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Contract

Contract For Occupational Health Services

City & County of Swansea

F03: Contract award notice

Notice identifier: 2023/S 000-021437

Procurement identifier (OCID): ocds-h6vhtk-03a2ac

Published 25 July 2023, 11:45am

Section I: Contracting authority

I.1) Name and addresses

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

Contact

Lisa Evans

Email

procurement@swansea.gov.uk

Telephone

+44 7966230649

Country

United Kingdom

NUTS code

UKL18 - Swansea

Internet address(es)

Main address

<http://www.swansea.gov.uk/dobusiness>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Contract For Occupational Health Services

Reference number

CCS-22-274

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority wishes to commission the Service Provider to supply Occupational Health Physician, Occupational Health Advisor and Occupational Health Technician Services.

Swansea Council is an organisation of approximately 11,500 employees. The Contract will support the professional service delivery of a full range of Occupational Health Services for the employees of Swansea Council, in order to minimise sickness absence, to reduce work related sickness absence. Provide clinical appointments to members of staff either internal to the organisation or via contractual agreement who have been referred to the Occupational Health & Wellbeing Unit (OHWU). Following at all times the Authority's sickness absence and other relevant policies.

The successful supplier will assist the OHWU with the implementation of new initiatives and keep updated with changes to occupational health guidelines and legislation.

The Authority may provide Occupational Health Services to other local Authorities or private companies or partner agencies in future from their premises in Guildhall or other potential locations as specified at a later date. These additional organisations could include an estimated 2000 additional employees per organisation or more dependent on future contracts, or Local Government re-organisation/collaborative working provisions.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £0.01

II.2) Description

II.2.2) Additional CPV code(s)

- 85100000 - Health services
- 85140000 - Miscellaneous health services
- 85147000 - Company health services

II.2.3) Place of performance

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Swansea

II.2.4) Description of the procurement

The Authority wishes to commission the Service Provider to supply Occupational Health Physician, Occupational Health Advisor and Occupational Health Technician Services.

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The successful supplier will assist the OHWU with the implementation of new initiatives and keep updated with changes to occupational health guidelines and legislation.

The Authority may provide Occupational Health Services to other local Authorities or private companies or partner agencies in future from their premises in Guildhall or other potential locations as specified at a later date. These additional organisations could include an estimated 2000 additional employees per organisation or more dependent on future contracts, or Local Government re-organisation/collaborative working provisions.

II.2.5) Award criteria

Quality criterion - Name: Lowest Price / Weighting: 30

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

It is difficult to concisely specify the exact quantities that will be required for the contract, as this will depend.

Swansea Council's Occupational Health & Wellbeing Unit currently located at Guildhall Swansea. There may be some home visits or need for service provision at alternative locations dependent on future structures.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-003383](#)

Section V. Award of contract

Contract No

CCS/22/274

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

26 June 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 2

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Workforce Wellbeing

365 Barry Road,

Barry

CF628HG

Country

United Kingdom

NUTS code

- UKL18 - Swansea

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £0.01

Total value of the contract/lot: £0.01

Section VI. Complementary information

VI.3) Additional information

Register your company on the eTenderWales portal (this is only required once):

- Navigate to the portal: <http://etenderwales.bravosolution.co.uk>
- Click the “Suppliers register here” link.
- Enter your correct business and user details.
- Note the username you chose and click “Save” when complete.
- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click “continue”.

2. Express an interest in the project:

- Login to the portal with your username/password.
- Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered supplier).
- Click on the relevant ITT to access the content.
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the ITT into your “My ITTs” page (this is a secure area reserved for your

projects only).

— Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

3. Responding to the invitation to tender:

— You can now choose to “Reply” or “Reject” (please give a reason if rejecting).

— You can now use the “Messages” function to communicate with the buyer and seek any clarification.

— Note the deadline for completion, then follow the onscreen instructions to complete the ITT.

— There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

— E-mail: help@bravosolution.co.uk

— Phone: +44 8003684850

Thanks

(WA Ref:133503)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Legal, Democratic and Business Intelligence, Swansea Council,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Procurement Department,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Email

procurement@swansea.gov.uk

Telephone

+44 7966230649

Country

United Kingdom

Internet address

<https://www.swansea.gov.uk/procurement>