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Tender

BTA1586 - Exhibition Stands & Design Framework Agreement

VisitBritain/VisitEngland

F02: Contract notice

Notice identifier: 2021/S 000-021432

Procurement identifier (OCID): ocds-h6vhtk-02db27

Published 31 August 2021, 11:56am

Section I: Contracting authority

I.1) Name and addresses

VisitBritain/VisitEngland

3 Grosvenor Gardens, Victoria

London

SW1W 0BD

Contact

Procurement Team

Email

procurement@visitbritain.org

Country

United Kingdom

NUTS code

UKI3 - Inner London – West

Internet address(es)

Main address

www.visitbritain.org

Buyer's address

<https://visitbritain.force.com/s/Welcome>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://visitbritain.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://visitbritain.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://visitbritain.force.com/s/Welcome>

I.4) Type of the contracting authority

Other type

National Tourism Body

I.5) Main activity

Other activity

Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

BTA1586 - Exhibition Stands & Design Framework Agreement

Reference number

BTA1586

II.1.2) Main CPV code

- 39154100 - Exhibition stands

II.1.3) Type of contract

Supplies

II.1.4) Short description

VisitBritain is seeking to establish a multi supplier Framework Agreement with a maximum of 3 suppliers for a the provision of non-exclusive exhibition stand & design Services with a suitably qualified and experienced suppliers. The successful bidders appointed to the Framework Agreement are expected to deliver the supply, construction, storage, transportation, installation, dismantling and removal of exhibition stands, including the design and build of exhibition and conference stands.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39154000 - Exhibition equipment
- 79952000 - Event services
- 79933000 - Design support services
- 79822500 - Graphic design services
- 79956000 - Fair and exhibition organisation services

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

International

II.2.4) Description of the procurement

VisitBritain/VisitEngland seeks to procure a non-exclusive Exhibition Stand Design & Build Framework Agreement, and appoint suitably qualified & experienced suppliers that supports British tourism interest and values, and shares our goal in challenging perceptions of Britain. VisitBritain/VisitEngland anticipates attending the following exhibitions/events: IMEX America (November 2021) IBTM World (November / December 2021) ITB Berlin (March 2022) IMEX Frankfurt (April 2022) Future events at the above locations, or alternative locations may be required for call offs under the terms of the Framework Agreement. VisitBritain/VisitEngland is conducting this 'Open' tender process via ContractsFinder & Find a Tender Service for a multi supplier framework agreement. A maximum of three (3) suppliers will be appointed to the Framework Agreement for an initial term of 12 months from date of award, with the option to extend for a further two (2) periods of 12 months each. VisitBritain/VisitEngland will Call Off the required Services via 'Direct Award' or 'Further Competition' during the term of the Framework Agreement. The appointed suppliers must be able to provide a fully integrated (end to end) Exhibition Stand Design & Support Services including: Storage, Transport & Logistics. Bidders should note that as part of this tender process, VisitBritain/VisitEngland will simultaneously invite bidders to submit a Further Competition Response for the IMEX America 2021 requirement. VisitBritain/VisitEngland will only evaluate the Further Competition Responses from the three (3) bidders who are

recommended for contract award and appointed onto the Framework Agreement. If you have recently registered on the AtamiseProcurement portal for another VisitBritain procurement requirement, you can use the same account. If not, you will first need to register your organisation on the portal. To register, you will need to:

1. Go to the URL: <https://visitbritain.force.com/s/Welcome>
2. Select 'Click here to register!'
3. Read and agree to the portal user agreement
4. Complete the registration form, providing information including:— The full legal name of your organisation,— Your company registration number,— Your DUNS number—a unique nine-digit number provided to organisations free of charge by Dun & Bradstreet.— Whether your organisation is a Small–Medium Sized Enterprise (SME)— User and contact details.

Once you have registered on the Atamis eProcurement tool, you will be able to express your interest in this specific procurement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement can be extended for up to two further periods of 12 months each.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 27 December 2021

IV.2.7) Conditions for opening of tenders

Date

27 September 2021

Local time

12:00pm

Place

Electronic

Information about authorised persons and opening procedure

Electronic.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For additional information please register interest: <https://visitbritain.force.com/s/Welcome>

VI.4) Procedures for review

VI.4.1) Review body

VisitBritain/VisitEngland

3 Grosvenor Gardens, Victoria

London

SW1W 0BD

Email

procurement@visitbritain.org

Country

United Kingdom

Internet address

www.visitbritain.org

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The BTA will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).