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Tender

Research Services

Wales & West Utilities Ltd

F05: Contract notice – utilities

Notice identifier: 2021/S 000-021660

Procurement identifier (OCID): ocds-h6vhtk-02dc0b

Published 1 September 2021, 3:41pm

Section I: Contracting entity

I.1) Name and addresses

Wales & West Utilities Ltd

Wales & West House, Spooner Close, Coedkernew

NEWPORT

NP108FZ

Contact

Rebecca Taylor

Email

rebecca.taylor@wwutilities.co.uk

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<https://www.wwutilities.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.wwutilities.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.wwutilities.co.uk/>

I.6) Main activity

Production, transport and distribution of gas and heat

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Research Services

Reference number

WWU1188

II.1.2) Main CPV code

- 73210000 - Research consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Wales & West Utilities is seeking to commission market research to inform its current and future decision-making over the next 3-5 years. During the period, research may also be commissioned to inform its Business Plan for the regulatory period from 2026.

Currently, this market research is not specifically defined, but Wales & West Utilities would like to put in place a framework of suppliers able to deliver the requirements as they arise.

Potential service providers should have experience of working with the utility sector and a good understanding of how the energy industry and specifically the gas sector is structured. Wales & West Utilities wants to commission research that engages with audiences in the UK and most commonly with audiences in our geographical operating area of Wales and south west England. Research will most frequently involve domestic consumers and subsets of this group. On occasion, research may be commissioned with representatives of SME's or specific groups of SME's or business sectors such as the public, private or voluntary sectors.

The requirement will be divided into lots and tenders may be submitted for all lots:

Lot 1 - General secondary research insight services - Typically desk research and unlikely to include direct interviews

Lot 2 - Stakeholder including customer qualitative research services

Lots 3 - Stakeholder including customer quantitative research services including use of advanced statistical methods and analysis.

Wales & West Utilities is looking to award a 3 year contract with the option to extend for up to 2 years.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Award will be made on a lot by lot basis

II.2) Description

II.2.1) Title

Lot 1 - General secondary research insight services

Lot No

1

II.2.2) Additional CPV code(s)

- 73210000 - Research consultancy services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

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Wales & West Utilities is looking to award a 3 year contract with the option to extend for up to 2 years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

24 months in two 12 month increments

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot 2 - Stakeholder including customer qualitative research services

Lot No

2

II.2.2) Additional CPV code(s)

- 73210000 - Research consultancy services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

Yes

Description of renewals

24 months in two 12 month increments

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Lot 3 - Stakeholder including customer quantitative research services including use of advanced statistical methods and analysis.

Lot No

3

II.2.2) Additional CPV code(s)

- 73210000 - Research consultancy services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

Wales & West Utilities is seeking to commission market research to inform its current and future decision-making over the next 3-5 years. During the period, research may also be commissioned to inform its Business Plan for the regulatory period from 2026.

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please note this sourcing event will be run via our e-sourcing procurement portal - Bravo Solution.

www.sourcing4www.bravosolution.co.uk

Suppliers are required to be registered on WWU's Bravo portal to allow participation in this sourcing event.

Please note that there is a PQQ/ITT running in tandem with the OJEU notice, this will close on Monday 4th October 2021.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

If required details will be provided in the tender documentation.

III.1.6) Deposits and guarantees required

If required details will be provided in the tender documentation.

III.1.7) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

If required details will be provided in the tender documentation.

III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If required details will be provided in the tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 September 2021

Local time

9:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-5 years

VI.3) Additional information

Participants wanting to participate in this sourcing activity must request access to the tender documents by e-mailing Rebecca.Taylor@wwutilities.co.uk before the deadline of

30th September 2021

Please include the following information in your email:

- 1) Full company name;
- 2) Main contact details (name, job title, email address, and telephone numbers).
- 3) Please confirm that you have experience within the Utilities industry

Please note the the tender will be run via our procurement portal Bravo which requires suppliers to be registered to participate, failure to register will result in the supplier not being able to participate in the sourcing event.

Please note that there is a PQQ/ITT running in tandem with the OJEU notice, this will close on Monday 4th October 2021.

VI.4) Procedures for review

VI.4.1) Review body

Wales and West Utilities

Newport

Email

rebecca.taylor@wwutilities.co.uk

Country

United Kingdom