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Tender

Office for Students - Contracts for Leadership and Management skills workshops

Office for Students

F02: Contract notice

Notice identifier: 2022/S 000-021459

Procurement identifier (OCID): ocds-h6vhtk-03590f

Published 4 August 2022, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Contact

Sarah Phillips

Email

procurement@officeforstudents.org.uk

Telephone

+44 1179317317

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

United Kingdom

Internet address(es)

Main address

<https://www.officeforstudents.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-Training-services.-*Duplicated*/FJH74P6396

Additional information can be obtained from another address:

office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Contact

Sarah Phillips

Email

procurement@officeforstudents.org.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.officeforstudents.org.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Office for Students - Contracts for Leadership and Management skills workshops

Reference number

PRN1710

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

OfS are looking for Suppliers who can provide tailored skills development workshops of no more than one day in duration. The requirement is split into four Lots:

Lot 1 - Leading and supporting change

Lot 2 - Coaching skill development

Lot 3 - Performance Management

Lot 4 - Leading a hybrid environment, supporting the delivery, engagement and wellbeing of your team.

II.1.5) Estimated total value

Value excluding VAT: £175,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

II.2) Description

II.2.1) Title

Leading and Supporting change workshops

Lot No

1

II.2.2) Additional CPV code(s)

- 80511000 - Staff training services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The OfS continues to undergo significant organisational, and process change as it seeks to meet its evolving regulatory role. We are seeking a supplier that can provide tailored workshops, to develop change leadership skills in its leaders at all levels. Helping them to undertake their role in supporting staff through change, especially where it is corporately or externally driven.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £55,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/FJH74P6396>

II.2) Description

II.2.1) Title

Coaching and skills development workshops

Lot No

2

II.2.2) Additional CPV code(s)

- 80511000 - Staff training services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The OfS is seeking a supplier that can provide tailored workshops, which focus on coaching skills development, providing opportunity for practice and experiential learning.

The aim is to develop the skills of managers and staff in providing coaching for colleagues. Enabling coaches to provide the right balance of supportive questions and challenge, with appropriate sharing of expertise, that will build the capability, confidence, and motivation of the coachee.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 Months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/N5MU347XJD>

II.2) Description

II.2.1) Title

Performance management skills workshops

Lot No

3

II.2.2) Additional CPV code(s)

- 80511000 - Staff training services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The OfS is seeking a workshop to support managers in developing and applying performance management skills. Both in the context of the formal annual performance

review cycle and throughout the year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £35,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta->

[esourcing.com/respond/W727X48Y68](https://www.esourcing.com/respond/W727X48Y68)

II.2) Description

II.2.1) Title

Leading in a hybrid environment, supporting delivery, engagement and wellbeing

Lot No

4

II.2.2) Additional CPV code(s)

- 80511000 - Staff training services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The OfS is seeking a supplier who can provide workshops to develop the skills of those who lead as line or activity managers, or technical leads, to effectively engage staff to deliver, and support their wellbeing in a hybrid environment.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £35,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Option to extend the contract for a further 12 + 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity, please click here: <https://www.delta-sourcing.com/respond/5BJHA9VSW5>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 September 2022

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 September 2022

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Suppliers must submit a response for each Lot they wish to apply for. The links to each tender box are as follows:

Lot 1: To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/FJH74P6396>

Lot 2: To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/N5MU347XJD>

Lot 3: To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/W727X48Y68>

Lot 4: To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/5BJHA9VSW5>

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=711199533>

GO Reference: GO-202284-PRO-20729815

VI.4) Procedures for review

VI.4.1) Review body

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Office for Students

Nicholson House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Email

procurement@officeforstudents.org.uk

Country

United Kingdom