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Tender

Direct Payments Support - Framework

Cornwall Council

F02: Contract notice

Notice identifier: 2024/S 000-021457

Procurement identifier (OCID): ocds-h6vhtk-047d06

Published 12 July 2024, 1:57pm

Section I: Contracting authority

I.1) Name and addresses

Cornwall Council

County Hall, Treyew Road

Truro

TR1 3AY

Contact

Mr John Hitchens

Email

jhitchens@cornwall.gov.uk

Telephone

+44 1872322222

Country

United Kingdom

Region code

UKK3 - Cornwall and Isles of Scilly

Internet address(es)

Main address

<http://www.cornwall.gov.uk>

Buyer's address

<http://www.cornwall.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=7984c10b-4640-ef11-812d-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=7984c10b-4640-ef11-812d-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Direct Payments Support - Framework

Reference number

DN732258

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Our aspirations are to grow the numbers of people who choose a Direct Payment in Cornwall as a vehicle to purchasing support and meeting needs. To achieve this, we are keen to develop support structures to enable people, no matter their ability, to be able to receive a Direct Payment and manage it.

We are looking for providers to offer some or all of the following services to enable people of all abilities to manage Direct Payments successfully:

Support to recruit and train Personal Assistants and maintain a Personal Assistance database and manage a PA/Micro-Provider forum for people working in Cornwall. (One provider will be commissioned)

Payroll support, to enable people to understand their responsibilities to HMRC and manage paying Personal Assistants (PA's), taxes and ensuring where appropriate, client contributions are paid into the person's Direct Payments account.

To provide a 3rd party managed account service for people who are unable or unwilling to manage the funds in the Direct Payment themselves. We also expect that this service will support people to arrange their support, set up User Controlled Trusts and both formal and informal Circles of Support where needed, and provide independent Individual Service Funds for people. The Service will also provide the council with all monitoring, support the person

to make financial contributions and complete on-line financial assessment and financial assessment reviews with the person when required.

Information, advice and guidance about personalisation, creative support planning, using Direct Payments and employing Personal Assistants in Cornwall will be a common thread across all services

II.1.5) Estimated total value

Value excluding VAT: £1,160,875

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

II.2) Description

II.2.1) Title

Lot 1 - Personal assistant and micro-provider recruitment and maintain a personal assistant and micro-provider database.

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKK3 - Cornwall and Isles of Scilly

II.2.4) Description of the procurement

Lot 1

Personal assistant and micro-provider recruitment and maintain a personal assistant and micro-provider database.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Payroll Services

Lot No

2

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKK3 - Cornwall and Isles of Scilly

II.2.4) Description of the procurement

Lot 2

Payroll Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - 3rd Party Managed Accounts service

Lot No

3

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKK3 - Cornwall and Isles of Scilly

II.2.4) Description of the procurement

Lot 3

3rd Party Managed Accounts service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 August 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Cornwall Council

Truro

Country

United Kingdom