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Contract

## **CPT\_23\_02 Corporate Services Temporary and Permanent Recruitment Roles DPS**

National Audit Office

F03: Contract award notice

Notice identifier: 2024/S 000-021569

Procurement identifier (OCID): ocds-h6vhtk-043c16

Published 15 July 2024, 9:25am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Audit Office

157-197 Buckingham Palace Road

LONDON

SW1W9SP

#### **Contact**

ima orosei

#### **Email**

[ima.orozei@nao.org.uk](mailto:ima.orozei@nao.org.uk)

#### **Telephone**

+44 2077985343

#### **Country**

United Kingdom

**Region code**

UKI32 - Westminster

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.nao.org.uk/>

Buyer's address

<https://www.nao.org.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CPT\_23\_02 Corporate Services Temporary and Permanent Recruitment Roles DPS

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The National Audit Office (NAO) the UK's independent public spending watchdog sought to establish a multi-Supplier Recruitment services Dynamic Purchasing System (DPS) Agreement for the supply of Corporate staff based on the following 16 different subcategories:

Corporate Services Temporary Recruitment Roles Services

- Sub - Category 1 Digital
- Sub - Category 2 Communications and Marketing
- Sub - Category 3 Design and Publishing
- Sub - Category 4 Human Resources and Learning and Development
- Sub - Category 5 Finance/ Payroll/Procurement and Facilities
- Sub - Category 6 Executive and Administrative Support
- Sub - Category 7 Senior/Strategy and Specialist roles including Non - Executives Director (NED)
- Sub - Category 8 Internal and External Audit

Corporate Services Permanent Recruitment Roles Services

- Sub - Category 9 Digital
- Sub - Category 10 Communications and Marketing
- Sub - Category 11 Design and Publishing
- Sub - Category 12 Human Resources and Learning and Development
- Sub - Category 13 Finance/ Payroll/Procurement and Facilities
- Sub - Category 14 Executive and Administrative Support
- Sub - Category 15 Senior/Strategy and Specialist roles including Non - Executives Director (NED)
- Sub - Category 16 Internal and External Audit

The purpose of the DPS Agreement is to provide the NAO with the opportunity to work with experienced organisations who can source candidates for corporate service roles.

Interested suppliers will be able to submit a bid for maximum of 4 subcategories in total

The contract value for both Corporate Services Temporary and Permanent Recruitment Roles Services is £4.2m inclusive of VAT and the new contracts are expected to go live by May 2024 for an initial period of 3 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £3,500,000

### **II.2) Description**

#### **II.2.1) Title**

Corporate Services Temporary Recruitment Roles

Lot No

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

### **II.2.4) Description of the procurement**

The selected suppliers awarded contracts will be expected to recruit temporary corporate services staff for the NAO as follows:

- Sub - Category 1 Digital
- Sub - Category 2 Communications and Marketing
- Sub - Category 3 Design and Publishing
- Sub - Category 4 Human Resources and Learning and Development
- Sub - Category 5 Finance/ Payroll/Procurement and Facilities
- Sub - Category 6 Executive and Administrative Support
- Sub - Category 7 Senior/Strategy and Specialist roles including Non - Executives Director (NED)
- Sub - Category 8 Internal and External Audit

The estimated value is a combination of both agency commission and pay for temporary staff.

### **II.2.5) Award criteria**

Quality criterion - Name: Award / Weighting: 100

Price - Weighting: Price Per quality Point

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period for the DPS will be 3 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

## **II.2) Description**

### **II.2.1) Title**

Corporate Services Permanent Recruitment Roles

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

### **II.2.4) Description of the procurement**

The selected suppliers awarded contracts will be expected to recruit permanent corporate service staff for the NAO as follows:

- Sub - Category 9 Digital
- Sub - Category 10 Communications and Marketing
- Sub - Category 11 Design and Publishing
- Sub - Category 12 Human Resources and Learning and Development

- Sub - Category 13 Finance/ Payroll/Procurement and Facilities
- Sub - Category 14 Executive and Administrative Support
- Sub - Category 15 Senior/Strategy and Specialist roles including Non - Executives Director (NED)
- Sub - Category 16 Internal and External Audit

The estimated value will be a combination of both agency commission only.

#### **II.2.5) Award criteria**

Quality criterion - Name: Award / Weighting: 100

Price - Weighting: Price Per Quality Point

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial period for the DPS will be 3 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-005783](#)

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 1

### **Title**

Sub - Category 1 Digital for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 16

Number of tenders received from SMEs: 14

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Allen Lane Ltd

33 King Street, St James's,

London

SW1Y 6RJ

Country

United Kingdom

NUTS code



- UK - United Kingdom

Companies House

05115229

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 9

### **Title**

Sub - Category 9 Digital for Corporate Services Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 13

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Allen Lane Ltd

33 King Street, St James's,

London

SW1Y 6RJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05115229

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 5

### **Title**

Sub - Category 5 Finance/ Payroll/Procurement and Facilities for Corporate Services  
Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Allen Lane Ltd

33 King Street, St James's,

London,

SW1Y 6RJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05115229

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 13

### **Title**

Sub - Category 13 Finance/ Payroll/Procurement and Facilities for Corporate Services  
Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Allen Lane Ltd

33 King Street, St James's,

London

SW1Y 6RJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05115229

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 5

### **Title**

Sub - Category 5 Finance/ Payroll/Procurement and Facilities for Corporate Services  
Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Service Care Solutions Limited

Arthur House, 12-13 Starkie Street,

Preston

PR13LU

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05381795

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 13

### **Title**

Sub - Category 13 Finance/ Payroll/Procurement and Facilities for Corporate Se

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Service Care Solutions Limited

Arthur House, 12-13 Starkie Street,

Preston,

PR13LU

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05381795

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01



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## **Section V. Award of contract**

### **Contract No**

Sub - Category 6

### **Title**

Sub - Category 6 Executive and Administrative Support for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Service Care Solutions Limited

Arthur House, 12-13 Starkie Street,

Preston,

PR13LU

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05381795

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 14

### **Title**

Sub - Category 14 Executive and Administrative Support for Corporate Services  
Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Service Care Solutions Limited

Arthur House, 12-13 Starkie Street,

Preston,

PR13LU

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

05381795

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 4

### **Title**

Sub - Category 4 Human Resources and Learning and Development for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Reed Specialist Recruitment Ltd

Academy Court, 94 Chancery Lane,

London

WC2A 1DT

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

06903140

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 12

### **Title**

Sub - Category 12 Human Resources and Learning and Development for Corporate Services Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Reed Specialist Recruitment Ltd

Academy Court, 94 Chancery Lane,

London

WC2A 1DT

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

06903140

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 1

### **Title**

Sub - Category 1 Digital for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 16

Number of tenders received from SMEs: 14

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Understanding Recruitment Ltd

Second Floorsuite Abbeyview, 38-40 The Maltings, St Albans,

Hertfordshire,

AL1 3HL

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

06364614

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 9

### **Title**

Sub - Category 9 Digital for Corporate Services Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 13

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No



**V.2.3) Name and address of the contractor**

Understanding Recruitment Ltd

Second Floorsuite Abbeyview, 38-40 The Maltings, St Albans,

Hertfordshire,

AL1 3HL

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

06364614

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 1

### **Title**

Sub - Category 1 Digital for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 16

Number of tenders received from SMEs: 14

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Pro Staffing Locums

AMP House, 4 Dingwall Road,

Croydon,

CR0 2LX

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

12538825

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 1

### **Title**

Sub - Category 1 Digital for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 16

Number of tenders received from SMEs: 14

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Chase Talent Solutions Limited

Forest House, 2 Forest Road, Moseley,

Birmingham,

B13 9DL

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

10744993

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 9

### **Title**

Sub - Category 9 Digital for Corporate Services Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 15

Number of tenders received from SMEs: 13

Number of tenders received by electronic means: 15

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Chase Talent Solutions Limited

Forest House, 2 Forest Road, Moseley,

Birmingham,

B13 9DL

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

10744993

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 7

### **Title**

Sub - Category 7 Senior/Strategy and Specialist roles for Corporate Services Temporary roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

GatenbySanderson Limited

14 King Street,

Leeds,

LS1 2HL

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

4451141

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 15

### **Title**

Sub - Category 15 Senior/Strategy and Specialist roles including Non - Executives Director (NED) for Corporate Services Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

GatenbySanderson Limited

14 King Street,

Leeds,

LS1 2HL

Country

United Kingdom

NUTS code



- UK - United Kingdom

Companies House

4451141

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section V. Award of contract**

### **Contract No**

Sub - Category 15

### **Title**

Sub - Category 15 Senior/Strategy and Specialist roles including Non - Executives Director (NED) for Corporate Services Permanent roles

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

The Whitehall & Industry Group

80 Petty France,

London

SW1H 9EX

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

3340252

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

National Audit Office

157-197 Buckingham Palace Road

LONDON

SW1W9SP

Country

United Kingdom