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Tender

Development Services 2022-2025

Cassiltoun Housing Association Ltd.

F02: Contract notice

Notice identifier: 2021/S 000-021400

Procurement identifier (OCID): ocds-h6vhtk-02db07

Published 31 August 2021, 9:05am

Section I: Contracting authority

I.1) Name and addresses

Cassiltoun Housing Association Ltd.

Castlemilk Stables, 59 Machrie Road

Glasgow

G45 0AZ

Contact

Fiona McGowan

Email

fionamcgowan@cassiltoun.org.uk

Telephone

+44 1416342673

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.cassiltoun.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11383

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Development Services 2022-2025

II.1.2) Main CPV code

- 71541000 - Construction project management services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of consultancy services for within the RSL sector, including project management/development services; procurement services; training for staff; and policy development

II.1.5) Estimated total value

Value excluding VAT: £120,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Castlemilk, Glasgow

II.2.4) Description of the procurement

Provision of project management/development services within the social housing sector in

Scotland.

This will include the following:

delivery and project management of affordable housing to required timeframes, cost and quality required by Cassiltoun HA;

finance and development appraisals;

financial management;

appointing, leading and monitoring multi-functional consultancy teams to deliver housing;

submissions to grant provider using the HARP administration process.

coordinating procurements via PCS/ FTS

delivering training to staff and Management Committee within the social housing sector

presenting to and working with governing bodies within the social housing sector

advising Cassiltoun HA on social housing policy and developing/drafting in-house policies

II.2.5) Award criteria

Quality criterion - Name: Proposed approach to communication, management and delivery of development services/ project management aspect of commission / Weighting: 40

Quality criterion - Name: Proposed approach to delivery of procurement services aspect of the commission / Weighting: 10

Quality criterion - Name: Proposed approach to delivery of the policy development and training aspect of the commission / Weighting: 10

Quality criterion - Name: Added value that the applicant firm can bring to Cassiltoun HA and the commission / Weighting: 10

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £120,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

+ 2 years

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Completion and submission of project specific SPD and all minimum criteria stipulated such as

economic and financial standing, technical and professional ability; professional membership/accreditations as stated in the briefing document;

Experience of providing development services within the social housing sector in Scotland

Experience of having coordinated full procurement processes via PCS/OJEU/FTS

Experience of delivering training to staff and Management Committee/Board of Management within the social housing sector

Experience of presenting to and working with governing bodies within the social housing sector

Experience on advising clients on social housing policy and developing/drafting in-house policies

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 October 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

8 October 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 April 2022

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2025

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to brief and other associated documents attached to this notice for further information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=664835.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The successful consultancy will be required to provide a community benefit contribution - to be mutually agreed in due course.

(SC Ref:664835)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

Country

United Kingdom