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Tender

## **BTA1586 - Exhibition Stands & Design Framework Agreement**

VisitBritain/VisitEngland

F02: Contract notice

Notice identifier: 2021/S 000-021432

Procurement identifier (OCID): ocds-h6vhtk-02db27

Published 31 August 2021, 11:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

VisitBritain/VisitEngland

3 Grosvenor Gardens, Victoria

London

SW1W 0BD

#### **Contact**

Procurement Team

#### **Email**

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

#### **Country**

United Kingdom

#### **NUTS code**

UKI3 - Inner London – West

**Internet address(es)**

Main address

[www.visitbritain.org](http://www.visitbritain.org)

Buyer's address

<https://visitbritain.force.com/s/Welcome>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://visitbritain.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://visitbritain.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://visitbritain.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Other type

National Tourism Body

**I.5) Main activity**

Other activity

Tourism

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BTA1586 - Exhibition Stands & Design Framework Agreement

Reference number

BTA1586

#### **II.1.2) Main CPV code**

- 39154100 - Exhibition stands

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

VisitBritain is seeking to establish a multi supplier Framework Agreement with a maximum of 3 suppliers for a the provision of non-exclusive exhibition stand & design Services with a suitably qualified and experienced suppliers. The successful bidders appointed to the Framework Agreement are expected to deliver the supply, construction, storage, transportation, installation, dismantling and removal of exhibition stands, including the design and build of exhibition and conference stands.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39154000 - Exhibition equipment
- 79952000 - Event services

- 79933000 - Design support services
- 79822500 - Graphic design services
- 79956000 - Fair and exhibition organisation services

### II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

International

### II.2.4) Description of the procurement

VisitBritain/VisitEngland seeks to procure a non-exclusive Exhibition Stand Design & Build Framework Agreement, and appoint suitably qualified & experienced suppliers that supports British tourism interest and values, and shares our goal in challenging perceptions of Britain. VisitBritain/VisitEngland anticipates attending the following exhibitions/events: IMEX America (November 2021) IBTM World (November / December 2021) ITB Berlin (March 2022) IMEX Frankfurt (April 2022) Future events at the above locations, or alternative locations may be required for call offs under the terms of the Framework Agreement. VisitBritain/VisitEngland is conducting this 'Open' tender process via ContractsFinder & Find a Tender Service for a multi supplier framework agreement. A maximum of three (3) suppliers will be appointed to the Framework Agreement for an initial term of 12 months from date of award, with the option to extend for a further two (2) periods of 12 months each. VisitBritain/VisitEngland will Call Off the required Services via 'Direct Award' or 'Further Competition' during the term of the Framework Agreement. The appointed suppliers must be able to provide a fully integrated (end to end) Exhibition Stand Design & Support Services including: Storage, Transport & Logistics. Bidders should note that as part of this tender process, VisitBritain/VisitEngland will simultaneously invite bidders to submit a Further Competition Response for the IMEX America 2021 requirement. VisitBritain/VisitEngland will only evaluate the Further Competition Responses from the three (3) bidders who are recommended for contract award and appointed onto the Framework Agreement. If you have recently registered on the AtamiseProcurement portal for another VisitBritain procurement requirement, you can use the same account. If not, you will first need to register your organisation on the portal. To register, you will need to:

1. Go to the URL: <https://visitbritain.force.com/s/Welcome>
2. Select 'Click here to register!'
3. Read and agree to the portal user agreement
4. Complete the registration form, providing information including:— The full legal name of your organisation,— Your company registration number,— Your DUNS number—a unique nine-digit number provided to organisations free of charge by Dun & Bradstreet.— Whether your organisation is a Small

–Medium SizedEnterprise (SME)— User and contact details.Once you have registered on the Atamis eProcurement tool, you will be able to express your interest in this specific procurement.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement can be extended for up to two further periods of 12 months each.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 September 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 27 December 2021

**IV.2.7) Conditions for opening of tenders**

Date

27 September 2021

Local time

12:00pm

Place

Electronic

Information about authorised persons and opening procedure

Electronic.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For additional information please register interest: <https://visitbritain.force.com/s/Welcome>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

VisitBritain/VisitEngland

3 Grosvenor Gardens, Victoria

London

SW1W 0BD

Email

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

Country

United Kingdom

Internet address

[www.visitbritain.org](http://www.visitbritain.org)

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The BTA will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

