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Planning

## **Pupil Tracking System (2-18yrs)**

Angus Council

The City of Edinburgh Council

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2023/S 000-021478

Procurement identifier (OCID): ocds-h6vhtk-03ea0b

Published 25 July 2023, 1:33pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AN

#### **Contact**

Kevin Hughes

#### **Email**

[procurement@angus.gov.uk](mailto:procurement@angus.gov.uk)

#### **Telephone**

+44 3452777778

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.angus.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00236](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236)

**I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

**Email**

[procurement.delivery@edinburgh.gov.uk](mailto:procurement.delivery@edinburgh.gov.uk)

**Telephone**

+44 1314693922

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

## **Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Pupil Tracking System (2-18yrs)

Reference number

AC-23-032-SL

#### **II.1.2) Main CPV code**

- 48100000 - Industry specific software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Procurement of a Pupil Tracking System covering the ages of 2-18yrs.

This must be a web application that allows teachers, Senior Leadership Team, admin staff and the Local Authority to track, monitor and analyse pupils' attainment and achievement data and report to parents. The system should be flexible enough that schools can tailor the tool to meet their individual needs.

#### **II.1.5) Estimated total value**

Value excluding VAT: £375,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

## **II.2.4) Description of the procurement**

### System Description

A web application that allows teachers, SLT, admin staff and the Local Authority to track, monitor and analyse pupils' attainment and achievement data and report to parents. The system should be flexible enough that schools can tailor the tool to meet their individual needs.

### System Requirements

#### Access to application

- Web-based application
- Accessed from anywhere from any device
- Adheres to the Government's Cloud Security Principles
- 2 Factor Authentication
- Multi-access levels e.g., administrator, SLT, teacher

#### Integration with SEEMiS

- Updated daily
- Maps pupils to subjects, classes, and teachers as they exist in the SEEMiS timetable.
- Pulls through specific SEEMiS data e.g., ASN, Attendance, Care Experience, Clothing Grant, EAL, FME, SIMD

#### Data

- Data types: text, whole number, decimal number
- Fields to hold data relating to the pupil e.g., Name, Register Class, DOB, gender, house, SIMD, FME, Care experienced, etc.
- Fields to hold data common across all subjects - fields hold data specific to the subject e.g., BGE level, working grade, target grade, Nat 5 band achieved, Higher band achieved, etc.

- Fields to hold data specific to the subject/department e.g., skills test, end of topic assessment, etc.
- Data can be entered using keyboard or selecting from drop-down menus
- Instant access to all current and historical data within the system
- Facility to enter notes
- Interface to allow bulk data to be imported from a file e.g., MIDYiS data, SNSA data etc.
- Selected/all data can be export to Excel

### Data Analysis

- View any combination of data for a pupil, class, or cohort
- Compare same data across several subjects
- Create user-defined queries to select pupils that satisfy specific criteria
- Selection of useful pre-defined queries
- LA interface which provides analysis of ACEL data for Early Years, Primary and Secondary
- LA interface graphs to compare attainment data with poverty related data

### Flexible

- Can be designed to suit Early Years, Primary and/or Secondary
- Can create fields, categories, subjects/departments to meet schools' individual needs
- Create drop-down menus for data entry

### Reporting

- Features to create text boxes, comment banks, cover letters
- Feature to create flexible interfaces that allow specific fields, text boxes to be selected for a particular report
- Straight forward data entry for teachers

- Parents can access current and historical reports on-line
- Managing reports e.g., auditing, correction features, report summaries

#### Training and Support

- User guides
- On-line help
- On-line tutorials
- Technical Support

#### **II.2.6) Estimated value**

Value excluding VAT: £375,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x optional 12 month extensions

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.3) Estimated date of publication of contract notice**

30 August 2023

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

If required, due to the limited market availability of suitable products

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**



NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=739614](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=739614).

(SC Ref:739614)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Forfar Sheriff Court

Sheriff Court House, Market Street

Forfar

DD8 3LA

Email

[forfar@scotcourts.gov.uk](mailto:forfar@scotcourts.gov.uk)

Telephone

+44 1307462186

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)

##### **VI.4.2) Body responsible for mediation procedures**

Single Point of Enquiry (SPoE) Scottish Government Procurement and Commercial Division

The Scottish Government, 7th Floor, 5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

[spoeprocurement@gov.scot](mailto:spoeprocurement@gov.scot)

Telephone

+44 1412425466

Country

United Kingdom

Internet address

[www.gov.scot](http://www.gov.scot)

**VI.4.4) Service from which information about the review procedure may be obtained**

Angus House,

Orchardbank Business Park

Forfar

DD8 1AP

Email

[Procurement@angus.gov.uk](mailto:Procurement@angus.gov.uk)

Telephone

+44 3452777778

Country

United Kingdom

Internet address

[www.angus.gov.uk](http://www.angus.gov.uk)