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Tender

Archiving & Records Management For Leicestershire Partnership NHS Trust & The LLR Alliance

Leicestershire Partnership NHS Trust
The Leicester, Leicestershire & Rutland Alliance

F02: Contract notice

Notice identifier: 2021/S 000-021566

Procurement identifier (OCID): ocids-h6vhtk-02dbad

Published 1 September 2021, 10:21am

Section I: Contracting authority

I.1) Name and addresses

Leicestershire Partnership NHS Trust

c/o Leicestershire County Council, County Hall, Glenfield

Leicester

LE3 8TB

Contact

Mr Daniel Bromley

Email

daniel.bromley@leicspart.nhs.uk

Telephone

+44 7917188487

Country

United Kingdom

NUTS code

UKF21 - Leicester

Internet address(es)

Main address

<https://www.leicspart.nhs.uk/>

Buyer's address

<https://www.leicspart.nhs.uk/>

I.1) Name and addresses

The Leicester, Leicestershire & Rutland Alliance

Leicester

Email

lizzie.barbrook@uhl-tr.nhs.uk

Country

United Kingdom

NUTS code

UKF21 - Leicester

Internet address(es)

Main address

<http://llralliance.nhs.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Archiving & Records Management For Leicestershire Partnership NHS Trust & The LLR Alliance

Reference number

DN566778

II.1.2) Main CPV code

- 79995100 - Archiving services

II.1.3) Type of contract

Services

II.1.4) Short description

The Leicestershire Partnership NHS Trust is issuing this invitation to tender on behalf of Leicestershire Partnership NHS Trust (LPT), and Leicester, Leicestershire and Rutland (LLR) Alliance, in connection with the competitive procurement of Archiving & Records Management - Offsite Storage, Retrieval, Scanning, Transportation and Destruction.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Archiving & Record Storage Services for Leicestershire Partnership NHS Trust

Lot No

1

II.2.2) Additional CPV code(s)

- 79995100 - Archiving services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester
- UKF22 - Leicestershire CC and Rutland

II.2.4) Description of the procurement

The Trust requires Archiving & Records Management services, including Offsite Storage, Retrieval, Scanning, Transportation and Destruction.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

4 x 12 month renewals after completion of initial Term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Archiving & Record Storage Services for the Leicester, Leicestershire & Rutland Alliance

Lot No

2

II.2.2) Additional CPV code(s)

- 79995100 - Archiving services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester
- UKF22 - Leicestershire CC and Rutland

II.2.4) Description of the procurement

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Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 October 2021

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

11 October 2021

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Email

royalcourtsofjustice.jc@gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Centre for Effective Dispute Resolution

70 Fleet Street

London

EC4Y 1EU

Email

info@cedr.com

Telephone

+44 2075366060

Country

United Kingdom