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Tender

NHS Payroll and Pension services

Pennine Care NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-021689

Procurement identifier (OCID): ocds-h6vhtk-03ea92

Published 26 July 2023, 3:41pm

The closing date and time has been changed to:

25 August 2023 - no time specified

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Pennine Care NHS Foundation Trust

225 Old Street

Ashton-Under-Lyne

OL6 7SR

Contact

Alicia Slominska

Email

alicia.slominska@nhs.net

Telephone

+1 617163000

Fax

+1 617163000

Country

United Kingdom

Region code

UKD35 - Greater Manchester South East

Internet address(es)

Main address

<https://www.penninecare.nhs.uk/>

Buyer's address

<https://www.penninecare.nhs.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NHS Payroll and Pension services

Reference number

PCFT23-24/0011

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of an NHS payroll and pension service

To provide a weekly and monthly payroll to our workforce, including a supplementary run
To have comprehensive knowledge and experience of managing an NHS Payroll and Pension

To be able to transition between the months of September – December 2023 with a go live of the 1st January 2024

To be a provider that meets all the necessary statutory requirements of a payroll provider and has knowledge and experience of using ESR and NHS Pensions Online

The term of the contract is 5 years plus an additional 2 years extension in tranches of one year

II.1.5) Estimated total value

Value excluding VAT: £1,750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Provision of an NHS payroll and pension service

To provide a weekly and monthly payroll to our workforce, including a supplementary run

To have comprehensive knowledge and experience of managing an NHS Payroll and Pension

To be able to transition between the months of September – December 2023 with a go live of the 1st January 2024

To be a provider that meets all the necessary statutory requirements of a payroll provider and has knowledge and experience of using ESR and NHS Pensions Online

The term of the contract is 5 years plus an additional 2 years extension in tranches of one year

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

This contract will be renewed when required

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

11 August 2023

Changed to:

Date

25 August 2023

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 25 August 2023

IV.2.7) Conditions for opening of tenders

Date

28 August 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Email

royalcourtsofjustice.jc@gov.uk

Country

United Kingdom