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Tender

008294 - Occupational Health Unit Counselling Service (Face to Face)

Newcastle City Council

F02: Contract notice

Notice identifier: 2023/S 000-021498

Procurement identifier (OCID): ocds-h6vhtk-03ea14

Published 25 July 2023, 2:49pm

Section I: Contracting authority

I.1) Name and addresses

Newcastle City Council

Civic Centre

NEWCASTLE-UPON-TYNE

NE1 8QH

Contact

James Wood

Email

James.Wood@newcastle.gov.uk

Telephone

+44 1912777433

Country

United Kingdom

Region code

UKC22 - Tyneside

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.newcastle.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.nepo.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.nepo.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

008294 - Occupational Health Unit Counselling Service (Face to Face)

Reference number

008294 - Occupational Health Unit Counselling Service (Face to Face)

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Newcastle City Council is the council for the City of Newcastle upon Tyne, in the north-east of England, and is committed to improving the health and wellbeing of its employees by promoting proactive ways to work and live well and supporting employees to access help when they need it. A primary cause of employee sickness absence is emotional or mental health issues. Short term intervention through counselling provides practical, effective support, and occupational health studies show that is also has significant cost benefits for employers by helping to reduce or prevent absence of this type. The Council's Occupational Health Unit (OHU) has a requirement for the provision of short-term face to face counselling services for its employees.

The Council is seeking to appoint a provider of face-to-face counselling for a period of 24 months with 2 x 12 months options to extend. The service will be for individuals referred by the Council's Occupational Health Department or direct referrals from Human Resources Workforce and Inclusion.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)

II.2.4) Description of the procurement

Newcastle City Council is the council for the City of Newcastle upon Tyne, in the north-east of England, and is committed to improving the health and wellbeing of its employees by promoting proactive ways to work and live well and supporting employees to access help when they need it. A primary cause of employee sickness absence is emotional or mental health issues. Short term intervention through counselling provides practical, effective support, and occupational health studies show that is also has significant cost benefits for employers by helping to reduce or prevent absence of this type. The Council's Occupational Health Unit (OHU) has a requirement for the provision of short-term face to face counselling services for its employees.

The Council is seeking to appoint a provider of face-to-face counselling for a period of 24 months with 2 x 12 months options to extend. The service will be for individuals referred by the Council's Occupational Health Department or direct referrals from Human Resources Workforce and Inclusion.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month options to renew

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 August 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 August 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

N/A

N/A

Country

United Kingdom