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Tender

## **School Catering Services for St Thomas Catholic Academies Trust (Luton Schools)**

ST THOMAS CATHOLIC ACADEMIES TRUST

F02: Contract notice

Notice identifier: 2024/S 000-021579

Procurement identifier (OCID): ocds-h6vhtk-047d44

Published 15 July 2024, 10:01am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ST THOMAS CATHOLIC ACADEMIES TRUST

Luton

LU4 0PF

#### **Contact**

Gail Heath

#### **Email**

[gail@panacheconsultancy.co.uk](mailto:gail@panacheconsultancy.co.uk)

#### **Telephone**

+44 1275871798

#### **Country**

United Kingdom

**Region code**

UKH2 - Bedfordshire and Hertfordshire

**Companies House**

09660515

**Internet address(es)**

Main address

<https://www.stcat.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.dropbox.com/scl/fi/9k3axbrh6x5bsv5ultacw/STCAT-Luton-Schools-Selection-Questionnaire-F-09.07.24.docx?rlkey=y60kddqrzlcmd8bbckmq36mxw&st=gqfwybvbn&dl=0>

Additional information can be obtained from another address:

Panache Consultancy

Clevedon

**Contact**

Gail Heath

**Email**

[gail@panacheconsultancy.co.uk](mailto:gail@panacheconsultancy.co.uk)

**Telephone**

+44 1275871798

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.panacheconsultancy.co.uk/>

Tenders or requests to participate must be submitted electronically via

<https://www.dropbox.com/scl/fi/9k3axbrh6x5bsv5ultacw/STCAT-Luton-Schools-Selection-Questionnaire-F-09.07.24.docx?rlkey=y60kddqzlcmd8bbckmq36mxw&st=gqfwybvbn&dl=0>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

School Catering Services for St Thomas Catholic Academies Trust (Luton Schools)

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Working across the south of the Diocese of Northampton, St Thomas Catholic Academies Trust is proud to serve 16 school communities in Buckingham, Luton, Central Bedfordshire and Slough.

There are 16 schools in the Trust and five of these schools are now seeking to procure their catering services; The schools are as follows:

- 1) Cardinal Newman Catholic School and Sixth Form (Luton)
- 2) St Margaret of Scotland Catholic Primary School (Luton)
- 3) St Martin de Porres Catholic Primary School and Nursery (Luton)
- 4) St Mary's Catholic Primary School and Nursery (Caddington)
- 5) St Vincent's Catholic Primary School and Nursery (Dunstable)

The Trust is seeking a school meals catering supplier for all five schools from 1st April 2025 for a 3 year contract (plus possible

extension on a +1year, +1year basis).

The successful supplier is to provide a healthy, high quality and value for money catering service to all school pupils, staff and hospitality as required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire

Main site or place of performance

The schools are in and around Luton, as follows:

- 1) Cardinal Newman Catholic School and Sixth Form (Luton)
- 2) St Margaret of Scotland Catholic Primary School (Luton)
- 3) St Martin de Porres Catholic Primary School and Nursery (Luton)
- 4) St Mary's Catholic Primary School and Nursery (Caddington)
- 5) St Vincent's Catholic Primary School and Nursery (Dunstable)

### **II.2.4) Description of the procurement**

Procurement of a tender process for catering services, facilitated by Panache Consultancy who are assisting the Trust with the 2-stage procurement exercise. Interested parties are to complete a Selection Questionnaire, which can be accessed via the link provided in the Contract Notice (see Section 1.3, Communications).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

Possible 2 year renewal on a +1year / + 1year basis.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.14) Additional information**

For further information, please contact Gail Heath at Panache Consultancy at [gail@panacheconsultancy.co.uk](mailto:gail@panacheconsultancy.co.uk)

NOTE: to register your interest in this notice and obtain any additional information, please visit the Find A Tender website at

<https://www.find-tender.service.gov.uk/>

The Selection Questionnaire can be accessed via the link provided.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 August 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9 September 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom