

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/021526-2024>

Tender

Concierge Services for Croydon Churches Housing Association

Croydon Churches Housing Association

F02: Contract notice

Notice identifier: 2024/S 000-021526

Procurement identifier (OCID): ocids-h6vhtk-047d2a

Published 12 July 2024, 4:24pm

The closing date and time has been changed to:

6 September 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Croydon Churches Housing Association

29 Sheldon Street, Croydon

Surrey

CR0 1SS

Contact

Chris Hughes

Email

christopher.hughes@southeastconsortium.org.uk

Telephone

+44 2045706637

Country

United Kingdom

NUTS code

UKJ4 - Kent

Internet address(es)

Main address

<http://www.southeastconsortium.org.uk>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA18401

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Concierge Services for Croydon Churches Housing Association

Reference number

02077

II.1.2) Main CPV code

- 79992000 - Reception services

II.1.3) Type of contract

Services

II.1.4) Short description

South East Consortium (SEC) are running this procurement on behalf of Croydon Churches Housing Association. The contract is for the Concierge

Services and will be between Croydon Church Housing Association and the successful bidder. SEC will not be party to any contract, but we will be running the procurement process on behalf of our client.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79992000 - Reception services

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Borough of Croydon

II.2.4) Description of the procurement

South East Consortium (SEC) are running this procurement on behalf of Croydon Churches Housing Association. The contract for the Concierge Services will be between Croydon Church Housing Association and the successful bidder. SEC will not be party to any contract, but we will be running the procurement process on behalf of our client. Contract duration is for an initial 2 years with the option to extend by three one-year extensions (2+1+1+1) and the budget is GBP 250k excluding VAT per annum.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

16 August 2024

Local time

12:00pm

Changed to:

Date

6 September 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 August 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232270.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232270)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>