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Tender

SONI038 – Provision of a Payroll Managed Service for SONI

SONI Ltd

F05: Contract notice – utilities

Notice identifier: 2024/S 000-021566

Procurement identifier (OCID): ocds-h6vhtk-047d41

Published 15 July 2024, 9:04am

The closing date and time has been changed to:

15 August 2024, 5:00pm

See the [change notice](#).

Section I: Contracting entity

I.1) Name and addresses

SONI Ltd

12 Manse Road

Belfast

BT6 9RT

Email

Bob.hogan@Eirgrid.com

Telephone

+44 2890794336

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.soni.ltd.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43172

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.6) Main activity

Electricity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SONI038 – Provision of a Payroll Managed Service for SONI

Reference number

SONI038

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of a Payroll Managed Service

II.1.5) Estimated total value

Value excluding VAT: £327,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

- UKNO - Northern Ireland

Main site or place of performance

Northern Ireland

II.2.4) Description of the procurement

SONI intends to establish a single supplier framework agreement. SONI is seeking to appoint a single Tenderer to provide a payroll processing service to include the provision of Payroll and HR information systems which included NI fair employment and equality monitoring modules and auto-enrolment pension software and provision of on-line payslips for SONI staff. SONI will have on-site/remote access to both payroll and HR information and reporting systems, but data input will be the responsibility of the successful supplier.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

96

This contract is subject to renewal

Yes

Description of renewals

The framework agreement period will be for an initial duration of 3 years with the option to extend annually for up to an additional five years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The Scope of Requirements is for a Payroll Managed Service. The successful supplier must also demonstrate experience in relation to operating within a similar environment to an Operator of Essential services e.g. Utility or comparable organisation, operating in compliance with NIS(2) or comparable Directive and operating to industry standards such as ISO etc.

Full scope of Requirements is included in the RFP.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

8 August 2024

Local time

12:00pm

Changed to:

Date

15 August 2024

Local time

5:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 8 August 2025

IV.2.7) Conditions for opening of tenders

Date

8 August 2024

Local time

12:30pm

Place

Dublin

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232324.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the

electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232324)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>