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Tender

Invitation to Tender for the provision of an email communications system

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2021/S 000-021385

Procurement identifier (OCID): ocds-h6vhtk-02daf8

Published 30 August 2021, 2:38pm

Section I: Contracting authority

I.1) Name and addresses

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TH

Contact

Mr Shak Miah

Email

shak.miah@gloucestershire.gov.uk

Telephone

+44 1452324331

Country

United Kingdom

NUTS code

UKK13 - Gloucestershire

Internet address(es)

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.gloucestershire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invitation to Tender for the provision of an email communications system

Reference number

DN566615

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Gloucestershire County Council (“the council”) is looking to purchase a commercial off the shelf (COTS) package.

To the council a COTS package means a solution already built and which will only require minor tweaks primarily concerning the required branding.

For the avoidance of doubt, the council is not looking to procure a development contract.

The system will be managed by the Communications Team and used by services throughout the council for both internal and external email communications.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79340000 - Advertising and marketing services

II.2.3) Place of performance

NUTS codes

- UKK13 - Gloucestershire

II.2.4) Description of the procurement

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For the avoidance of doubt, the council is not looking to procure a development contract.

The system will be managed by the Communications Team and used by services throughout the council for both internal and external email communications.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 September 2021

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 September 2021

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Gloucetershire County Council

Shire Hall

Gloucester

GL1 2TH

Email

shak.miah@gloucestershire.gov.uk

Telephone

+44 1452412249

Country

United Kingdom

Internet address

<https://www.gloucestershire.gov.uk/>