk)

Country

United Kingdom