

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/021654-2021>

Contract

## **Sub-Titling Service**

Senedd Cymru / Welsh Parliament

F03: Contract award notice

Notice identifier: 2021/S 000-021654

Procurement identifier (OCID): ocds-h6vhtk-02ba16

Published 1 September 2021, 3:25pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Senedd Cymru / Welsh Parliament

Senedd Cymru / Welsh Parliament, Ty Hywel, Cardiff Bay

Cardiff

CF99 1SN

#### **Email**

[helena.heath@senedd.wales](mailto:helena.heath@senedd.wales)

#### **Telephone**

+44 3002006549

#### **Country**

United Kingdom

## **NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

## **Internet address(es)**

Main address

[www.senedd.wales.org/abthome/abt-procurement.htm](http://www.senedd.wales.org/abthome/abt-procurement.htm)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0424](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0424)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Devolved Legislation

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Sub-Titling Service

Reference number

1200/HH

#### **II.1.2) Main CPV code**

- 79530000 - Translation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Senedd currently subtitles its in-house videos by transcribing the content and subsequently translating the transcription to provide bilingual subtitles in line with the Official Languages Scheme namely English and Welsh, and for accessibility purposes. This includes using a mix of editing tools including Adobe Premier Pro, YouTube and Clideo.

The Senedd is looking to put a contract in place for bilingual (English and Welsh) Sub-titling services. The services required will include sub-titling video and social media clips. The content will be sent in MP4 format and will vary in duration.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £220,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

## **II.2.4) Description of the procurement**

The Senedd currently subtitles its in-house videos by transcribing the content and subsequently translating the transcription to provide bilingual subtitles in line with the Official Languages Scheme namely English and Welsh, and for accessibility purposes. This includes using a mix of editing tools including Adobe Premier Pro, YouTube and Clideo.

The Senedd is looking to put a contract in place for bilingual (English and Welsh) Sub-titling services. The services required will include sub-titling video and social media clips. The content will be sent in MP4 format and will vary in duration.

## **II.2.5) Award criteria**

Quality criterion - Name: Method Statement / Weighting: 40

Quality criterion - Name: Test Piece / Weighting: 20

Price - Weighting: 40

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-012965](#)

---

## **Section V. Award of contract**

### **Contract No**

1200

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 September 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Atebol Cyf

Adeiladau'r Fagwyr, Llandre

Aberystwyth

SY245AQ

Telephone

+44 1970832172

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £220,000

Total value of the contract/lot: £220,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Suppliers will need to be registered on the Bravo Solution portal in order to obtain the Pre-Qualification Questionnaire (PQQ) and view the supporting Procurement documents. If you

are not already registered you can register by going to [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk). It is free to register on this portal. Once registered:-

- Click the 'Open Access PQQs' link
- Click on the relevant PQQ to access the content (pqq\_33123 - Sub-Titling Service)
- Click the 'Express Interest' button in the 'Actions' box on the left-hand side of the page. This will move the PQQ into your 'My PQQs' page
- Click on the PQQ code. You can now access any attachments by clicking the 'Settings and Buyer Attachments' in the 'Actions' box
- You can now choose to 'Reply' to the PQQ and submit your response

Please note that the Procurement documents will be uploaded into the 'Supplier Attachments' area under 'Settings' for all suppliers to view.

(WA Ref:113687)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom