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Tender

## **Senior Leadership Coaching and Facilitation Services Framework**

Llywodraeth Cymru / Welsh Government

F02: Contract notice

Notice identifier: 2024/S 000-021565

Procurement identifier (OCID): ocids-h6vhtk-0451c0

Published 15 July 2024, 9:03am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Llywodraeth Cymru / Welsh Government

Cathays

Caerdydd / Cardiff

CF10 3NQ

#### **Contact**

Bethan Johnson

#### **Email**

[Bethan.Johnson@gov.wales](mailto:Bethan.Johnson@gov.wales)

#### **Telephone**

+44 03000251054

#### **Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

[http://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Coaching/Personal Development

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Senior Leadership Coaching and Facilitation Services Framework

Reference number

C158/2023/2024

#### **II.1.2) Main CPV code**

- 80570000 - Personal development training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The aim is to establish a framework agreement, for a period of up to four years, as a cost and time effective solution for the provision of qualified and experienced professionals, who understand the context of the challenges facing senior leadership levels, to support the development of senior leaders operating within the Welsh public services.

Welsh and English are treated equally in public services across Wales. There is a requirement for bidders of the framework to recognise this and respond to an individual's language of choice, Welsh or English, and is therefore seeking to appoint to the Framework Agreement coaches and facilitators who can deliver interventions in Welsh and/or English. The framework will be divided into four lots to accommodate this.

#### **II.1.5) Estimated total value**

Value excluding VAT: £320,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

4

The contracting authority reserves the right to award contracts combining the following

lots or groups of lots:

Interested suppliers can bid for one lot, a multiple of lots or all lots.

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Senior Leadership Facilitation Services through the medium of English

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79998000 - Coaching services
- 80000000 - Education and training services
- 80532000 - Management training services
- 80570000 - Personal development training services
- 80510000 - Specialist training services
- 79632000 - Personnel-training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

The aim is to establish a framework agreement, for a period of up to four years, as a cost and time effective solution for the provision of qualified and experienced professionals, who understand the context of the challenges facing senior leadership levels, to support the development of senior leaders operating within the Welsh public services.

Welsh and English are treated equally in public services across Wales. There is a requirement for bidders of the framework to recognise this and respond to an individual's language of choice, Welsh or English, and is therefore seeking to appoint to the Framework Agreement coaches and facilitators who can deliver interventions in Welsh and/or English. The framework will be divided into four lots to accommodate this.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £3,200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend on an annual basis for a further 2 years = up to 4 years altogether.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Senior Leadership Facilitation Services through the medium of English

Lot No

1

**II.2.2) Additional CPV code(s)**

- 79998000 - Coaching services

**II.2.3) Place of performance**

NUTS codes

- UKL - Wales

**II.2.4) Description of the procurement**

The aim is to establish a framework agreement, for a period of up to four years, as a cost and time effective solution for the provision of qualified and experienced professionals, who understand the context of the challenges facing senior leadership levels, to support the development of senior leaders operating within the Welsh public services.

Welsh and English are treated equally in public services across Wales. There is a requirement for bidders of the framework to recognise this and respond to an individual's language of choice, Welsh or English, and is therefore seeking to appoint to the Framework Agreement coaches and facilitators who can deliver interventions in Welsh and/or English. The framework will be divided into four lots to accommodate this.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £3,200,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend on an annual basis for a further 2 years = up to 4 years altogether.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 – Senior Leadership Facilitation Services through the medium of Welsh

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79632000 - Personnel-training services
- 80000000 - Education and training services
- 79998000 - Coaching services
- 80510000 - Specialist training services
- 80532000 - Management training services
- 80570000 - Personal development training services

#### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

#### **II.2.4) Description of the procurement**

The aim is to establish a framework agreement, for a period of up to four years, as a cost and time effective solution for the provision of qualified and experienced professionals, who understand the context of the challenges facing senior leadership levels, to support the development of senior leaders operating within the Welsh public services.

Welsh and English are treated equally in public services across Wales. There is a requirement for bidders of the framework to recognise this and respond to an individual's language of choice, Welsh or English, and is therefore seeking to appoint to the Framework Agreement coaches and facilitators who can deliver interventions in Welsh and/or English. The framework will be divided into four lots to accommodate this.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend on an annual basis for a further 2 years = up to 4 years altogether.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**



The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Senior Leadership Coaching Services through the medium of English

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79632000 - Personnel-training services
- 79998000 - Coaching services
- 80000000 - Education and training services
- 80570000 - Personal development training services
- 80510000 - Specialist training services
- 80532000 - Management training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

The aim is to establish a framework agreement, for a period of up to four years, as a cost and time effective solution for the provision of qualified and experienced professionals, who understand the context of the challenges facing senior leadership levels, to support the development of senior leaders operating within the Welsh public services.

Welsh and English are treated equally in public services across Wales. There is a requirement for bidders of the framework to recognise this and respond to an individual's language of choice, Welsh or English, and is therefore seeking to appoint to the Framework Agreement coaches and facilitators who can deliver interventions in Welsh and/or English. The framework will be divided into four lots to accommodate this.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £3,200,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 years with the option to extend on an annual basis for a further 2 years = up to 4 years altogether.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Criteria as stated in the procurement documents

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 80

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-011939](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 August 2024

Local time

2:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

20 August 2024

Local time

12:00pm

Place

eTenderWales

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

E-Tender Information:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click "Forgot your password?"
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange

access to the Platform.

- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the

Helpdesk to gain access to the Platform.

- Tenders must be uploaded to the BravoSolution portal by 14:00. Late bids will not be accepted.

How To Find The ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'
- The e-tender references for this contract are: project\_56809 and itt\_11627 and itt\_111640-111643
- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest' button. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.
- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.
- Any questions on the ITT, please use the 'Messages' area to contact the buyer directly
- Please do not contact the named person at the top of this notice.

Please note that the Client may utilise EU finding in respect of the Contract. As a result, the successful Bidder will be required to manage finances and records so as to comply with EU audit requirements.

We would like to thank everyone who has contacted us to express their interest in a potential external event. Unfortunately, due to unforeseen circumstances and the limited availability of colleagues, we are unable to hold an event during the window of opportunity of the tender being live. Please accept our apologies for any inconvenience caused.

We would be grateful if you could submit any questions of clarification you might have about the contract through the portal on Sell2Wales for us to answer. Please note that all questions submitted by 09/08/2024 will be prioritised and answered by 14/08/2024. The most relevant questions and answers will be made available on Sell2Wales. Please note that we cannot guarantee a response to any questions submitted after 09/08/2024.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=143004](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=143004)

(WA Ref:143004)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom