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Contract

T2579 Provision of an Employee Assistance Programme

Belfast City Council

F03: Contract award notice

Notice identifier: 2025/S 000-021676

Procurement identifier (OCID): ocds-h6vhtk-04b756

Published 15 May 2025, 12:12pm

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

No 9, 9-21 Adelaide Street

Belfast

BT2 8DJ

Email

cps@belfastcity.gov.uk

Country

United Kingdom

Region code

UKN06 - Belfast

Internet address(es)

Main address

www.belfastcity.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

T2579 Provision of an Employee Assistance Programme

Reference number

T2579

II.1.2) Main CPV code

- 85312320 - Counselling services

II.1.3) Type of contract

Services

II.1.4) Short description

Notice of award of Contract by Belfast City Council ("The Council") for the provision of an Employee Assistance Programme.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,100,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, County Antrim, Northern Ireland.

II.2.4) Description of the procurement

Notice of award of Contract by Belfast City Council ("The Council") for the provision of an Employee Counselling Service.

II.2.5) Award criteria

Quality criterion - Name: Methodology and Approach to delivery of service / Weighting: 30.00

Quality criterion - Name: Contract Resourcing / Weighting: 10.00

Quality criterion - Name: Social Value / Weighting: 15.00

Cost criterion - Name: Cost / Weighting: 45.00

II.2.11) Information about options

Options: Yes

Description of options

The Contract shall be for the period of two years with the option to renew for a further year (up to 12 months)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Minimum value range GBP 600 000.00 to a maximum value range GBP 1 100 000.00 which has been calculated on the basis of a 2 year contract through to a maximum 3 year contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-037205](#)

Section V. Award of contract

Contract No

T2579

Title

T2579 Provision of an Employee Assistance Programme

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 May 2025

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Lena By Inspire

Lombard House, 10-20 Lombard Street

Belfast

BT11RD

Country

United Kingdom

NUTS code

- UKN06 - Belfast

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,100,000

Section VI. Complementary information

VI.3) Additional information

Minimum value range GBP 600 000.00 to a maximum value range GBP 1 100 000.00 which has been calculated on the basis of a 2 year contract through to a maximum 3 year contract.

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Belfast

Chichester Street

Belfast

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Belfast

Chichester Street

Belfast

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Royal Courts of Belfast

Chichester Street

Belfast

Country

United Kingdom