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Planning

Project Support Partner

Sheffield Hallam University

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

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Procurement identifier (OCID): ocds-h6vhtk-0666cf ([view related notices](#))

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Scope

Reference

2526-04-EST-COR-AM

Description

Sheffield Hallam University intends to appoint a single Project Support Partner (PSP) under a framework agreement to support the delivery of minor works, refurbishment and estate improvement projects across the University estate.

The PSP will work collaboratively with the University's Estates & Facilities team and the appointed Campus Works Partner (CWP) to support the planning, development and delivery of projects delivered through the University's minor works programme.

The PSP will provide a range of professional consultancy services required to support project delivery including, but not limited to:

Programme and project management

Quantity surveying and cost management services

Principal Designer duties in accordance with the Construction (Design and Management) Regulations and relevant building safety legislation

NEC4 Supervisor duties

Building surveying services

Design services including architectural, structural and building services design (either directly or through sub-consultants)

The PSP will support the development and delivery of projects across the estate including maintenance works, refurbishment projects and workplace change initiatives.

Projects delivered through this framework are expected to range from low value maintenance works through to projects of up to approximately £3 million.

The PSP will work closely with the University and the Campus Works Partner to coordinate project development, manage programme delivery, support NEC4 contract administration and ensure projects are delivered safely, efficiently and in accordance with statutory and regulatory requirements.

The PSP may also be required to supplement the University's in-house Estates & Facilities resources, through secondments or task-specific commissions providing expertise in areas such as project management, cost management, health and safety, programme support and advisory services.

Total value (estimated)

- £3,000,000 excluding VAT
- £3,600,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 December 2026 to 30 November 2030

- 4 years

Main procurement category

Services

CPV classifications

- 71200000 - Architectural and related services
- 71500000 - Construction-related services

Contract locations

- UK - United Kingdom

Engagement

Engagement deadline

2 April 2026

Engagement process description

The University is undertaking a pre-market engagement exercise to inform the development of the procurement approach for the Project Support Partner (PSP).

As part of this engagement, interested suppliers will be provided with a Pre-Market Engagement (PME) document outlining the proposed scope of services, delivery expectations, and potential procurement approach.

Suppliers are invited to:

Review the PME document.

Submit clarification questions through the procurement portal.

Participate in optional supplier engagement meetings.

Provide feedback on the proposed PSP role and delivery model.

Highlight any potential risks, opportunities, or market considerations.

Supplier Meetings

The University also intends to hold online supplier meetings via Microsoft Teams on either 9th or 10th April 2026 (date and time to be confirmed).

These meetings will:

Provide an overview of the proposed PSP role and requirements

Allow suppliers to ask questions and provide feedback

Help the University better understand market capability and delivery approaches

Further details and invitations will be shared with suppliers who register their interest.

Submission of Expressions of Interest

Suppliers wishing to participate should register their interest through the University's procurement portal.

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Upon registration, suppliers will be given access to the PME documentation and any supporting materials.

Clarification Questions and Feedback

Suppliers may submit clarification questions and feedback through the procurement portal by the stated deadline in the PME document.

Responses to clarification questions may be shared with all participating suppliers to ensure transparency.

Important Notice

This engagement exercise is being undertaken in accordance with the principles of the Procurement Act 2023 and does not constitute a formal call for competition.

Participation in this exercise will not influence the evaluation of any future procurement process.

Submission

Publication date of tender notice (estimated)

30 April 2026

Contracting authority

Sheffield Hallam University

- UK Register of Learning Providers (UKPRN number): 10005790
- Public Procurement Organisation Number: PVMW-4512-JZYY

City Campus

Sheffield

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United Kingdom

Email: strategicprocurement@shu.ac.uk

Website: <http://www.shu.ac.uk>

Region: UKE32 - Sheffield

Organisation type: Public authority - sub-central government