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Tender

## **Development Services 2022-2025**

Cassiltoun Housing Association Ltd.

F02: Contract notice

Notice identifier: 2021/S 000-021400

Procurement identifier (OCID): ocds-h6vhtk-02db07

Published 31 August 2021, 9:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cassiltoun Housing Association Ltd.

Castlemilk Stables, 59 Machrie Road

Glasgow

G45 0AZ

#### **Contact**

Fiona McGowan

#### **Email**

[fionamcgowan@cassiltoun.org.uk](mailto:fionamcgowan@cassiltoun.org.uk)

#### **Telephone**

+44 1416342673

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.cassiltoun.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11383)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Other type

Housing Association

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Development Services 2022-2025

#### **II.1.2) Main CPV code**

- 71541000 - Construction project management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of consultancy services for within the RSL sector, including project management/development services; procurement services; training for staff; and policy development

#### **II.1.5) Estimated total value**

Value excluding VAT: £120,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Castlemilk, Glasgow

#### **II.2.4) Description of the procurement**

Provision of project management/development services within the social housing sector in

Scotland.

This will include the following:

delivery and project management of affordable housing to required timeframes, cost and quality required by Cassiltoun HA;

finance and development appraisals;

financial management;

appointing, leading and monitoring multi-functional consultancy teams to deliver housing;

submissions to grant provider using the HARP administration process.

coordinating procurements via PCS/ FTS

delivering training to staff and Management Committee within the social housing sector

presenting to and working with governing bodies within the social housing sector

advising Cassiltoun HA on social housing policy and developing/drafting in-house policies

### **II.2.5) Award criteria**

Quality criterion - Name: Proposed approach to communication, management and delivery of development services/ project management aspect of commission / Weighting: 40

Quality criterion - Name: Proposed approach to delivery of procurement services aspect of the commission / Weighting: 10

Quality criterion - Name: Proposed approach to delivery of the policy development and training aspect of the commission / Weighting: 10

Quality criterion - Name: Added value that the applicant firm can bring to Cassiltoun HA and the commission / Weighting: 10

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £120,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

+ 2 years

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Completion and submission of project specific SPD and all minimum criteria stipulated such as

economic and financial standing, technical and professional ability; professional membership/accreditations as stated in the briefing document;

Experience of providing development services within the social housing sector in Scotland

Experience of having coordinated full procurement processes via PCS/OJEU/FTS

Experience of delivering training to staff and Management Committee/Board of Management within the social housing sector

Experience of presenting to and working with governing bodies within the social housing sector

Experience on advising clients on social housing policy and developing/drafting in-house policies

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 October 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

8 October 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2022

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please refer to brief and other associated documents attached to this notice for further information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=664835](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=664835).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The successful consultancy will be required to provide a community benefit contribution - to be mutually agreed in due course.

(SC Ref:664835)

### **VI.4) Procedures for review**

**VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom